



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, January 14, 2025, @ 3:00 PM

Hybrid Meeting: Online & 271 W 3rd St., Rm. 203, Wichita, KS 67202

Meeting Duration: 46 minutes

Voting Members in Attendance		
Becky Tuttle, <i>Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> Nick Engle, <i>Derby</i> Dalton Glasscock, <i>Wichita</i> Mike Hoheisel, <i>Wichita</i> Jim Howell, <i>Sedgwick County</i>	Russ Kessler, <i>Haysville</i> George Liebe, <i>Goddard</i> Pete Meitzner, <i>Sedgwick County</i> Terry Somers, <i>SCAC</i> Burt Ussery, <i>Clearwater</i> Dan Woydziak, <i>Butler County</i>	Alternates Rodney Eggleston, <i>Valley Center (voting)</i> Ted Henry, <i>Bel Aire (non-voting)</i> Jennifer McCausland, <i>Andover (voting)</i> Warren Porter, <i>Rose Hill (voting)</i> J.B. Wilson, <i>KDOT (voting)</i>
Other Attendees		
Matt Baker, <i>JEO</i> Kaylee Bates, <i>WAMPO</i> Dylan Cossaart, <i>WAMPO</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning & Honeyman L.L.P.</i> Gary Janzen, <i>Wichita</i> Angeline Johnson, <i>Greater Wichita Partnership</i>	Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Sruthi Kesa, <i>WAMPO</i> Peter Mohr, <i>WAMPO</i> Cathy Monroe, <i>FTA</i> ThaiBinh Mursch, <i>MAPD</i> Kim Negrete, <i>WAMPO</i> Ron Nuessen, <i>Benesch</i> Lynn Packer, <i>Sedgwick County</i> Chad Parasa, <i>WAMPO</i> Tia Raamot, <i>Sedgwick County</i>	Kaylee Sands, <i>FTA</i> Will Sharp, <i>FHWA</i> Kyle Thomas, <i>WAMPO</i> M Thompson, <i>Wichita Documenters</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i>

1. Chair Becky Tuttle called the meeting to order at 3:00 PM.

2. Regular Business

A. Approval of the January 14, 2025, Agenda

Discussion: None.

Action: Approve the December 10, 2024, agenda, as presented. (13-0)¹

Motion: Jim Benage

Second: Terry Somers

B. Approval of the December 10, 2024, Meeting Minutes

Discussion: None.

Action: Approve the December 10, 2024, meeting minutes, as presented. (11-0)²

¹ Four (4) voting TPB members did not arrive until after the votes to approve the January 2025 agenda and December 2024 minutes.

² Two (2) voting TPB members abstained from the vote to approve the December 2024 minutes but were present, so quorum was not lost.

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Motion: Russ Kessler
Second: George Liebe

C. Director’s Report

i. 2024 UPWP Report and Quarterly Task Chart Update

Chad Parasa and Markey Jonas, WAMPO, explained that the Unified Planning Work Program (UPWP) is the primary budgeting document for the planning activities WAMPO intends to undertake during the calendar year and outlines priorities and tasks. The statuses of planned work tasks are updated and presented to the Transportation Policy Body (TPB) quarterly. The 2024 fourth quarter (October 1 – December 31, 2024) UPWP activity report that will be submitted to KDOT was provided, showing activity for all of 2024.

ii. 2025 UPWP Planned Projects

Ms. Jonas shifted to the 2025 Unified Planning Work Program (UPWP) and gave an overview of the planned work tasks, sharing the priority projects in the 2025 UPWP and the quarters in which they are to be completed. The table will be updated to reflect the status of each project and presented to the TPB quarterly. The next update will be given on April 8, 2025.

Project	Quarter(s)*
MTP 2050 Development & Implementation	1, 2, 3, 4, 2026
Safety Initiatives and Activities (Including SS4A Grant Tasks)	1, 2, 3, 4, 2026
Annual Single Audit	1
Regional Active Transportation Plan Development	1, 2, 3, 4, 2026
Regional Transit Implementation Plan	1, 2
Safe Routes to School (Plan Development)	1, 2, 3, 4, 2026
Title VI Program and Limited English Proficiency (LEP) Plan Updates	1, 2, 3
FFY2025-FFY2028 TIP Administration	1, 2, 3, 4, 2026
Travel Demand Model Update	1, 2, 3, 4, 2026
Regional ITS Architecture Update	1, 2, 3, 4
Household Travel Survey	4, 2026, 2027

*Quarter 1: January - March, Quarter 2: April - June, Quarter 3: July - September, Quarter 4: October - December

iii. Bimonthly TIP Project Statuses

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses report for January 2025 was shared.

January 2025 TIP Project Statuses – <https://bit.ly/January2025-TIP-Project-Statuses>

iv. TIP Amendment 3 Public Comment Period: 01/03/2025-01/17/2025

Mr. Parasa noted the ongoing Public Comment period for Amendment 3 to the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2025-

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2028 (October 1, 2024, through September 30, 2028). The 15-day Public Comment period is from January 3, 2025, through January 17, 2025. The FFY2025-FFY2028 TIP and proposed Amendment 3 can be viewed at www.wampo.org/transportation-improvement-program.

v. Metropolitan Transportation Plan 2050 (MTP 2050) Update

Nick Flanders, WAMPO, announced that drafts of all chapters and appendices of long-range Metropolitan Transportation Plan 2050 (MTP 2050) have been posted to the WAMPO website and provided an update on the development progress and next steps for MTP 2050. The draft document is currently under review by the Plan Advisory Committee (PAC), the Kansas Department of Transportation (KDOT), and federal planning partners.

Ms. Jonas said that after any comments resulting from the PAC/KDOT/federal review are addressed, there will be a 30-day public-comment period in March-April 2025, followed by a Technical Advisory Committee (TAC) recommendation and a Transportation Policy Body (TPB) vote on approval in April and May 2025, respectively. During the public-comment period, there will be an open house to present the draft plan and collect public input. WAMPO is also seeking other opportunities to introduce the plan to the community during this time. Please reach out to Ms. Jonas at markey.jonas@wampo.org to invite WAMPO to attend public meetings or events, or to suggest other outreach strategies. The TPB will be asked to release the draft plan for public comment at their next meeting, on February 11, 2025.

Discussion:

Chair Tuttle asked if WAMPO is looking for more suggestions and opportunities to get the word out about the draft plan once it is released for public comment. Ms. Jonas and Mr. Parasa confirmed this is the case and said that once more details have been worked out, further information will be sent to WAMPO board/committee members requesting help to promote community feedback on the draft plan.

vi. ITS Steering Committee and Stakeholder Meetings

Matt Baker, JEO, shared that WAMPO is actively updating the regional Intelligent Transportation Systems (ITS) architecture, as required by federal guidelines to occur every five years. The last comprehensive update was completed in 2006. Progress has been made through a series of Steering Committee meetings held in Fall 2024 and draft reports, including an ITS strategic deployment plan, are underway. A regional stakeholder meeting is scheduled for February 18, 2025, and the next Steering Committee meeting will be held on February 24, 2025.

vii. FTA Section 5310 Program:

Dora Gallo, WAMPO, explained that the Federal Transit Administration's (FTA's) Enhanced Mobility of Seniors and Individuals with Disabilities Program, also known as the Section 5310 Program, provides funding to support the transportation needs of older adults and individuals with disabilities. The program aims to reduce transportation barriers and enhance mobility for these populations through funding allocated to states, local transit

agencies, and nonprofits. WAMPO is accepting applications for this competitive grant program, inviting eligible organizations to apply for funding to improve transit accessibility, safety, and inclusion for seniors and individuals with disabilities in the region. The application period opened November 15, 2024, and submissions are due by January 24, 2025. Please visit www.wampo.org/wampo-5310 for more information.

Discussion:

Chair Tuttle asked what the requirements are to serve on the selection committee and what time commitment is required. Ms. Gallo said that while having interest in transit is preferred, there are no strict requirements other than that representatives of agencies applying for funding cannot serve on the committee. Selection committee members will be tasked with reviewing the submitted applications and working with other members to determine award amounts.

viii. Safe Routes to School (SRTS) Update

Kim Negrete, WAMPO, shared that WAMPO is embarking on an extensive planning process to develop Safe Routes to School (SRTS) plans across the region. In November 2024, the TPB approved a contract between WAMPO and SRF Consulting Group, Inc., for regional Safe Routes to School planning assistance during November 2024-December 2026, for an amount not to exceed \$500,000.

WAMPO staff and consultants are currently developing outreach materials and data-collection strategies and building contacts at interested schools. Deliverables over the two-year project include, among other things, the development of at least sixty (60) school-specific SRTS plans and aiding WAMPO member jurisdictions, school districts, and individual schools in identifying champions and funding opportunities to support ongoing safety efforts.

Scope of Services from Safe Routes to School Planning Assistance Contract with SRF Consulting Group – <https://bit.ly/SRTS-Contract-Scope>

Discussion:

Chair Tuttle asked how many total schools are in the WAMPO region. Mr. Mohr and Ms. Negrete shared that there are approximately 200.

Mike Hoheisel asked if the planning effort will also help identify funding sources for SRTS improvements. Ms. Negrete said that the plans produced will inform schools, districts, and local governments of possible funding opportunities and will ensure they are eligible and prepared to apply for grants.

3. Public Comment Opportunity

None.

4. Action

None.

5. Discussion/Updates

A. Projects Obligated in FFY2024

Dylan Cossaart, WAMPO, explained that before a transportation project can use federal funds, the funds need to be “obligated.” Each year, MPOs are required to submit an Annual Listing of Obligated Projects (ALOP) for the previous Federal Fiscal Year (FFY) to their respective state DOTs and the federal government. Depending on a project's schedule and estimated costs, the federal funds it is to receive might not be obligated all at once, but divided between multiple occasions, not necessarily all within the same Federal Fiscal Year (FFY), up to a total of no more than the amount programmed in the TIP/STIP. If a project is canceled or is completed at a lower cost than anticipated, some or all of the federal funds that were obligated on the project may be “deobligated.” After deobligation, the agency that awarded the funds to the project (e.g., WAMPO, KDOT, Wichita Transit) may award the deobligated funds to another qualifying project.

In FFY2024, thirty-three (33) transportation projects in the WAMPO region had federal funding obligations or deobligations, totaling a little more than \$30 million. The presentation provided details about the FFY2024 ALOP.

WAMPO FFY2024 Annual Listing of Obligated Projects – <https://bit.ly/FFY2024-ALOP>

B. Employment Sectors: Healthcare

Mr. Mohr shared that as part of WAMPO's mission to serve and inform its stakeholders, staff are developing a series of presentations on seven major sectors of the local economy. This presentation focused on the healthcare sector in the WAMPO region.

Healthcare is one of the largest economic sectors in the region, employing more than 30,000 people. Key players in the sector include Ascension Via Christi and Wesley Medical Center, along with numerous other healthcare providers. The presentation analyzed the distribution of healthcare establishments, emphasizing the concentration of specialized services in the metropolitan area. Employment trends, wage comparisons, and other factors likely affect the future of the healthcare industry were mentioned.

WAMPO Healthcare Sector Report - https://bit.ly/Healthcare_Sector

C. Regional Transit Implementation Plan Update

Mr. Mohr provided an update on the status of development of the Regional Transit Implementation Plan. At the December 10, 2024, TPB meeting, a proposed amendment to the consultant contract was not approved as presented. The amendment included \$24,902.87 for additional services and a six-month extension. Instead, the TPB approved a two-month extension with no changes to cost or scope. It was noted that the full six-month extension and additional costs could be revisited at a future meeting. In the meantime, WAMPO staff have communicated with the consultant, reviewed deliverables, and now plan to complete the project within the two-month extension, without additional services.

6. Committee & Partnership Updates

Chair Tuttle announced that the next Executive Committee meeting will be at 11:00 AM on February 6, 2025, in the MAPD Conference Room in the Ronald Reagan Building (271 W 3rd St. N, Room 237, Wichita, KS 67202) and via Zoom. It will be an open meeting; anyone is welcome to attend.

J.B. Wilson, KDOT Wichita Metro, shared that the 30th Annual KDOT Transportation Safety Conference will be held at the Hyatt Regency in Wichita on March 4-5, 2025, with pre-conference sessions for law enforcement on March 3, 2025. The annual Transportation Safety Conference is designed to share timely topics of interest and updated information from all facets of the transportation safety community. Keynote and breakout sessions cover injury control, law enforcement, youth driving issues, roadway safety, medical marijuana and public safety, older driver issues, children in vehicles, and more. For more information and to register, please visit <https://hospitality.ku.edu/transportation-safety>.

7. Other Business

Chair Tuttle shared that the TPB Chair, Vice-Chair, and TAC Chair elections will be held at the February 2025 TPB meeting.

8. The meeting was adjourned at 3:46 PM.

The next regular meeting will be held on Tuesday, February 11, 2025, at 3:00 PM.