



# Meeting Minutes

## Technical Advisory Committee (TAC) Meeting Minutes

Monday, February 26, 2024, @ 10:00 AM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm 203, Wichita, KS 67202*

Meeting Duration: *50 minutes*

Voting Members in Attendance		
<p>Russ Kessler, <i>TAC Chair</i>            Raven Alexander, <i>Wichita Transit</i>            Brent Clark, <i>Freight Movement</i>            Duane Flug, <i>KDOT</i>            Danielle Gabor, <i>SCAC</i>            Jolene Graham, <i>Economist</i>            Paul Gunzelman, <i>Wichita</i>            Mary Hunt, <i>Urban Land Use Planning &amp; Development Trends</i></p>	<p>Les Mangus, <i>Butler/Sumner Counties</i>            Shawn Mellies, <i>Wichita</i>            Lizeth Ortega, <i>Air Quality</i>            Lynn Packer, <i>Sedgwick County</i>            Justin Shore, <i>SCAC</i>            Allison Smith, <i>KDOT</i>            Dan Squires, <i>SCAC</i></p>	<p><b>Alternates</b>            Tonja Howard, <i>Wichita Transit</i>  <i>(voted on approval of February agenda and January minutes; became non-voting when TAC member serving as alternate for arrived)</i>            Emily Jensen, <i>CTD #9 (voting)</i></p>
Other Attendees		
<p>Lonnie Burklund, <i>JEO</i>            Dylan Cossaart, <i>WAMPO</i>            Craig Crosse, <i>Goddard</i>            Steve Degenhardt, <i>Wichita</i>            Chaitanya Dodda, <i>WAMPO</i>            Slade Engstrom, <i>TranSystems</i>            Nick Flanders, <i>WAMPO</i>            Dora Gallo, <i>WAMPO</i></p>	<p>Markey Jonas, <i>WAMPO</i>            Alan Kailer, <i>Bike Walk Wichita</i>            Ethan Kershaw, <i>Wichita</i>            Dani Lasher, <i>WAMPO</i>            Brett Letkowski, <i>TranSystems</i>            Mike Malone, <i>JEO</i>            Peter Mohr, <i>WAMPO</i>            ThaiBinh Mursch, <i>MAPD</i></p>	<p>Kim Neufeld, <i>Bike Walk Wichita</i>            Chad Parasa, <i>WAMPO</i>            Marcela Quintanilla, <i>WAMPO</i>            Riley Schmitz, <i>Wichita</i>            Kyle Thomas, <i>WAMPO</i>            Bill Troe, <i>SRF</i>            Tyler Voth, <i>WSP</i>            James Wagner, <i>Wichita</i></p>

**1. Chair Russ Kessler called the meeting to order at 10:00 AM.**

**2. Regular Business**

**A. Approval of February 26, 2024, Agenda**

**Discussion:** None.

**Action:** Approve the February 26, 2024, agenda, as proposed. (13-0)<sup>1</sup>

**Motion:** Paul Gunzelman

**Second:** Lynn Packer

**B. Approval of January 22, 2024, Meeting Minutes**

**Discussion:** None.

**Action:** Approve the January 22, 2024, meeting minutes, as proposed. (13-0)

**Motion:** Jolene Graham

**Second:** Dan Squires

**C. Director’s Report**

**i. Bimonthly TIP Project Statuses Report**

<sup>1</sup> Three (3) voting TAC members did not arrive until after the votes to approve the February 2024 agenda and January 2024 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses Report for February 2024 was shared.

February 2024 TIP Project Statuses - <https://bit.ly/2-24-TIP-Project-Statuses>

**ii. MTP 2050/FFY2025-FFY2028 TIP Call for Projects: Projects Submitted, Next Steps, and Upcoming Project Selection Committee (PSC) Meetings**

Mr. Mohr shared that from September 15, 2023, through February 2, 2024, WAMPO held a combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP). Eleven (11) WAMPO member jurisdictions submitted one hundred and eight (108) total projects. These projects will be scored and ranked by WAMPO staff and consultants, then submitted to the Project Selection Committee (PSC) for recommendations to the TAC and TPB on which projects to prioritize for funding.

WAMPO staff and consulting firm PEC will finish scoring and ranking the projects by February 29, 2024, and will present them to the PSC for consideration at a series of meetings in April 2024.

**Discussion:**

Shawn Mellies asked if project sponsors will need to present their projects to the Project Selection Committee (PSC). Mr. Mohr said that presenting on projects is not a requirement and is not something being scheduled at this time. Lynn Packer commented that the PSC would probably want to meet and review projects before determining if a presentation is necessary. Chad Parasa confirmed that if requested by the PSC, WAMPO staff will reach out to jurisdictions to arrange and schedule project presentations.

Allison Smith expressed concerns about the project selection timeline, sharing that KDOT typically reviews new projects submitted for suballocated funding and based on the quantity of projects submitted will likely need at least a month to do so. Mr. Mohr said he would be in contact to work out the details and send the projects for review.

**iii. ICT Safe February 7, 2024, Meeting Overview**

Dani Lasher, WAMPO, gave an overview of what was discussed at the ICT Safe: A Regional Transportation Coalition meeting on February 7, 2024.

Mr. Parasa explained that ICT Safe is an overarching regional safety coalition that includes multiple grassroots, safety-focused, community organizations, including the Wichita Sports Commission. Ms. Lasher highlighted the Wichita Sports Commission's efforts to improve transportation safety, sharing the Fans with a Plan initiative that works with

sporting events and organizations to promote ridesharing for anyone who is drinking and needs a ride home.

For more information about ICT Safe, meeting agenda packets, and meeting summaries, please visit <https://www.wampo.org/ict-safe>.

### 3. Public Comments

None.

### 4. Action

#### A. 2024 Unified Planning Work Program Amendment 1

Ms. Lasher explained that the Unified Planning Work Program (UPWP) is WAMPO’s primary budgeting document for planning activities during the year (January 1 - December 31), and introduced proposed 2024 Unified Planning Work Program Amendment 1. Funding for the UPWP comes from various sources, including federal Consolidated Planning Grant (CPG) funds, which require a 20% local match (i.e., 80% federal funding, 20% local funding). The 2024 UPWP was approved by the Transportation Policy Body on November 14, 2023; updates are needed to account for the removal of tasks that are no longer eligible or necessary and for the addition of tasks that are not currently in the 2024 UPWP. The Public Comment period for proposed 2024 UPWP Amendment 1 is February 10, 2024, through March 3, 2024. One public comment has been received to date, supporting the amendment and suggesting that funding be devoted to a grant application for the Active Transportation Infrastructure Investment Program, either through this amendment or a later amendment.

Ms. Lasher explained the changes proposed in 2024 UPWP Amendment 1 (as shown in the table below) and noted a minor change to be made in the version of the amendment presented. On page 30 of the proposed amendment, the last line of Subtask 6.3 states that the anticipated completion date of the Regional Intelligent Transportation Systems (ITS) Architecture project is December 2024. Although the funding programmed for ITS in 2024 will be used by that time, there will be funding programmed in the 2025 UPWP, as well, and project completion is anticipated in April 2025. If the amendment is approved, Consolidated Planning Grant (CPG)/local match expenditures in the 2024 UPWP will total \$2,494,850.

Task	Original	Revised	Change	Page #	Reasoning
2.6 Consultant Services: Video Creation Services	\$ 50,000	\$ -	\$ 50,000	-	Removal of WAMPO's of video creation services in 2024
1.2 Budget and Financial Monitoring Systems and Preparation of 2025 UPWP	\$ 106,000	\$ 106,000	\$ -	16	Inclusion of audit consulting services
2.2 Other Long-Range Planning	\$ 27,000	\$ 27,000	\$ -	19	Inclusion of SS4A demonstration grant tasks
2.3 Consultant Services: Safe Streets and Roads for All Grant Assistance	\$ -	\$ 75,000	\$ 75,000	19	Addition of SS4A implementation grant application assistance
3.8 Consultant Services: Safe Routes to School Plans Development	\$ -	\$ 100,000	\$ 100,000	25	Expansion of Safe Routes to School planning assistance to include consultant services
6.1 Travel Demand Model	\$ 72,000	\$ 72,000	\$ -	28	Inclusion of Travel Demand Model tasks
6.3 Consultant Services: Technology and Innovation Equipment Purchase	\$ 100,000	\$ -	\$ 100,000	-	Removal of the technology and innovation equipment purchase sub-task
6.3 Consultant Services: Intelligent Transportation Systems (ITS)	\$ -	\$ 250,000	\$ 250,000	30	Inclusion of Intelligent Transportation Systems consultant services
2.6 Consultant Services: K-15 Corridor Management Plan (with KDOT)	\$ -	\$ 50,000	\$ 50,000	21	Addition of WAMPO's contribution to the K-15 Corridor Management Plan
Updated the Anticipated Expenditures				36	Includes expense changes from Sub-Tasks 2.6, 2.3, 3.8, and 6.3
Updated the Budget				37	Includes the the added Sub-Tasks 2.3, 2.6, 3.8, and 6.3

Rev 2/9/24

2024 Unified Planning Work Program Proposed Amendment 1, without the proposed change to Subtask 6.3 - <https://bit.ly/2024UPWPAmendment1>

**Discussion:** None.

**Action:** Recommend the TPB approve 2024 UPWP Amendment 1, with specific changes to account for the change in the anticipated completion date for Sub-Task 6.3. (16-0)

**Motion:** Dan Squires

**Second:** Brent Clark

## 5. Discussion/Updates

### A. Employment Projections

Mr. Mohr presented WAMPO employment projections, sharing that they are an integral part of long-range transportation planning. Understanding the trajectory of employment within a region is critical in forecasting future demands on the transportation system. Accordingly, WAMPO staff have developed employment projections to the year 2050, in collaboration with JEO Consulting Group and the Wichita State University (WSU) Center for Economic Development and Business Research (CEDBR). Having experience in developing such forecasts, CEDBR assisted WAMPO staff in creating a detailed set of projections specifically tailored for the region. The projections reflect the number of people employed within the boundaries of each jurisdiction, not the number of people living in the jurisdiction who are active in the workforce.

## WAMPO Employment Projections

Total Employed	2023	2025	2030	2035	2040	2045	2050
Wichita	209,741	212,488	219,856	227,647	235,075	242,701	250,327
Derby	6,962	7,364	8,386	9,422	10,447	11,480	12,513
Andover	4,227	4,344	4,742	5,251	5,702	6,191	6,696
Haysville	2,341	2,506	2,923	3,344	3,763	4,183	4,603
Park City	3,738	3,860	4,183	4,519	4,841	5,170	5,500
Bel Aire	1,744	1,869	2,179	2,490	2,801	3,113	3,424
Valley Center	1,802	1,912	2,190	2,472	2,750	3,031	3,311
Mulvane	1,707	1,752	1,859	1,969	2,094	2,214	2,334
Maize	2,509	2,618	2,892	3,169	3,444	3,721	3,997
Goddard	3,535	3,636	3,898	4,169	4,432	4,700	4,968
Rose Hill	1,244	1,276	1,359	1,447	1,535	1,620	1,706
Clearwater	701	712	741	771	801	831	861
Kechi	613	643	721	801	879	958	1,038
Cheney	879	890	920	952	983	1,014	1,046
Colwich	603	609	626	645	663	681	700
Garden Plain	208	210	215	220	225	230	235
Andale	470	477	496	516	535	554	574
Mount Hope	151	153	159	165	171	177	183
Eastborough	53	53	55	56	58	59	61
Bentley	126	128	133	138	142	147	152
Sedgwick**	43	43	44	45	46	47	48
Viola	5	5	5	5	5	5	5
Sedgwick County*	24,037	23,392	21,895	20,504	19,028	17,589	16,149
Butler County*	1,156	1,125	1,053	982	908	834	760
Sumner County*	714	718	695	653	652	640	638
<b>WAMPO Region</b>	<b>269,310</b>	<b>272,784</b>	<b>282,227</b>	<b>292,353</b>	<b>301,979</b>	<b>311,891</b>	<b>321,827</b>

\*Unincorporated portion inside of WAMPO Boundary

\*\*Portion of city inside of WAMPO Boundary

Updated: 2/14/2024

### B. Congestion Management Process (CMP)

Mike Malone, JEO, introduced one of the subtasks of the Travel Demand Model Update project, the development of a Congestion Management Process (CMP), sharing that CMPs are Federally mandated for Metropolitan Planning Organizations (MPOs) associated with urban areas with populations exceeding 200,000, qualifying them as Transportation Management Areas (TMAs). In keeping with this requirement, WAMPO is actively collaborating with the consulting firm JEO to develop a CMP specifically tailored to the WAMPO region's needs. A CMP represents an invaluable planning asset, as it describes a structured framework to systematically identify, analyze, and manage congestion. As the region continues to experience growth in population, economic activity, and transportation demand, ensuring efficient and reliable transportation networks is vital. Congestion on the transportation network not only hampers economic development but also diminishes the overall quality of life for residents. Addressing congestion challenges requires a strategic and comprehensive approach, including the utilization of a CMP.

Lonnie Burklund, JEO, provided a detailed review of the CMP, highlighting the comprehensive effort involving various stakeholders and coordination with Metropolitan Transportation Plan 2050 (MTP 2050). The CMP serves as a guiding framework to manage congestion systematically,



relying on accurate and up-to-date data to evaluate projects' impacts on congestion. The process involves defining the network, analyzing survey responses, and establishing performance measures aligned with regional objectives. The presentation emphasized the importance of strategies like traffic flow optimization, signal timing enhancements, and public transportation improvements to reduce congestion and improve overall mobility in the WAMPO region. The CMP aims to create a cyclical process of programming, evaluation, and implementation to continually improve congestion management efforts and inform future planning. A final draft of the CMP will be brought to the TAC and TPB for formal action on March 25, 2024, and April 9, 2024, respectively.

**Discussion:**

Mary Hunt asked Mr. Burklund to elaborate on the surveying of other communities for the development of the CMP and clarify what information was sought. Mr. Burklund explained that they reviewed other MPOs to learn more about best practices and gain insight into varying CMP processes across different agencies.

Brent Clark asked how the WAMPO region compared to other areas when it comes to different modes of transportation, such as taking the bus and biking. Mr. Burklund said that he did not have the statistics but that it is likely in line with other Midwestern regions. There have been major strides in the last five to ten years with more trail networks, and although there has not been a huge flux of transit, connectivity is continuously improving. Currently, 80-85% of commuters do so in single-occupant vehicles, but there is an increasing focus on multimodal options. Mr. Parasa noted how important alternative modes of transportation, like transit or biking, are within a transportation system and how they can offer solutions to improving traffic congestion.

Mr. Clark asked if freight-specific congestion issues were studied. Mr. Burklund said they looked at incorporating performance measures for truck reliability and that freight will be evaluated in more detail in the travel demand model.

Chair Kessler commented on how little congestion there is in the region compared to other metropolitan areas and how important it is to be proactive about managing potential future congestion. Mr. Parasa concurred, sharing that it is standard MPO procedure for staff to periodically monitor trends and look ahead for how trends may evolve.

**C. Regional Transit Implementation Plan**

Bill Troe, SRF, gave a status update on the Regional Transit Implementation Plan that is being developed by WAMPO in collaboration with SRF Consulting Group, Nelson/Nygaard Consulting Associates, and Shockey Consulting Services. The plan will build upon Connecting Communities: Wichita Area Transit Feasibility Study (2018) and will be a companion plan to the Wichita Transit Network Redesign Plan and the WAMPO Coordinated Public Transit-Human Services Transportation Plan. Three (3) public meetings were held on February 20, 2024, and focused on understanding existing transportation systems and services, identifying needed services and gaps, exploring options, and developing service packages. The plan aims to better support commuter travel and access to basic human services in the WAMPO area.

Mr. Troe emphasized the importance of flexibility and diversity in addressing the needs of different communities within the region and outlined a range of concepts and service alternatives being considered. The ultimate goal is to develop an integrated package of services, identifying operators and funding sources, to provide cost-effective and efficient transportation solutions.

**Discussion:**

Justin Shore thanked Mr. Troe and WAMPO staff for hosting the public meetings and encouraged everyone to help spread the word about future meetings to increase attendance.

**6. Committee & Partnership Updates**

None.

**7. Other Business**

Mr. Parasa thanked guest presenters Mike Malone, Lonnie Burklund, and Bill Troe, saying that the Travel Demand Model, Congestion Management Process, and Regional Transit Implementation Plan projects are all progressing well.

**8. Meeting adjourned at 10:50 AM**

**The next regular meeting will be held on Monday, March 25, 2024, at 10:00 AM.**