



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, January 9, 2024, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202*

Meeting Duration: *62 minutes*

Voting Members in Attendance		
Becky Tuttle, <i>TPB Chair</i> Jim Benage, <i>Bel Aire</i> Ronald Colbert, <i>Valley Center</i> Nick Engle, <i>Derby</i> Michael Hoheisel, <i>Wichita</i> Jim Howell, <i>Sedgwick County</i> Russ Kessler, <i>Haysville</i>	Pete Meitzner, <i>Sedgwick County</i> Mike Moriarty, <i>KDOT</i> Terry Somers, <i>SCAC</i> Pat Stivers, <i>Maize</i> Burt Ussery, <i>Clearwater</i> Mike Warrington, <i>Andover</i>	Alternates Nick Gregory, <i>Maize (non-voting)</i> Warren Porter, <i>Rose Hill (voting)</i> Ben Saucedo, <i>Park City (voting)</i>
Other Attendees		
Raven Alexander, <i>Wichita Transit</i> Marcy Aycock, <i>REAP</i> Rick Backlund, <i>FHWA</i> Dylan Cossaart, <i>WAMPO</i> Penny Feist, <i>Wichita</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i>	Paul Gunzelman, <i>Wichita</i> Gary Janzen, <i>Wichita</i> Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Dani Lasher, <i>WAMPO</i> Peter Mohr, <i>WAMPO</i> Lynn Packer, <i>Sedgwick County</i>	Chad Parasa, <i>WAMPO</i> Marcela Quintanilla, <i>WAMPO</i> Kelly Rundell, <i>Hite, Fanning & Honeyman LLP</i> Paul Schiffelbein, <i>MAPD</i> Allison Smith, <i>KDOT</i>

1. Chair Becky Tuttle called the meeting to order at 3:01 PM.

2. Regular Business

A. Approval of the January 9, 2024, Agenda

Discussion: None.

Action: Approve the January 9, 2024, agenda, as proposed. (13-0)¹

Motion: Chair Tuttle

Second: Russ Kessler

B. Approval of the December 12, 2023, Meeting Minutes

Discussion: None.

Action: Approve the December 12, 2023, meeting minutes, as proposed. (13-0)

¹ Two (2) voting TPB members did not arrive until after the votes to approve the January 2024 agenda and December 2023 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

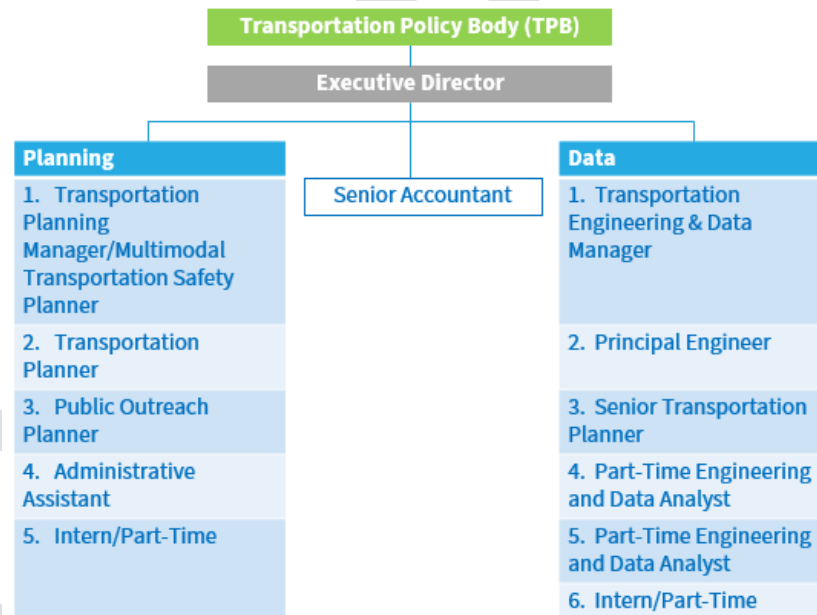
Motion: Chair Tuttle

Second: Russ Kessler

C. Director's Report

0. Onboarding for New TPB Members

Chad Parasa, WAMPO, shared an overview of the Wichita Area Metropolitan Planning Organization as a summarized version of onboarding for new Transportation Policy Body (TPB) members. Details about WAMPO's primary planning documents, operations, and the organization of WAMPO staff positions were shared.



i. 2023 UPWP Report and Quarterly Task Chart Update

Mr. Parasa explained that the Unified Planning Work Program (UPWP) is the primary budgeting document for the planning activities WAMPO intends to undertake during the calendar year and outlines priorities and tasks. The statuses of planned work tasks are updated and presented to the Transportation Policy Body (TPB) quarterly. The 2023 fourth quarter (October 1 – December 31, 2023) UPWP activity report that will be submitted to KDOT was presented, highlighting the 2023 priority projects, the quarters in which they were to be completed, and their current statuses.

October - December 2023 UPWP Report - <https://bit.ly/2023UPWPQ4>

ii. 2024 UPWP Planned Projects

Mr. Parasa shifted to the 2024 Unified Planning Work Program (UPWP) and gave an overview of the planned work tasks, sharing the priority projects in the 2024 UPWP and

the quarters in which they will be completed. The table will be updated to reflect the status of each project and presented to the TPB quarterly. The next update will be given on April 9, 2024.

Project	Quarters
MTP 2050 Development	1, 2, 3, 4, 2025
FFY2025-FFY2028 TIP Development	1, 2, 3
FFY2023-FFY2026 TIP Administration	1, 2
Population Forecasts	1
Travel Demand Model Update	1, 2, 3, 4
Congestion Management Process	1
Regional Transit Feasibility Study	1, 2, 3, 4
Comprehensive Safety Action Plan Implementation	1, 2, 3, 4, 2025
Economic Development Report	1, 2, 3, 4, 2025
Regional Active Transportation Plan	1, 2, 3, 4
Greater Wichita Bike Map Update	1, 2, 3, 4
Intelligent Transportation Systems Architecture Update	1, 2
Electric Vehicle Network Plan	1, 2
Safe Routes to School Planning	1, 2, 3, 4, 2025
2023 Single Audit	1

2024 Unified Planning Work Program (UPWP) - <https://bit.ly/2024UPWP>

iii. Bimonthly TIP Project Statuses Report

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses Report for January 2024 was shared.

January 2024 TIP Project Statuses - <https://bit.ly/January2024-TIP-Project-Statuses>

iv. MTP/TIP Call for Projects Deadline Extension to February 2, 2024.

Mr. Mohr announced that the deadline has been extended for the combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP). The Call for Projects opened on September

15, 2023, and will now continue through February 2, 2024. The application form, cost-estimation model, and recording of the November 8, 2023, Call for Projects Workshop can be found at either www.wampo.org/transportation-improvement-program or www.wampo.org/mtp2050.

v. TIP Amendment 6 Public Comment Period

Mr. Mohr discussed the Public Comment period for Amendment 6 to the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2023-2026 (October 1, 2022, through September 30, 2026). The 16-day Public Comment period opened on January 6, 2024, and will close on January 21, 2024. TIP Amendment 6 will be brought to the Technical Advisory Committee (TAC) for a recommendation on January 22, 2024, and to the Transportation Policy Body (TPB) for approval on February 13, 2024. The FFY2023-FFY2026 TIP, amendment schedule, and proposed Amendment 6 can be viewed at <https://www.wampo.org/transportation-improvement-program>. Public comments can be emailed to wampo@wampo.org.

vi. Public Engagement for Regional Transit Implementation Plan

Mr. Parasa shared that the Regional Transit Implementation Plan, which is set for completion in August 2024, is in its public engagement period and WAMPO staff have been conducting a dot activity at tabling events. Public input will help shape the development of options for transit in the region.

vii. Safe Routes to School (SRTS) Update

Mr. Parasa gave an overview of progress on Safe Routes to School (SRTS) planning, sharing that Consolidated Planning Grant (CPG) funds have been allocated for SRTS planning, with \$300,000 available in 2024 and an additional \$200,000 in 2025.

Dani Lasher, WAMPO, shared that staff are currently preparing a Request for Proposals (RFP) to hire a consultant to work with schools and school districts in the WAMPO region to develop Safe Routes to School (SRTS) plans. Once developed, these SRTS plans will show the specific needs of the 14 school districts and 176 schools in the region, thereby increasing the likelihood of securing grants. WAMPO staff are working to make the 20% local match as attainable as possible for all jurisdictions.

D. Consent Agenda

Mr. Parasa explained the consent agenda item: Approval of the updated Technical Advisory Committee (TAC) roster. Section 3.0 of the TAC bylaws lists the twenty-two (22) voting positions of the TAC and specifies how members are to be appointed. Represented agencies select the member(s) to represent their agency according to their practices and the listing outlined in the

bylaws. Members are to be approved by the TPB and WAMPO staff are to provide recommendations on membership. One of the previously vacant positions on the TAC was the Regional Economic Area Partnership (REAP) representative. Having received documentation indicating the representative selected by the agency, WAMPO staff recommended the appointment of Dr. Marcy Aycock, REAP Executive Director, to fill the previously vacant position, with Keith Lawing remaining the designated alternate. The TPB was asked to approve the updated TAC roster reflecting this appointment.

Technical Advisory Committee Bylaws - <https://bit.ly/TAC-Bylaws>

Updated Technical Advisory Committee Roster - <https://bit.ly/January2024-Updated-TAC-Roster>

Discussion: None.

Action: Approve the updated TAC roster, as presented. (15-0)

Motion: Chair Tuttle

Second: Ronald Colbert

3. Public Comments

Alan Kailer, Bike Walk Wichita, shared his appreciation for the effort WAMPO is putting into Safe Routes to School planning and for expanding it to include all the school districts in the WAMPO region. Mr. Kailer emphasized active transportation and said that having Safe Routes to School plans will be a huge step toward improving the safety of transportation for everyone in the region.

5. Discussion/Updates

A. Commuter Flows Report

Mr. Mohr gave background information about commuter flows, which couple information about workers' residence locations and workplace locations to describe how commuters flow between the 22 municipalities in the WAMPO region. This report is compiled annually and has been updated with the most recent employment data from the U.S. Census Bureau's OnTheMap tool.

Dylan Cossaart, WAMPO, explained that the full report contains the commuter flows of each city, as well as for the WAMPO region as a whole, and presented the inflow (workers who commute into a city for work), internal (workers who live and work in the same city), and outflow (workers who commute out of a city for work) data for the example cities of Wichita, Derby, and Haysville. The full report contains information for each of the 22 cities, including inflow/outflow total counts & historical trends, the percent of the population in the labor force, mean travel times to work, and workplace & residence heat maps.

2023 Commuter Flows Report - <https://www.wampo.org/commuter-flows>

Discussion:

Nick Gregory asked if the data were available for other cities besides Wichita, Derby, and Haysville. Mr. Cossaart replied that data for all WAMPO cities are available on the WAMPO website.

Pete Meitzner shared concerns that the campuses for some of the largest employers in the region (such as Spirit and Textron) are in unincorporated areas outside of city limits and thus may not be included in the city-level commuter flows, and asked if employee-residence-ZIP-code data shared by Spirit and Textron could be added to the commuter flows report. Peter Mohr said he was not sure how the data could be integrated but that he would investigate options for compiling the data and creating commuter flows to those destinations. Mr. Meitzner noted that the commuting data for the major employers is important for public-transit analysis and could help inform the development of the Regional Transit Implementation Plan and the delivery of transit services outside of city limits.

B. Demographics & Socioeconomics of the WAMPO Region

Mr. Mohr said that through collaboration between WAMPO staff and the Center for Economic Development and Business Research (CEDBR), an in-depth analysis of the region's demographics and socioeconomics was conducted, and forecasts were created. CEDBR also measured several critical economic indicators, detailed labor mobility within the region, and analyzed the region's housing supply. Since population and economics drive demand for transportation infrastructure, these analyses are critical for informed planning of future transportation projects. The demographics and socioeconomics of the WAMPO region were presented, as well as comparisons between the entire WAMPO region and the cities of Eastborough and Wichita. Mr. Mohr gave further information on the extent of the demographic classifications, which are organized by ESRI Tapestry Segmentations and Life Modes, which describe specific characteristics of demographic groups.

WAMPO Demographics & Socioeconomics reports - <https://www.wampo.org/individual-community-report>

Discussion:

Mr. Gregory asked if these data were also on the website for individual cities. Mr. Mohr shared that they are and can be found by accessing the WAMPO website and going to "What We Do" → "Data & Reports" → "Demographics & Socioeconomics".

Chair Tuttle asked how this information will be used to impact the work WAMPO does. Mr. Mohr said that, when analyzed, the data can be very helpful for informing grant applications and that, in general, it is a great resource to be able to share with the region. Chair Tuttle suggested

sharing the information with other organizations, such as the Wichita Regional Chamber of Commerce and the Greater Wichita Partnership, as well as with other municipalities. Mr. Parasa added that the information plays into WAMPO's plan development and performance measures and contributes to the data-driven planning that goes into the long-range Metropolitan Transportation Plan.

C. Urban Area Boundary Update

Mr. Mohr explained details about the guidelines for and implications of an Urban Area Boundary (UAB). Every ten years, MPOs need to adopt a UAB that encompasses the corresponding Census Urban Area resulting from the latest decennial U.S. Census. The funding implications of the UAB include that Surface Transportation Block Grant (STBG) funds can be used on urban minor collectors (within the UAB) but not on rural minor collectors (outside the UAB) and that non-suballocated Transportation Alternatives (TA) funds from KDOT can be used only in areas outside the UAB, whereas WAMPO suballocated TA funds can be used in any part of the WAMPO region. On November 14, 2023, the TPB voted to approve a new UAB, with the understanding it would be revisited in the first quarter of 2024. At the suggestion of TPB members, the approved UAB included an extension of the southeastern quadrant to include the city of Rose Hill. Since then, discussions between WAMPO, KDOT, and FHWA staff have led to the conclusion that the extension of the UAB to include Rose Hill is not reasonable at this time. The updated UAB will be presented to the TAC for a recommendation on January 22, 2024, and to the TPB for approval on February 13, 2024. Mr. Mohr expressed his appreciation for the collaboration between WAMPO, KDOT, and FHWA staff.

2024 WAMPO Proposed Urban Area Boundary Map - https://bit.ly/Proposed_UAB_Jan2024

Discussion: None.

6. Committee & Partnership Updates

Chair Tuttle announced that the next Executive Committee meeting will be at 11:00 AM on February 1, 2024, in the MAPD conference room of the Ronald Reagan Building (271 W 3rd St. N, Wichita, KS 67202). It is an open meeting; anyone is welcome to join.

Mike Moriarty, Kansas Department of Transportation (KDOT), passed along a save-the-date for the Drive to Zero Coalition, sharing that they are sponsoring the first-ever Drive to Zero Day at the Kansas State Capital in Topeka on February 29, 2024, from 9:00 AM to 12:00 PM. The Drive to Zero Coalition is an executive-level body representing a range of state and federal agencies, advocacy organizations, members of the private sector, and university partners. The group is charged with finding ways to reduce traffic deaths on Kansas roadways. Chair Tuttle commented that March 6 is Transportation Day.

Rick Backlund, Federal Highway Administration (FHWA), shared that Matt McDonald, who was the team leader of program development, has been promoted to the FHWA Finance Office in Washington, but will continue to provide support in Topeka. This position and the Community Planner position will be advertised for filling. Mr. Backlund highlighted the topic of “August Redistribution” which is an opportunity to assign federal money to projects if there is additional obligation authority. The Surface Transportation Block Grant (STBG) program is typically a good opportunity for this. The funding is money that needs to either be obligated or be lost and is a sizeable amount; last year, KDOT was able to obligate \$70 million. Mr. Backlund recommended that WAMPO work with KDOT and begin discussing opportunities to obligate the funds this summer.

7. Other Business

Russ Kessler thanked Mr. Parasa, Mr. Mohr, and Ms. Lasher for coming to the Haysville City Council meeting the previous evening, noting how beneficial it was to have WAMPO present about what it is, what it does, and how it relates to the community and the city.

8. The meeting was adjourned at 4:03 PM.

The next regular meeting will be held on Tuesday, February 13, 2024, at 3:00 PM.