



# Meeting Minutes

Technical Advisory Committee (TAC) Meeting Minutes

Monday, September 23, 2024, @ 10:00 AM

Hybrid Meeting: *Online & 271 W. 3rd St, Room 203, Wichita, KS 67202*

Meeting Duration: *54 minutes*

Voting Members in Attendance		
Russ Kessler, <i>TAC Chair</i> Marcy Aycocock, <i>REAP</i> Danielle Gabor, <i>SCAC</i> Paul Gunzelman, <i>Wichita</i> Tonja Howard, <i>Wichita Transit</i> Mary Hunt, <i>Urban Land Use Planning &amp; Development Trends</i>	Gary Janzen, <i>Wichita</i> Les Mangus, <i>Butler/Sumner Counties</i> Shawn Mellies, <i>Wichita</i> Lizeth Ortega, <i>Air Quality</i> Lynn Packer, <i>Sedgwick County</i> Allison Smith, <i>KDOT</i>	<b>Alternates</b> David Schwartz, <i>KDOT (non-voting)</i>
Other Attendees		
Matt Baker, <i>JEO</i> Steve Degenhardt, <i>Wichita</i> Slade Engstrom, <i>TranSystems</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Patrice Hein, <i>PJDunnCo</i> Tom Hein, <i>TranSystems</i> Angeline Johnson, <i>Greater Wichita Partnership</i>	Markey Jonas, <i>WAMPO</i> Sruthi Kesa, <i>WAMPO</i> Mike Malone, <i>JEO</i> Mohamed Moawad, <i>MAPD</i> Peter Mohr, <i>WAMPO</i> Kim Negrete, <i>WAMPO</i> Chad Parasa, <i>WAMPO</i> Kaylee Sands, <i>FTA</i>	Will Sharp, <i>FHWA</i> Vanessa Spartan, <i>KDOT</i> Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i> J.B. Wilson, <i>KDOT</i>

**1. Chair Russ Kessler called the meeting to order at 10:08 AM.**

**2. Regular Business**

**A. Approval of September 23, 2024, Agenda**

**Discussion:** None.

**Action:** Approve the September 23, 2024, agenda, as proposed. (11-0)<sup>1</sup>

**Motion:** Paul Gunzelman

**Second:** Danielle Gabor

**B. Approval of August 26, 2024, Meeting Minutes**

**Discussion:** None.

**Action:** Approve the August 26, 2024, meeting minutes, as proposed. (11-0)

**Motion:** Danielle Gabor

**Second:** Paul Gunzelman

<sup>1</sup> One (1) voting TAC member did not arrive until after the votes to approve the September 2024 agenda and August 2024 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

### C. Director's Report

Chad Parasa, WAMPO, shared that there was an Open House for the K-15 Corridor Study on September 18, 2024. The Open House was hosted by KDOT and attended by the public and by project partners, including the City of Wichita, the City of Derby, Sedgwick County, and WAMPO. Public input can be submitted through an online survey at <https://arcg.is/GGGKT0>.

#### i. 2025 Unified Planning Work Program (UPWP) Public Comment Period

Markey Jonas, WAMPO, announced that WAMPO has opened the public comment period for its 2025 Unified Planning Work Program (UPWP), September 9, 2024, through October 8, 2024. Public comments received during this period will be reported to and considered by the WAMPO Transportation Policy Body (TPB), which will decide whether to approve the 2025 UPWP at their November 12, 2024, meeting. The Unified Planning Work Program is WAMPO's primary budgeting document for planning activities during the year. Funding for the UPWP comes from various sources, including federal Consolidated Planning Grant (CPG) funds, which require a 20% local match (i.e., 80% federal funding, 20% local funding). The CPG/local-match expenditures in the 2025 UPWP total \$2,786,495.

Ms. Jonas provided an overview of some of the planning priorities and activities in 2025. The draft 2025 Unified Planning Work Program and additional information about the public comment period are available on the WAMPO website at [www.wampo.org/upwp](http://www.wampo.org/upwp) and public comments can be submitted to [wampo@wampo.org](mailto:wampo@wampo.org).

#### ii. Annual Bicycle and Pedestrian Count: Thank You to Volunteers

Kim Negrete, WAMPO, explained that every year, WAMPO coordinates an annual count of bicycle and pedestrian activity across the region. The data collected during this count help to estimate the number of people who bicycle, walk, and run, and the locations where they do so. The 2024 dates and times were Wednesday, September 11, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; Thursday, September 12, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; and Saturday, September 14, 12:00 PM-2:00 PM. Ms. Negrete thanked everyone who volunteered to help WAMPO gather data by spending a short period of time counting pedestrians and bicycle riders at designated locations.

#### iii. Regional Transit Implementation Plan Employer Focus Group Meeting, 09/16/2024

Mr. Parasa shared that there was an employer focus group meeting for the Regional Transit Implementation Plan, hosted in coordination with the consultant on the project, the Wichita Workforce Alliance, and WAMPO staff, on Monday, September 16, 2024. At the meeting, the project team introduced major employers in the region to the plan and the transit service alternatives and began further discussions about employer engagement.

### 3. Public Comments

None.

## 4. Action

### A. FFY2025-FFY2028 Transportation Improvement Program Amendment #2

Peter Mohr, WAMPO, asked the TAC to make a recommendation to the TPB on proposed Amendment #2 to the WAMPO FFY2025-FFY2028 Transportation Improvement Program (TIP). Amendment #2 is a regularly scheduled TIP amendment and would maintain the fiscal constraint of the FFY2025-FFY2028 TIP. The Public Comment period for Amendment #2 opened on August 30, 2024, and ran through September 13, 2024. No public comments were received. TIP Amendment #2 adds six (6) new projects, removes two (2) projects and modifies one (1) project. There were administrative adjustments to four (4) additional projects, which do not require approval.

Mr. Mohr listed the projects modified/added/removed, discussed the changes in local, state, and federal funding, and explained the federal requirements met by TIP Amendment #2: it is consistent with the current Metropolitan Transportation Plan, *REIMAGINED MOVE 2040*, and is fiscally constrained. The financial impact is an additional cost of \$27.1 million. Following approval by the TPB, the amendment will be sent to the Kansas Department of Transportation (KDOT) to be included in the State Transportation Improvement Program (STIP) for review and consideration by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Federal approval is expected in November 2024.

FFY2025-FFY2028 TIP Amendment #2 Summary – <https://bit.ly/2025-2028TIP-Proposed-Amendment-2>

**Discussion:** None.

**Action:** Recommend the TPB approve FFY2025-FFY2028 TIP Amendment #2, as presented. (12-0)

**Motion:** Lynn Packer

**Second:** Gary Janzen

### B. Support KDOT Federal Performance Measure Targets

Mr. Mohr explained that the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) jointly issued a Planning Rule that establishes various performance measures to assess roadway safety (PM1), pavement and bridge condition (PM2), system performance and freight movement (PM3), transit asset management (TAM), and transit safety. For these performance measures, Metropolitan Planning Organizations (MPOs) are required to either set their own targets or support the targets set by their respective state DOTs. In 2023, WAMPO chose to support KDOT in achieving its federal performance-measure targets. Mr. Mohr shared the 2024 KDOT targets and Mr. Parasa provided additional details about how MPOs and state partners coordinate and work together to meet federal performance-measure requirements. The TAC was asked to make a recommendation to the TPB on whether to continue to support KDOT's federal performance measure targets in 2024.

**Discussion:** None.

**Action:** Recommend the TPB approve supporting KDOT's federal performance measure targets in 2024, as presented. (12-0)

**Motion:** Danielle Gabor

**Second:** Paul Gunzelman

## 5. Discussion/Updates

### A. KDOT Safety Presentation

Vanessa Spartan, KDOT, provided an update on the Kansas Drive to Zero (DTZ) Plan. The plan's mission is to drive strategic investments that eliminate serious injuries and deaths and the emotional and economic burdens of crashes, by reinforcing the layers of the Safe System in Kansas. The presentation included details about the DTZ Plan's core features and explained how the plan is developed and implemented through collaboration across three types of stakeholder groups: the Drive to Zero Coalition, Strategy Teams, and Support Teams. Goals for the plan update include utilization of the Safe System Approach, incorporating findings and strategies from secondary assessments, and increased awareness and shared ownership of the plan. Once the plan is finalized, KDOT intends to do targeted outreach and engage with local agencies and organizations. For more information and to get involved, please visit <https://ike.ksdot.gov/drive-to-zero>.

### B. Annual Title VI Report

Ms. Jonas shared that WAMPO's 2024 Title VI Report was completed, submitted to KDOT, and uploaded to the WAMPO website on September 3, 2024. Title VI is part of the Civil Rights Act of 1964 and prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. WAMPO ensures full compliance with Title VI, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice (EJ), Executive Order 13166 on Limited English Proficiency (LEP), and related statutes and regulations in all programs and activities. WAMPO's Annual Title VI Report demonstrates WAMPO's efforts to create and maintain a transparent and inclusive planning process by integrating Title VI, EJ, and LEP principles into the WAMPO transportation planning process and intentionally reaching out to traditionally underserved populations. The WAMPO Title VI Program Manual, Title VI Discrimination Complaint Form, Limited English Proficiency (LEP) Plan, and other resources are available on the WAMPO website in English, Spanish, and Vietnamese. To date, no Title VI complaints have ever been received by WAMPO.

2024 Annual Title VI Report – <https://bit.ly/2024-Annual-Title-VI-Report>

### C. Intelligent Transportation Systems (ITS) Architecture Update

Matt Baker, JEO, shared that WAMPO has begun the process of updating the regional Intelligent Transportation Systems (ITS) Architecture, with consulting firm JEO and subcontractor TranSystems. The consultant team will assist WAMPO with the ITS Architecture and with other valuable ITS-related planning and data-sharing initiatives. Per federal guidelines, the regional ITS Architecture should be updated every 5 years. The last full ITS Architecture update was completed in 2006. The purpose of developing a regional ITS architecture is to document ITS infrastructure,

devices, personnel, and maintainers, so that planning, deployment, and communication can take place in an organized and coordinated fashion. Without such a unified framework, opportunities for improving efficiency, safety, and data-sharing may be lost; at the extreme, a region could risk deploying incompatible or redundant technologies. The ITS Architecture ensures that all stakeholders are aligned on ITS gaps and priorities.

Slade Engstrom, TranSystems, presented additional details about Transportation Systems Management and Operations (TSMO). The presentation included an overview of TSMO, as well as past and present examples of TSMO.

#### **D. K-254 Access Management Plan**

J.B. Wilson, KDOT, explained that KDOT is developing a corridor management plan for K-254 in Sedgwick and Butler counties. The plan covers 22 miles of K-254 from Wichita on the west to El Dorado on the east, and the area within 1 mile of the highway. The presentation provided an overview of the K-254 Access Management Plan, a summary of the project-development process, significant findings, and next steps. The goal of the corridor management plan is to anticipate future land development and establish an access-management approach that serves the communities while keeping traffic moving efficiently and safely. Next steps include stakeholder and public meetings on October 9, 2024, to present the final plan. For more information, please visit <https://ike.ksdot.gov/k-254-corridor>.

#### **Discussion:**

Marcy Aycock shared that the next K-254 Corridor Development Association meeting will be held on January 17, 2025.

#### **6. Committee & Partnership Updates**

None.

#### **7. Other Business**

None.

#### **8. Meeting adjourned at 11:02 AM**

**The next regular meeting will be held on Monday, October 28, 2024, at 10:00 AM.**