



Meeting Summary
 Transportation Policy Body (TPB) Meeting Summary
 Tuesday, March 8, 2022 @ 3:00 PM
 Hybrid Meeting

Meeting Duration: 45 minutes

Members in Attendance:

David Dennis, TPB Chair
 Ron Colbert, Valley Center
 Jack Hezlep, Derby
 Michael Hoheisel, Wichita
 Jim Howell, Sedgwick County
 Tom Jones, Park City
 Russ Kessler, Haysville
 Richard LaMunyon, Maize

Jennifer McCausland, Andover
 Pete Meitzner, Sedgwick County
 Mike Moriarty, KDOT
 Warren Porter, Rose Hill
 Terry Somers, SCAC
 Kamme Sroufe, Kechi
 Anne Stephens, Bel Aire
 Brent Terstriep, KDOT

Becky Tuttle, TPB Vice Chair
 Burt Ussery, Clearwater

Alt:

Brent Clark, Valley Center
 Tom Hein, KDOT
 Justin Shore, Clearwater
 Tom Stolz, Sedgwick County

Other Attendees:

Greg Allison, MKEC
 Ashley Bryers, WAMPO
 Brent Chesnut, Alfred Benesch & Co.
 Cecelie Cochran, FHWA
 Mitchell Coffman, PEC
 Nick Flanders, WAMPO
 Julian Rios, BKD
 Theresa House, WAMPO

Alan Kailer, Bike Walk Wichita
 Mark Kruep, WAMPO
 Lynn Packer, Sedgwick County
 Chad Parasa, WAMPO
 Tia Raamot, MAPD
 Kelly Rundell, Hite, Fanning &
 Honeyman LLP
 Paul Schiffelbein, MAPD

Teresa Seymour, BKD
 Brad Shores, JEO
 Patty Sykes, WAMPO
 Tyler Voth, WSP
 Jim Weber, Sedgwick County
 Kristi Wilson, KDOT
 Kristen Zimmerman, PEC

1. Chairman Dennis called the meeting to order at 3:01 PM.

2. Regular Business

A. Approval of March 8, 2022 Agenda

Discussion: None

Action: Moved to approve agenda as presented. Motion passed (17-0).¹

Motion: Chairman Dennis

Second: Becky Tuttle

B. Approval of February 8, 2022 Minutes

Discussion: None

Action: Moved to approve minutes. Motion passed (17-0).

Motion: Chairman Dennis

Second: Becky Tuttle

C. TPB Chairman's Report

i. Overview

ii. Year 2022 Tasks

WAMPO presented its revised 2022 Task List, which now includes the quarters of the year in which each project will be completed, so TPB members can track their progress:

Project	Quarters*	Status
Year 2021 Audit	1	Completed
TIP 2021-2024 amendments	1, 2, 3	Amendment 6 public comment period 2/26 – 3/27

¹ One member was absent during the approval of the March 8, 2022 agenda and the February 8, 2022 minutes, then was present for the remainder of the meeting.

TIP 2023-2026 update	1, 2, 3	Call for projects
Travel Demand Forecasting Model update	2, 3, 4, 2023	RFP closes 3/1
Safety Plan	1, 2, 3, 4, 2023	Setting up steering committee
Economic trends/indicators + transportation study	1, 2, 3, 4, 2023	Reviewing existing data/scoping study
LEP	2	-
Title VI	2, 3	-
Public Participation Plan	2, 3, 4	-
Transportation Performance Management (Federally Required)	1, 2, 3, 4, ongoing	In-progress
Data development and coordination among jurisdictions	1, 2, 3, 4, ongoing	In-progress
Partnering with Wichita Bike/Ped Study	2, 3, 4, 2023	-

*Quarter 1: January - March, Quarter 2: April - June, Quarter 3: July - September, Quarter 4: October – December

It was noted several projects on the Task List will continue into 2023 and two are ongoing projects, which do not have end dates.

The Travel Demand Model progress and status will be updated after coordination with KDOT staff.

iii. TIP Amendment Update

WAMPO is currently in the public comment period for Amendment 6, running from February 26, 2022 through March 27, 2022. The TAC will then make its recommendation on March 28, 2022, and TPB approval will take place at its next meeting, scheduled for April 12, 2022.

3. Public Comment Opportunity – None

4. New Business

A. Action: 2021 WAMPO Audit Final Report

Discussion: Teresa Seymour and Julian Rios of BKD, LLP were present at the meeting to answer any questions the TPB members may have regarding the final independent auditor’s report and WAMPO’s financial statements, which were given to the Executive Committee and included in the agenda packet. There were no questions from the members.

Action: Moved to receive and file the 2021 Independent Auditor’s Report and WAMPO’s Financial Statements prepared by BKD, LLP, as presented. Motion passed (18-0).

Motion: Burt Ussery

Second: Anne Stephens

B. Action: WAMPO TIP Fees

Discussion: Chad Parasa reported to the TPB members this item is a continuation of discussions regarding the TIP fees from the February TPB meeting.

Chairman Dennis stated that, following the February TPB meeting, the Executive Committee met to examine the TIP fees proposal, as well as other options, to select the best option to support WAMPO’s financial stability. One option came from Burt Ussery, who proposed a 3% TIP fee for FFY2023, then resetting the fee to 2.4% for FFY2024 through FFY2032. Mr. Ussery’s proposal is referenced in Table #2, on pages 42-43 of the agenda packet. The Committee determined the option displayed in Table #2 would be best, as it comes close to reaching the desired financial reserves of \$450,000.

Table 2: 3% TIP Fee for FFY2023 & Reset at 2.4% per year until FFY2032

Year	UPWP	Studies	Combined	Match	Current TIP	TIP Rate	Member	Annual	Yearly	Accumulated
	Budget (allocation)	Budget	Budget	20%	Fees		Dues	Budget	Variance	Variance
2022	\$ 1,687,100		\$ 1,687,100	\$ 337,420	\$ 300,000	3.0%	\$ 50,000	\$ 350,000	\$ 12,580	\$ 12,580
2023	\$ 1,000,000	\$ 100,000	\$ 1,100,000	\$ 220,000	\$ 300,000	3.0%	\$ 50,000	\$ 350,000	\$ 130,000	\$ 142,580
2024	\$ 1,000,000	\$ 300,000	\$ 1,300,000	\$ 260,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 30,000	\$ 172,580
2025	\$ 1,100,000	\$ 200,000	\$ 1,300,000	\$ 260,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 30,000	\$ 202,580
2026	\$ 1,100,000		\$ 1,100,000	\$ 220,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 70,000	\$ 272,580
2027	\$ 1,200,000		\$ 1,200,000	\$ 240,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 50,000	\$ 322,580
2028	\$ 1,200,000	\$ 100,000	\$ 1,300,000	\$ 260,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 30,000	\$ 352,580
2029	\$ 1,200,000	\$ 300,000	\$ 1,500,000	\$ 300,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ (10,000)	\$ 342,580
2030	\$ 1,250,000	\$ 200,000	\$ 1,450,000	\$ 290,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ -	\$ 342,580
2031	\$ 1,250,000	\$ 2,000,000	\$ 3,250,000	\$ 650,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ (360,000)	\$ (17,420)
2032	\$ 1,250,000		\$ 1,250,000	\$ 250,000	\$ 240,000	2.4%	\$ 50,000	\$ 290,000	\$ 40,000	\$ 22,580
				\$3,287,420	\$ 2,760,000			\$ 3,310,000		

Action: Moved to adopt a 3% TIP Fee for FFY2023, then reset the fee to 2.4% per year through FFY2032, as recommended by the Executive Committee. Motion passed (18-0).

Motion: Chairman Dennis

Second: Anne Stephens

C. **Action: FFY2023-FFY2-26 TIP Call for Projects Approach**

Nick Flanders, WAMPO staff member, reported to the TPB members that the Call for Projects for the FFY2023-FFY2026 TIP ends at 5 pm on March 9, 2022, and asked they remind their staff to get their requests submitted by the deadline. Requests are required to clarify whether projects are new projects, existing projects requesting changes, or projects to be carried forward into the new TIP, unchanged. The table below summarizes the processing schedule:

Staff review & Project Selection Committee meetings	Spring 2022
Document development & Public Comment period	Summer 2022
TAC recommendation	Summer/Fall 2022
Deadline for TPB Approval	Prior to October 1, 2022

As a reminder, the current call for projects is primarily for funds for FFY2025 and FFY2026. However, there is the possibility of surplus funds being available for FFY2023 and FFY2024, which have not already been committed to other projects and which may be used for additional projects.

Ashley Bryers, WAMPO Transportation Planning Manager, stated the Metropolitan Transportation Plan (MTP) is a long-range plan that looks out 20 years and sets the vision for transportation in our region, while the TIP is the implementation arm and must be consistent with the MTP Funding Menu. Current projects in the MTP were selected in 2018-2019, and the MTP was approved in 2020. However, due to unique and unforeseen circumstances – e.g., the pandemic and the new Bipartisan Infrastructure Law – many changes have taken place since then. For this reason, WAMPO is identifying two separate options to proceed for the FFY2023-FFY2026 TIP, with Option #2 to be used solely for the FFY2023-FFY2026 TIP:

- Option #1 – Selecting Projects from MTP Funding Menu Only: This option would require that projects only be selected from the MTP Funding Menu, with the selected projects proceeding through the processing schedule above.
- Option #2 – Selecting Projects from MTP Funding Menu, MTP (but not on the Funding Menu), or not in the MTP (but meets the MTP goals), which would require an MTP Amendment: This option would involve developing an MTP Amendment, which would allow projects that are not on the MTP Funding Menu or not in the MTP at all, but which meet the MTP goals, to be added to the MTP Funding Menu. The process and recommendation of Option #2 would end on or before the October 1, 2022 deadline for approval.

Ms. Bryers explained that, in Option #2, an MTP Amendment would be necessary, which would take place concurrently with the TIP process. She stated time for this process would be constricted, but believes it could be completed on or before October 1, 2022. Mr. Ussery (TAC Chair) noted there was considerable discussion during the TAC meeting regarding the possibility of new projects competing with current projects and whether there was time enough for new projects to be put together. It was the TAC's consensus that Option #2 be used, so long as all project requests be given equal consideration on their own merit by the Project Selection Committee, regardless of whether or not a project had been included on the MTP Funding Menu. It was noted this would be a unique situation that only applies to this specific TIP cycle.

Action: Motion to approve the use of Option #2 in approving FFY2023-FFY026 TIP Projects, with all project requests given equal consideration by the Project Selection Committee, regardless of whether a project had been included on the MTP Funding Menu. Staff will process an MTP Amendment, if necessary, based on selected projects. It was noted that this is a unique situation that only applies to the FFY2023-FFY2026 TIP selection process. Motion Passed. (18-0)

Motion: Burt Ussery

Second: Chairman Dennis

D. **Action: Safety Plan Steering Committee and Focus Group Structure**

Ms. Bryers discussed the Safety & Health Committee (SHC), which was established in 2020 for the purpose of reviewing data and developing information for the next MTP. WAMPO's role in the process is to coordinate and allocate resources and eventually hire a consultant to handle the planning process of this project. The SHC only meets quarterly and, through its discussions, determined a safety plan was needed. Due to the SHC's broader scope, it has been proposed that a two-tier structure be made to guide the consultant-lead planning process:

- Tier 1 – Steering Committee: Consists of existing SHC governmental staff and other identified entities, with responsibility to provide direction for addressing design, enforcement, education and awareness solutions in the preparation of the plan document; and
- Tier 2 – Focus Group: Consists of SHC organizations (non-governmental staff) and other interested parties, with responsibility for providing more input on goals, policy action items, and procedures to the Steering Committee for use in preparing the plan document.

Ms. Bryers noted this structured process would be short-term (2022-2023), while the SHC will end when the next MTP is approved, in 2025 – after the Steering Committee/Focus Group have completed their task, they will disband and the SHC will move forward with implementing the Safety Plan through the MTP. The Focus Group would meet a couple of times during the process, while the Steering Committee would meet more often. During her presentation, Ms. Bryers presented a list of actual SHC members (governmental staff and staff from other entities), and requested input from TPB members of any organizations or individuals who should be invited to participate in the Steering Committee or the Focus Group.

Mr. Ussery clarified that, during the February 2022 TAC meeting, there was discussion regarding the formation, structure, and life of the Steering Committee and the Focus Group, and it was the TAC's consensus that the two-tier structure should be implemented, and specific members of each tier be added at a later time.

ACTION: Moved to approve the establishment of a two-tiered sub-committee, for the purpose of developing and directing a Safety Plan. At this time, the specific members of both the Steering Committee and the Focus Group are not specifically identified, but will be added to these rosters. Motion Passed. (18-0)

Motion: Burt Ussery

Second: Tom Jones

E. Update: Federal Functional Classifications Maps

Mr. Flanders discussed updates to the Federal Functional Classification Maps, found on pages 64 through 67 in the agenda packet. He noted all roadways are divided into seven Federal Functional Classifications (FFCs) - freeways, expressways, arterials, minor arterials, major and minor collectors, and local roads. Mr. Flanders pointed out the arterials – higher-classified roads – provide the most mobility in terms of how far vehicles can travel while having the least accessibility to specific destinations, due to having the fewest exit points, and that a road can only empty onto a road of equal or greater functional classification. Road classification can determine the amount and type of funding given to a project – for example, federal transportation funds cannot be used on local roads, while higher functional classifications are generally at an advantage for funding. Road classification can also determine the type of development which is allowed along a roadway – for example, a high-order roadway could not have a driveway every 50 feet.

The WAMPO staff have been working on the map updates in coordination with the Kansas Department of Transportation. To be of a certain classification, particular characteristics of the roadways must be identified. The roadways on the current maps are all color-coded, but the printed maps in the meeting agenda packet do not show local roads. Map revisions include the addition of an updated project involving a bridge that will be built on 95th St. across the Arkansas River, which will also involve a road being built and other relatively minor revisions. Recent changes received from the City of Wichita are not included in the maps presented today, due to timing.

Mr. Flanders noted these maps are still being updated, and WAMPO will continue to communicate with jurisdictions to confirm all changes are represented on these maps. He further noted that an interactive version of the official FFC map for the region is on the WAMPO website – www.wampo.org/fun-class.

The in-progress updated map was presented to the TAC members at their last meeting, and they were asked to provide other requested FFC updates by their March 2022 meeting. This same request is asked of the TPB members, to provide additional requested updates to the map, by their April 2022 meeting.

ACTION: Moved to receive and file the update on the Federal Functional Classifications Map. Motion Passed. (18-0).

Motion: Chairman Dennis

Second: Anne Stephens

5. Committee & Partnership Updates

A. Executive Committee

i. Committee Summary

Chairman Dennis reported the Executive Committee met on February 24 to discuss TIP fees, WAMPO staff tasks in 2022, the WAMPO budget update, the audit final reports, and Mr. Parasa's annual performance review.

ii. Amtrak Report

Chairman Dennis mentioned he attended a meeting regarding Amtrak. He asked Pete Meitzner to speak about the meeting. Mr. Meitzner reported, during the period of May 2022 through May 2023, proposals will be solicited from interested states, possibly involving an 80% capital grant with a 20% match and a six-year revenue versus cost program (90% grant 1st year, then going down 10% each year, until year 6, which will be a 40% grant).

Kansas is currently working on the Service Development Plan. He noted KDOT and BNSF are both involved in this project. Mr. Meitzner referred to a "Corridor Development/Corridor Plan". States that want to be involved in the first year of the solicitations, with no cost, no obligation, will need to request to be included in the "Corridor Development/Corridor Plan". At the end of the Amtrak meeting, it was determined a special meeting of the South Central Kansas Transportation Coalition would take place on March 21, 2022, to discuss the grant program and next actions to move forward.

B. **Committees: Active Transportation; Safety & Health**

Alan Kailer reported the recent meeting of the Active Transportation Committee took place on March 2, 2022, during which a very interesting presentation was made by City of Maize concerning the WAMPO-funded bicycle pedestrian plan which was completed in 2019. He noted the Committee will be hearing from other area cities in the future, and asked that more information regarding the Committee be included on the WAMPO website, to attract more attendance. The next Active Transportation Committee meeting will be held on June 1, 2022, at 9:30 a.m.

The next Safety & Health Committee meeting will be held on May 6, 2022, at 9:30 a.m.

C. **KDOT, Wichita Metro**

Tom Hein reported there are three active projects in the works:

- North Junction Gold Project, accelerated phase one, is making good progress.
- Guard rail project on K-96, east of I-135 down to Kellogg, which affects very little traffic; and
- Pavement patching project of K-96, east of Webb Road to Kellogg, which will begin this weekend.

Mr. Hein noted more projects are being set for area highways, and he will update the TPB at the next meeting.

D. **KDOT**

Mike Moriarty reported on staff changes.

E. **FHWA**

Cecelie Cochran reported she will have updates to TPB at the next meeting.

6. Other Business

7. Meeting adjourned at 3:46 PM.

The next regular meeting will be held on Tuesday, April 12, 2022 at 3:00 PM.