



Meeting Minutes

Technical Advisory Committee (TAC) Meeting Minutes

Monday, November 27, 2023, @ 10:00 AM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm 203, Wichita, KS 67202*

Meeting Duration: *120 minutes*

Voting Members in Attendance		
Russ Kessler, <i>TAC Chair</i> Jack Brown, <i>Public Health</i> Brent Clark, <i>Freight Movement</i> Danielle Gabor, <i>SCAC</i> Paul Gunzelman, <i>Wichita</i> Tom Hein, <i>KDOT</i> Mary Hunt, <i>Urban Land Use Planning & Development Trends</i>	Gary Janzen, <i>Wichita</i> Les Mangus, <i>Butler/Sumner Counties</i> Shawn Mellies, <i>Wichita</i> Lizeth Ortega, <i>Air Quality</i> Lynn Packer, <i>Sedgwick County</i> Allison Smith, <i>KDOT</i> Dan Squires, <i>SCAC</i>	Alternates Mike Armour, <i>Wichita (non-voting)</i> Tonja Howard, <i>Wichita Transit (voting)</i> Emily Jensen, <i>CTD #9 (voting)</i> Mike Longshaw, <i>KDOT (voted on the approval of meeting agenda; became non-voting when TAC member serving as alternate for arrived)</i>
Other Attendees		
Dylan Cossaart, <i>WAMPO</i> Slade Engstrom, <i>TranSystems</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Erin Grushon, <i>Burgess & Niple</i> Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i>	Ethan Kershaw, <i>Wichita</i> Michelle Kratzer, <i>TranSystems</i> Dani Lasher, <i>WAMPO</i> Brett Letkowski, <i>TranSystems</i> Mike Malone, <i>JEO</i> ThaiBinh Mursch, <i>MAPD</i> Chad Parasa, <i>WAMPO</i>	Marcela Quintanilla, <i>WAMPO</i> Paul Ricotta, <i>Caliper</i> Jaksyn Smith, <i>WAMPO</i> Kyle Thomas, <i>WAMPO</i> Bill Troe, <i>SRF</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i>

1. Chair Russ Kessler called the meeting to order at 10:00 AM.

2. Regular Business

A. Approval of November 27, 2023, Agenda

Discussion: None

Action: Approve November 27, 2023, agenda, as proposed (12-0).¹

Motion: Brent Clark

Second: Paul Gunzelman

B. Approval of October 23, 2023, Meeting Minutes

Discussion: None

Action: Approve October 23, 2023, meeting minutes, as proposed (12-0).

¹ Four (4) voting TAC members did not arrive until after the votes to approve the November 2023 agenda and October 2023 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

Motion: Chair Kessler
Second: Paul Gunzelman

C. Director’s Report

i. MTP/TIP Call for Projects – 9/15/23 – 1/5/24

Chad Parasa, WAMPO, stated that the combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP) opened September 15, 2023, and will run through January 5, 2024. The TIP is due in 2024 and the MTP is due in 2025. The application form, cost-estimation model, and recording of the November 8, 2023, Call for Projects Workshop can be found at either www.wampo.org/transportation-improvement-program or www.wampo.org/mtp2050.

ii. 2024 WAMPO Meeting Schedule

Markey Jonas, WAMPO, presented the 2024 WAMPO meeting schedule. All meeting dates follow established meeting frequency patterns (e.g., TAC meetings are on the fourth Monday of each month), except for the May 20, 2024, TAC meeting, which is a week early due to Memorial Day. Members should have received a calendar invitation serving as a placeholder for 2024 meetings; a Zoom registration link and meeting-specific information will be sent as each meeting date approaches. The TAC and TPB meeting schedules will be considered for approval by the TPB on December 12, 2023.

2024 WAMPO MEETING SCHEDULE

Meeting Location: ZOOM or 271 W 3rd St, Room 203, Wichita, KS 67202, unless otherwise stated
 Meeting times and dates are subject to change at the committee Chair’s discretion.

Transportation Policy Body	Technical Advisory Committee	Executive Committee	Active Transportation Committee	ICT Safe: A Regional Transportation Coalition*	United Community Transit Coalition	Economic Development & Transportation Committee
3:00 PM unless otherwise stated	10:00 AM unless otherwise stated	11:00 AM unless otherwise stated	9:30 AM unless otherwise stated	9:30 AM unless otherwise stated	2:00 PM unless otherwise stated	10:00 AM unless otherwise stated*
JANUARY 9	JANUARY 22					
FEBRUARY 13	FEBRUARY 26	FEBRUARY 1		FEBRUARY 7	FEBRUARY 15	
MARCH 12	MARCH 25		MARCH 6			
APRIL 9	APRIL 22					
MAY 14	MAY 20	MAY 2		MAY 1	MAY 16	
JUNE 11	JUNE 24		JUNE 5			2024 EDTC Schedule TBD
JULY 9	JULY 22					
AUGUST 13	AUGUST 26	AUGUST 1		AUGUST 7	AUGUST 15	
SEPTEMBER 10	SEPTEMBER 23		SEPTEMBER 4			
OCTOBER 8	OCTOBER 28					
NOVEMBER 12	NOVEMBER 25	NOVEMBER 7		NOVEMBER 6	NOVEMBER 21	
DECEMBER 10			DECEMBER 4			



*ICT Safe was formerly the Safety and Health Committee

*Meeting Location: Online or Wichita State University, Woolsey Hall, Conference Room 302, Wichita, KS 67208

iii. MTP 2050 Update

Dani Lasher, WAMPO, shared that the Metropolitan Transportation Plan 2050 (MTP 2050) Plan Advisory Committee (PAC) has their next meeting on November 28, 2023. WAMPO

successfully completed the first round of public engagement over the summer of 2023 and the second round will begin on December 1, 2023, and continue through February 29, 2024. This round of engagement will build upon and clarify data gathered in the first round and gather input for long-range planning scenarios. The results from the first round of MTP 2050 public engagement can be viewed at <https://www.wampo.org/mtp2050>. Events WAMPO will be attending include the First Friday Pop-Up Market at Revolutsia (12/1/2023), the HoliDAZE! Pop Up Market (12/3/2023), and the Maize Whoville Vendor Market (12/3/2023).

iv. TIP Amendment 6 Call for Changes

Nick Flanders, WAMPO, discussed the amendment schedule for the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2023-2026 (October 1, 2022, through September 30, 2026). The Call for Changes period for regularly scheduled TIP Amendment 6 is December 4, 2023, through December 15, 2023; early submissions are welcome. The timeline for TIP Amendment 6 includes the Public Comment Period (12/29/23 - 1/12/24), TAC Recommendation (1/22/24), TPB Approval, (2/13/24), and KDOT STIP Amendment (3/7/24). The FFY 2023-2026 TIP and amendment schedule can be viewed at <https://www.wampo.org/transportation-improvement-program>.

v. Urban Area Boundary Update

Mr. Parasa shared that after having received feedback from Transportation Policy Body members, WAMPO staff will revisit the Urban Area Boundary (UAB) and coordinate with KDOT and the Federal Highway Administration (FHWA) to reevaluate the area included in the UAB. The revised UAB will be presented to the TAC for a recommendation on January 22, 2024, and considered for approval by the TPB on February 13, 2024.

3. Public Comments

None.

4. Action

A. Comprehensive Safety Action Plan Approval

Erin Grushon, Burgess & Niple, gave an in-depth presentation on the Comprehensive Safety Action Plan (CSAP), which is meant to promote the safety of all users of the transportation system and aims to reduce and eliminate serious injury and fatal crashes. The WAMPO CSAP was developed through a ten-month collaborative process with project consultants Burgess & Niple (B&N), TranSystems, and Vireo. Upon approval of the CSAP by the Transportation Policy Body, the WAMPO region will be eligible to apply for Federal Safe Streets and Roads for All (SS4A) Implementation Grants. The CSAP background information presented included the plan vision, goals, and targets, an overview of the planning process, the public and stakeholder engagement

efforts, a review of transportation safety data and trends, and a discussion of implementation and next steps.

Slade Engstrom, TranSystems, explained the data collected and the existing conditions that were revealed. A group of transportation safety professionals in the region came together to establish the Transportation Safety Technical Advisors (TSTA) committee, which offered guidance, made plan development recommendations, and identified three major areas of emphasis, based on the data: intersections of concern, vulnerable road users, and speed-related crashes.

Ms. Grushon provided insight into the CSAP implementation plan and 18 identified strategies, all of which include information about the desired outcomes, responsible parties, timeframes, and emphasis areas addressed. ICT Safe: A Regional Transportation Coalition will meet regularly to carry out updates to the document and plan implementation. Following plan adoption, the next steps include developing an application for an SS4A Implementation Grant in 2024. The Transportation Policy Body will consider the Comprehensive Safety Action Plan for approval on December 12, 2023.

Draft Comprehensive Safety Action Plan - <https://bit.ly/DraftCSAPPlan>

Safe Streets and Roads for All (SS4A) - <https://www.transportation.gov/grants/SS4A>

ICT Safe: A Regional Transportation Coalition - <https://www.wampo.org/ict-safe>

Discussion:

Mary Hunt asked if the crash-types-by-jurisdiction data for Sedgwick County include all the separately listed cities in Sedgwick County. Mr. Engstrom said that the county data exclude the cities.

Chair Kessler commented that all acronyms need to be spelled out, pointing out the acronym PDO (for Property Damage Only) on page 47 which is not written out.

Brent Clark asked if one of the strategies of the plan should be to have training across the region to make sure all departments/jurisdictions are consistent in the coding for crashes. Mr. Engstrom stated that KDOT is working on a program, but it is a known difficulty due to police departments switching systems and lots of department turnover.

Mr. Parasa asked how WAMPO can assist member jurisdictions in winning SS4A implementation grants. Mr. Engstrom said that there are different ways to approach the applications but that it needs to be cohesive. Ms. Grushon emphasized that the grants are very competitive, adding that the most important thing to do first is to figure out the forum to have the regional conversation and decide on what specific project or collection of projects is wanted for the implementation,

what the priorities are for the region, and telling the story of how the projects relate to each other and how they relate to the CSAP.

Action: Recommend the TPB approve the Comprehensive Safety Action Plan, as presented (16-0).

Motion: Paul Gunzelman

Second: Lynn Packer

5. Discussion/Updates

A. Bike/Ped Count Results

Dora Gallo, WAMPO, explained that WAMPO's annual bicycle and pedestrian counts, which have been conducted since 2012, offer crucial insights into nonmotorized travel trends in the region. The data help inform road improvements and nonmotorized transportation projects and enhance public understanding of commuting, physical activity, and transportation interactions. Data were collected from 35 locations in 2023 and projected over time to estimate Annual Average Daily Traffic (AADT) for bicycle riders and pedestrians, based on national standards. WAMPO staff have compiled data, made projections, and analyzed demographics to form a comprehensive report and develop an interactive map.

WAMPO Bike/Ped webpage - <https://www.wampo.org/bicycle-pedestrian>

Bicycle and Pedestrian Projections Data Report - <https://bit.ly/Bike-Ped-Data-Report-2023>

Bike/Ped Projections Interactive Map - <https://bit.ly/Bike-Ped-Projections-Map>

Discussion:

Alan Kailer, Bike Walk Wichita, pointed out that the count results show a huge increase from the 2022 numbers, and noted that there are locations in Wichita where bicycle riders and pedestrians account for a notable percentage of the Annual Average Daily Traffic (AADT).

Lynn Packer asked if WAMPO takes note of the weather at the time the counts are conducted. Ms. Gallo replied that volunteers are asked to record the weather conditions along with their count data; this information is included in the report and taken into consideration when creating the projections.

Chair Kessler asked if there were any updates regarding WAMPO's acquisition of automatic bicycle/pedestrian counters. Ms. Gallo shared that a Request for Proposals (RFP) is being prepared and will be shared with KDOT this week for review. Mr. Parasa added that WAMPO has programmed \$100,000 for the counters and will work with jurisdictions to select a vendor after proposals are submitted.

B. Travel Demand Model (TDM) Update

Mike Malone, JEO, shared that WAMPO maintains a Travel Demand Model (TDM) for the region. The TDM forecasts travel demand and predicts future performance of the transportation network. To aid in the development of Metropolitan Transportation Plan 2050 (MTP 2050), WAMPO is working with consulting firm JEO and subcontractor Caliper to update the TDM and train WAMPO staff on its numerous functions and features. The TDM is used on a regional scale and helps with the development of the long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and the Congestion Management Process (CMP), which is used during metropolitan transportation planning for managing congestion with accurate, up-to-date information on system performance. Mr. Malone outlined the key tasks involved in the TDM update, the project schedule, and details about stakeholder engagement.

Paul Ricotta, Caliper, explained what goes into a Travel Demand Model update and gave details on the different software used, the factors taken into account, the different data sources, and the approaches that are being implemented. Advanced techniques that will be improved upon in the update include the usability/accessibility of the interface, augmented household travel survey data, enhanced peak period resolution, and linking Non-Home-Based (NHB) Trips and Home-Based (HB) trip ends. The model is undergoing minor adjustments and final calibrations with completion tentatively expected by the end of November 2023 and staff training on the finished model planned for December 2023.

WAMPO Travel Demand Model webpage - <https://www.wampo.org/tdm>

WAMPO Travel Demand Model (TDM) Explanation Videos - <https://bit.ly/TDM-Explanation-Videos>

Discussion:

Mr. Kailer stated that in the past, population predictions for the region have been overestimated, and asked about the experience they have had with these kinds of models in terms of accuracy, and if there is such a thing as induced demand and if so, how that is accounted for in the Travel Demand Model.

Mr. Malone said that they have made sure they are using the best information available for population forecasts and other socioeconomic data, but that how well the model works or how well it matches a 20-year forecast can depend on a lot of factors.

Mr. Ricotta added that they are optimistic that the predictions will be accurate, and the generated predictions seem reasonable, but that no matter how sophisticated a model is, it cannot discern the accuracy of future data. Induced demand occurs when either new capacity opens or trends shift and capacity fills quicker than a forecast could have predicted. Induced demand implies that the number of trips will increase based on improvements to the network.

C. Regional Transit Implementation Plan

Bill Troe, SRF, shared that WAMPO is collaborating with SRF Consulting Group, Nelson\Nygaard Consulting Associates, and Shockey Consulting Services to develop a Regional Transit Implementation Plan, building on the 2018 Wichita Area Transit Feasibility Study. There are a range of concepts that are key elements of the plan, including service options, agency organization and interaction, and coordination considerations. The plan's deliverables include, among other things, a History of Transit, Feasibility and Future Conditions Reports, Steps to Establishing a Regional Transit Authority, and an Implementation Plan. The completed plan is scheduled to be brought to the TAC for a recommendation in September 2024.

Connecting Communities: Wichita Area Transit Feasibility Study –

https://bit.ly/WAMPO_TransitFeasibility2018

Coordinated Public Transit - Human Services Transportation Plan –

https://bit.ly/WAMPO_2023CPT-HSTP

Discussion: None.

6. Committee & Partnership Updates

None.

7. Other Business

None.

8. Meeting adjourned at 12:00 PM

The next regular meeting will be held on Monday, January 22, 2024, at 10:00 AM.