



# Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, January 10<sup>th</sup>, 2023, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3RD St, STE. 203, Wichita, KS 67202*

Meeting Duration: *74 minutes*

Voting Members in Attendance		
David Dennis, <i>TPB Chair</i>	Tom Jones, <i>Park City</i>	Troy Tabor, <i>Andover</i>
Jim Benage, <i>Bel Aire</i>	Russ Kessler, <i>Haysville</i>	Becky Tuttle, <i>TPB Vice Chair</i>
Ronald Colbert, <i>Valley Center</i>	Richard LaMunyon, <i>Maize</i>	Burt Ussery, <i>Clearwater</i>
Bryan Frye, <i>Wichita</i>	Pete Meitzner, <i>Sedgwick County</i>	Dan Woydziak, <i>Butler County</i>
Jack Hezlep, <i>Derby</i>	Mike Moriarty, <i>KDOT</i>	<b>Alternates:</b>
Jim Howell, <i>Sedgwick County</i>	Terry Somers, <i>SCAC</i>	Ryan Baty, <i>Sedgwick County</i>
	Nick Squires, <i>KDOT</i>	Brent Clark, <i>Valley Center (non-voting)</i>
Other Attendees		
Rick Backlund, <i>FHWA</i>	Mike Longshaw, <i>KDOT</i>	Brad Shores, <i>JEO</i>
Ashley Bryers, <i>WAMPO</i>	ThaiBinh Mursch, <i>MAPD</i>	Allison Smith, <i>KDOT</i>
Cecelie Cochran, <i>FHWA</i>	Lynn Packer, <i>Sedgwick County</i>	Eldon Taskinen, <i>WAMPO</i>
Nick Flanders, <i>WAMPO</i>	Chad Parasa, <i>WAMPO</i>	Emily Thon, <i>WAMPO</i>
Dora Gallo, <i>WAMPO</i>	Marcela Quintanilla, <i>WAMPO</i>	James Wagner, <i>Wichita</i>
Alicia Hunter, <i>WAMPO</i>	Tia Raamot, <i>Wichita</i>	Jessica Warren, <i>Sedgwick County</i>
Gary Janzen, <i>Wichita</i>	Kelly Rundell, <i>Hite, Fanning &amp; Honeyman LLP</i>	Kristen Zimmerman, <i>PEC</i>
Alan Kailer, <i>Bike Walk Wichita</i>		

**1. Chair David Dennis called the meeting to order at 03:01 PM.**

**2. Regular Business**

**A. Approval of January 10, 2023, Agenda**

Discussion: None

Action: Approve January 10, 2023, agenda, as proposed (13-0).<sup>1</sup>

Motion: Chair Dennis

Second: Vice Chair Tuttle

<sup>1</sup> Four (4) members arrived after the approval of the January 10, 2023, agenda and the December 13, 2022, minutes. Ronald Colbert was at this meeting alongside his Alternate, so the alternates vote did not count.

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## B. Approval of December 13<sup>th</sup>, 2022, Meeting Minutes

Discussion: None

Action: Approve December 13<sup>th</sup>, 2022, meeting minutes, as proposed (13-0).

Motion: Chair Dennis

Second: Jack Hezlep

## C. Director's Report

### i. MTP 2050 Development Phases

### ii. 2022 UPWP Reporting

A summary of the 2022 Unified Planning Work Program (UPWP) tasks and accomplishments is presented by month, based on the task codes & sub-task codes identified in the 2022 UPWP.

### iii. 2023 Quarterly UPWP Task Chart

The 2023 UPWP budgets for the planning activities WAMPO plans to undertake in 2023. It includes priorities and activities for the year. It will be updated quarterly.

Project	Quarters*	Status
MTP 2050 Development	1, 2, 3, 4, 2024-25	
FFY2023-FFY2026 TIP Administration	1, 2, 3, 4	
Travel Demand Model Update	1, 2, 3, 4, 2024	
Coordinated Transit Plan Update	1, 2	
Regional Transit Feasibility Study	2, 3, 4, 2024	
Comprehensive Safety Action Plan	1, 2, 3	
Economic Development Report	1, 2, 3, 4, 2024-25	
Regional Active Transportation Plan	1, 2, 3, 4, 2024	
Greater Wichita Bike Map Update	1, 2, 3, 4	
Intelligent Transportation System Update	3, 4, 2024	
Electric Vehicle Network Plan	1, 2, 3, 4	
Safe Routes to School Planning	2, 3, 4, 2024	
Federal Certification Review	1, 2, 3	
2022 Single Audit	1	

\*Quarter 1: January - March, Quarter 2: April - June, Quarter 3: July - September, Quarter 4: October - December

## D. Consent Agenda

Discussion: None

Action: Approve all Consent Agenda Items in total (16-0).<sup>2</sup>

Motion: Chair Dennis

Second: Vice Chair Tuttle

### i. Wichita Safety Plan Agreement

<sup>2</sup> One (1) member arrived after the Consent Agenda was approved.

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In support of the development of the Comprehensive Safety Action Plan (CSAP), the City of Wichita has agreed to contribute to the cost of the CSAP contract. Wichita agrees to contribute \$60,000 to WAMPO for the total cost (\$300,000) of the CSAP contract.

**ii. Contract for Facility & Administrative Support Services**

This cooperative agreement delineates Sedgwick County's role regarding facilities and administrative support for WAMPO. WAMPO will pay Sedgwick County \$30,000 per year in two installments of \$15,000 due on February 1 and August 1 of every year of the three-year agreement. The first installment is due February 1, 2023.

**3. Public Comments**

There were no public comments.

**4. Action**

There were no Action items.

**5. Discussion/Updates**

**A. Existing Sidewalks Map**

WAMPO staff developed a map layer containing all sidewalks, crosswalks, and paved trails in the WAMPO Region.

The full sidewalk map is available to the public on ArcGIS Online through the following link: <https://wampo.maps.arcgis.com/apps/instant/basic/index.html?appid=cecccfb34bfe4ddb86e6fcf2cae4b1bc>

Bryan Frye requested that the paved paths in Clapp Park, in Wichita, be designated as public, as it is no longer a private golf course.

**B. Health Disparity Maps**

WAMPO staff created maps that display model-based data from the Centers for Disease Control and Prevention (CDC) that show the crude prevalence of conditions that could benefit from physical activity such as walking and biking. The Health Condition Prevalence maps identify census tracts with high rates of asthma, diabetes, coronary heart disease, high blood pressure, high cholesterol levels, obesity, and strokes.

Pete Meitzner requested a note that the maps are informational only and not something MPOs are required to produce. Chair Dennis suggested that WAMPO coordinate with the Sedgwick County Health Department.

**C. Commuter Flows Report**

WAMPO staff updated the Commuter Flows Report and developed an online interactive webpage with the most current data available.

Access the full Commuter Flows Report:

[https://www.wampo.org/files/ugd/bbf89d\\_16caab1c2a794a309cdda9c8f508c422.pdf](https://www.wampo.org/files/ugd/bbf89d_16caab1c2a794a309cdda9c8f508c422.pdf)

Access the interactive webpage:

<https://experience.arcgis.com/experience/6c2ad6c5ea4e4edebfefd206eb5a0ced/>

## **6. Committee & Partnership Updates**

### **A. Executive Committee**

Chair Dennis requested Executive Committee members to draft evaluations of WAMPO Executive Director Chad Parasa. Chair Dennis and Vice Chair Tuttle briefed Mr. Parasa on the contents of those evaluations.

### **B. Active Transportation Committee**

Alan Kailer announced that the next ATC meeting will take place on March 1, 2023, at 9:30 AM.

### **C. Safety and Health Committee**

No report.

### **D. Kansas Department of Transportation (KDOT)**

Mike Moriarty reported that KDOT has a new interim Secretary (Calvin Reed) and a new interim Deputy Secretary/State Transportation Engineer (Greg Schieber). Also, KDOT is starting planning for the next round of Local Consults. The dates and locations of meetings with local partners about their needs have not yet been set, but KDOT staff are looking at September 2023.

### **E. Wichita Metro Division, KDOT**

Nick Squires reported that he has replaced Brent Terstriep as KDOT District 5 Engineer and that Mike Longshaw and replaced Don Snyder as Metro Engineer.

### **F. Federal Highway Administration (FHWA)**

Rick Backlund reported that a new FHWA administrator, Shailen Bhatt, was sworn in on January 5, 2023. Also, under the Bipartisan Infrastructure Law (BIL), there will be numerous competitive grant opportunities during 2023. FHWA, FTA, and WAMPO are coordinating to schedule WAMPO's certification review in 2023, possibly in May or June.

## **7. Executive Session**

The TPB Vice Chair Tuttle motioned, seconded by Chair Dennis to enter an Executive Session with the voting TPB members to discuss the performance review of Chad Parasa, WAMPO Executive Director. No vote or action was taken during the discussion. At the commencement of the Executive Session the TPB voting members voted on a raise for Mr. Parasa.

Discussion: None

Action: Approve an 8% raise for the WAMPO Executive Director, Chad Parasa (13-0).<sup>3</sup>  
Motion: Chair Dennis  
Second: Vice Chair Tuttle

**8. Other Business**

No other business.

**9. Meeting adjourned at 4:15 PM**

The next regular meeting will be held on Tuesday, February 14<sup>th</sup>, 2022, at 3:00 PM.

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<sup>3</sup> Four (4) members left the meeting at the start of the Executive Session and did not rejoin before adjournment. WAMPO's meeting minutes are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).