



TRANSPORTATION POLICY BODY (TPB) MEETING AGENDA

Tuesday, July 12, 2022 at 3:00 pm
271 W 3rd St, Ste. 203, Wichita, KS 67202

<https://meet.goto.com/359821605>

Phone: [+1 \(646\) 749-3122](tel:+16467493122) | Access Code: 359-821-605

Please call us at 316-779-1313 at least 48 hours in advance if you require special accommodations to participate in this meeting. We make every effort to meet reasonable requests.

Meeting Agenda

[Note: Meeting agenda is subject to change during the meeting.]

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| 4. New Business | |
| A. Action: Title VI Program Manual and Limited English Proficiency (LEP) Plan Ashley Bryers, Dora Gallo, and Marcela Quintanilla, WAMPO | Pages 54 to 139 |
| B. Update: Intelligent Transportation Systems (ITS) and Transportation Systems Management and Operations (TSMO) Ashley Bryers, WAMPO, Alicia Hunter, WAMPO, and Tom Hein, KDOT | Pages 140 to 142 |
| C. Discussion: Economic Development Sean Fox, Park City, and Brent Clark, Valley Center | |
| 5. Committee & Partnership/Updates | |
| A. Executive Committee | |
| B. Committees: Active Transportation (Alan Kailer & Jack Brown); Safety & Health (Jack Brown) | |
| C. KDOT, Wichita Metro | |
| D. KDOT (Kansas Department of Transportation) | |
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Chad Parasa, TPB Secretary

July 7, 2022



Meeting Summary
Transportation Policy Body (TPB) Meeting Summary
Tuesday, June 14, 2022 @ 3:00 PM
Hybrid Meeting

Meeting Duration: 60 minutes

Members in Attendance:

David Dennis, TPB Chair
Maggie Ballard, Wichita
Jim Benage, Bel Aire
Ron Colbert, Valley Center
Jack Hezlep, Derby
Michael Hoheisel, Wichita
Jim Howell, Sedgwick County
Tom Jones, Park City

Russ Kessler, Haysville
Sarah Lopez, Sedgwick County
Mike Moriarty, KDOT
Warren Porter, Rose Hill
Justin Shore, Clearwater
Terry Somers, SCAC
Pat Stivers, Maize
Troy Tabor, Andover

Brent Terstriep, KDOT
Becky Tuttle, TPB Vice Chair

Alt:

Tom Hein, KDOT
Tom Stolz, Sedgwick County

Other Attendees:

Ashley Bryers, WAMPO
Jane Brynes
Brent Chesnut, Alfred Benesch & Co.
Cecelie Cochran, FHWA
Nick Flanders, WAMPO
Dora Gallo, WAMPO
Alicia Hunter, WAMPO
Gary Janzen, Wichita
Alan Kailer, Bike Walk Wichita

ThaiBinh Ninh, MAPD
Ron Nuessen, Alfred Benesch & Co.
Lynn Packer, Sedgwick County
Chad Parasa, WAMPO
Marcela Quintanilla, WAMPO
Matt Rodriguez, Wichita
Kelly Rundell, Hite, Fanning &
Honeyman LLP
Kathy Sexton, Wichita

Patty Sykes, WAMPO
Eldon Taskinen, WAMPO
Emily Thon, WAMPO
Cailyn Trevaskiss, WAMPO
Tyler Voth, WSP
James Wagner, Wichita
Jim Weber, Sedgwick County
Kristen Zimmerman, PEC

1. Chairman David Dennis called the meeting to order at 3:01 PM.

2. Regular Business

A. Approval of June 14, 2022 Agenda

Discussion: None

Action: Moved to approve the agenda as presented. Motion passed (16-0)¹.

Motion: Chairman Dennis

Second: Vice Chairwoman Tuttle

B. Approval of May 10, 2022 Minutes

Discussion: None

Action: Moved to approve minutes. Motion passed (16-0).

Motion: Chairman Dennis

Second: Vice Chairwoman Tuttle

¹ One member arrived after all votes had already been taken at this meeting. Two members were absent during the approval of the June 14, 2022, agenda and the May 10, 2022 minutes, then present for the remainder of the meeting, but the designated alternate for one of those two members was present for the entire meeting.

C. Director's Report – Chad Parasa

i. [WAMPO Regional Economic Development](#)

WAMPO continues to work to develop and revise the long-range Metropolitan Transportation Plan (MTP) for the region. As part of this, more focus will be given to the appendix reports in the MTP, including the addition of an appendix report on economic development.

Presentations on economic development are being made by various member jurisdictions to the TPB:

- Wichita - Cathy Sexton presents today, June 14.
- Park City - Sean Fox will present at next TPB meeting, July 12.

ii. [New Website Organization](#)

Ashley Bryers introduced some of the features of the remodeled WAMPO website. It is still available at the same URL, but has been updated for easier access. Different documents and committees all have different webpages, and a search bar and translation to Spanish and Vietnamese have been added.

iii. [Quarterly Task Chart](#)

Ms. Bryers provided an update on WAMPO's quarterly task chart.

iv. [2022 Bicycle/Pedestrian Count](#)

Ms. Bryers reported that the annual bicycle/pedestrian count will be on September 21, 22, and 24, 2022 and that WAMPO is still recruiting volunteers for it.

D. Consent Agenda

Mr. Parasa presented a proposed agreement between WAMPO and KDOT on the use of CRRSAA Funds for the WAMPO Travel Demand Model Update Project.

Action: Approve with no changes (17-0)

Motion: Chairman Dennis

Second: Jack Hezlep

3. Public Comment Opportunity – None

4. New Business

A. **Action: REIMAGINED MOVE 2040 Administrative Modification**

Ms. Bryers and Nick Flanders presented a proposed administrative modification to *REIMAGINED MOVE 2040*, WAMPO's long-range Metropolitan Transportation Plan. Administrative modifications do not require a public comment period or a redemonstration of fiscal constraint, but they do need to be approved by the Transportation Policy Body (TPB).

The proposed administrative modification affects one project, "US-54/400 Expansion – East" (a KDOT-sponsored project). The only change to this project is altering its time band from 2025-2040 to 2020-2040, because KDOT plans to start the project earlier than 2025. There is no change to the project's cost, so the proposed administrative modification does not affect the MTP's fiscal constraint analysis. There is no change to the number, spatial extent, or nature of the projects in the MTP, thus the Environmental Justice analysis is not affected, either.

Discussion: None

Action: Approve the MTP administrative modification, as proposed (17-0).

Motion: Chairman Dennis

Second: Vice Chairwoman Tuttle

B. **Action: FFY2021-FFY2024 Transportation Improvement Program (TIP) Special Amendment 6.5**

Ms. Bryers and Mr. Flanders reported that a request for a Special Amendment to the FFY2021-FFY2024 TIP, outside of the regular TIP amendment schedule, was received and the public comment period for that Special Amendment (#6.5) took place during April 23, 2022, through May 22, 2022; no comments were received. The Special Amendment maintains the fiscal constraint of the TIP and it is consistent with *REIMAGINED MOVE 2040* as of the TPB approving the MTP administrative modification referred to in the previous agenda item.

TIP Special Amendment #6.5 includes three projects that require formal action and one project that requires an administrative adjustment:

Formal Action Required

| Project Name | Change | Type of Formal Action/Change |
|--|---|------------------------------|
| Academy Avenue Improvements from Maize Road to Maize City Park (2022) (City of Maize) | Increase (32.9%, \$2,055,972) in the cost estimate, all from local funds. | Significant modification |
| US-54 (E. Kellogg Ave) in Sedgwick/Butler counties for consultant project oversight and preliminary phases (2022, 2028) (KDOT) | Add Utility Relocation and Right-Of-Way acquisition phases; split out a portion of the Preliminary Engineering phase to a separate project; change title from “US-54 (E. Kellogg Ave) in Sedgwick/Butler Counties” to “US-54 (E. Kellogg Ave) in Sedgwick/Butler counties for consultant project oversight and preliminary phases”; increase (74.5%, \$25,890,000) in the cost estimate, from state and NHPP funds. | Significant modification |
| US-54 (E. Kellogg Ave) in Sedgwick/Butler Counties (2022, 2023, 2028) (KDOT) | Add new KDOT project to the TIP, \$276,000,000 | New project |

Administrative Changes (do not require formal action)

| Project Name | Change |
|--|--|
| KDOT 1R Resurfacing Preservation projects in the WAMPO region 2022 (2022, 2023) (KDOT) | Small increase (21.4%, \$1,500,000) in the cost estimate, from state and NHPP funds; updated Administrative Contact from Rene Hart to Kristi Wilson. |

Discussion: Mike Moriarty thanked WAMPO staff for accommodating this Special Amendment.

Action: Approve TIP Special Amendment #6.5, as proposed (17-0).

Motion: Chairman Dennis

Second: Vice Chairwoman Tuttle

C. [Update: TIP/MTP Open House](#)

Ms. Bryers discussed the upcoming joint open house for *REIMAGINED MOVE* 2040 Amendment 2 and the FFY2023-FFY2026 TIP. It will be at the Wichita Public Library Advanced Learning Library, 711 West 2nd St. N, Conference Center C, Wichita, KS 67203, on Wednesday, June 29th, 2022, from 4:00 PM to 6:30 PM. It will be a come-and-go event. The public comment periods for both *REIMAGINED MOVE* 2040 Amendment 2 and the FFY2023-FFY2026 TIP are June 15-July 15, 2022.

5. Committee & Partnership Updates

A. [Executive Committee](#)

Chairman Dennis introduced changes to Executive Committee meetings, intended to make them more open and accessible. The first of these changes is introducing a regular schedule for quarterly meetings. The first of these meetings will be held on Thursday, August 4th, 2022, reoccurring every three months. Starting in 2023, meetings will be held on the first Thursday of the month, 11:15 AM to 12:00 PM, in February, May, August, and November. Cancellations and special meetings can be made as needed and will be published online. Moving forward, all meetings will be open to the public, unless the committee needs to hold an executive session, which is only likely during the evaluation of the WAMPO Director. A quorum shall be a majority (4) of the Executive Committee's 6 members. Meetings will not be recorded, but summaries will be made and published after the meeting has been held. Meeting agendas will be made publicly available before each meeting. The same accessibility rules will be followed for Executive Committee meetings as the bylaws require for TPB meetings. At Chairman Dennis's request, WAMPO legal council Kelly Rundell confirmed that no vote was needed to adopt the new procedures, so none was held.

B. [Committees: Active Transportation Committee; Safety & Health Committee](#)

Alen Kailer discussed what occurred during the most recent Active Transportation Committee meeting, on June 1st, 2022. This included presentations from the cities of Garden Plain and Wichita. The next Active Transportation Committee meeting will be on September 7th, 2022.

C. [KDOT, Wichita Metro](#)

Tom Hein reported there was a weekend closure at the North Junction during the weekend of June 11th - 12th, 2022, and there may be more upcoming, including one on the North Junction for at least June 18th, 2022, as well.

D. [KDOT \(Kansas Department of Transportation\)](#)

Mr. Moriarty said that new funding has been made available by the federal Bipartisan Infrastructure Law (BIL). To make communities and organizations aware of the new funding opportunities and how to apply for grants, there will be an Infrastructure Summit on July 13th-14th, 2022 in Wichita at the Hughes Metropolitan Complex. Registration is required and the event has a 500-person limit. To get on the distribution list, including for notification of when registration begins for the Infrastructure Summit, email bil@ks.gov. Chairman Dennis asked WAMPO staff to e-mail information on the Infrastructure Summit to all TPB members.

Brent Terstriep reported that KDOT recently held a public meeting on the East Kellogg project. The project to expand K-96 in east Wichita from four lanes to six lanes is still in the development process.

E. [FHWA \(Federal Highway Administration\)](#)

Cecelie Cochran provided a reminder that the 2022 Highway Information Seminar is scheduled for October 24th-28th, 2022, 1:00 PM – 5:00 PM Eastern Time (12:00 PM – 4:00 PM Central Time) (<https://www.fhwa.dot.gov/policyinformation/his.cfm>). The Safe Streets and Roads for All (SS4A) grant program has an application deadline of September 15th, 2022; more information can be found at <https://www.transportation.gov/grants/SS4A>. The Kansas Freight Advisory Council will meet on June 22nd, 2022 at the Eisenhower State Building, including on the development of a new State Freight Plan.

Chairman Dennis asked WAMPO staff to e-mail the information presented by FHWA to all TPB members.

4D. **Discussion: Economic Development**

Kathy Sexton discussed economic development in the city of Wichita. Most economic development within the city is enacted and maintained by the Greater Wichita Partnership. The Partnership finds new and established businesses willing to move into the Wichita area, and then working with both the community and businesses to find the best locations for them, as well as helps to grow businesses already in the area. Progress has been made since the 1990's to refurbish downtown Wichita. One recent project nearing completion is the Downtown Streets and Parking Plan, which includes removing one-way streets and improving the locations of parking options, some of which has already been completed. There has been a wave of development making downtown Wichita more multifunctional, with businesses and residential communities being developed side by side. The Neighborhood Cycle Classification system can be used as a guide for targeting investment in various neighborhoods within the Established Central Area (ECA) of Wichita, KS.

Vice Chairwoman Tuttle prompted a discussion by Ms. Sexton on Community Investment Districts (CIDs) and how they can be used to put an additional sales tax on a single defined district to help fund economic development. Wichita developed one of these districts around the K-96 and Greenwich Rd. interchange. Starting in 2015, the sales tax was raised by 1% in this area to help improve the interchange, and it was an overwhelming success. Due to the successful development of the interchange, the tax has been removed after only 7 years, 15 years earlier than the maximum of 22 years allowed for a CID.

Chairman Dennis discussed the need for elected officials to be cheerleaders for their region and the importance of transportation to economic development and referenced a recent symposium hosted by Deloitte. A presentation at that symposium provided some impressive statistics about Wichita, such as that it has the highest percentage of STEM jobs in the nation and that Wichita has the highest percentage of manufacturing jobs as a function of total jobs in the nation. Wichita State University is also ranked first in industry-funded aerospace R&D by the National Science Foundation and second nationwide in R&D expenditures. As Wichita's quality of life is improved, students from Wichita State University, Newman University, Friends University, and others will be more interested in staying in Wichita and contributing to the community and its businesses.

6. Other Business

No other business.

7. Meeting adjourned at 4:01 PM.

The next regular meeting will be held on Tuesday, July 12, 2022 at 3:00 PM.



Background

Per the advice of WAMPO TPB Chair Commissioner Dennis, presentations are encouraged from regional member jurisdictions and regional partners on “How can WAMPO Region attain a Unified Vision in the Regional Economic Development”.

“WAMPO Member Jurisdiction or Partner Agency on Economic Development”:

Presentation (15 minutes + or -) from City/Jurisdiction regarding the following topic “**Economic Development** connecting with the **Regional Economic Goals**”. The topic can be subdivided as follows:

1. Economic Indicators and Trends – Major Employers, Population, Housing, Jobs, ‘employment centers’
2. Local, Regional and State perspective on Economic Development
3. How can we contribute to future economic development growth

| SCHEDULE | | |
|-------------------------|--|---|
| <u>TPB MEETING DATE</u> | <u>WAMPO Member/partner Agency</u> | <u>Notes</u> |
| 2022/02/08 | GWP (Andrew Nave) | https://youtu.be/30iVKoWyYmU |
| 2022/04/12 | WSU (Jeremy Hill) | https://youtu.be/asTwsR6KdLk |
| 2022/05/10 | Derby (Dan Squires) | https://youtu.be/pTlos0WWMGNE |
| 2022/06/14 | Wichita (Kathy Sexton) | https://youtu.be/tLDyDfwXjll |
| 2022/07/12 | Park City (Sean Fox) & Valley Center (Brent Clark) | |
| 2022/08/09 | Kansas Global Trade - Services (Laura Lombard) | |
| 2022/09/13 | Haysville (Will Black, Danielle Gabor) | |
| 2022/10/11 | | |
| 2022/11/08 | | |

Next Steps:

These presentations will be summarized by WAMPO staff and will be included in the development of Regional Metropolitan Transportation Plan (MTP).



Agenda Item 2Ciii: Update

Critical Urban Freight Corridors (CUFCs)

Ashley Bryers, Transportation Planning Manager
Nick Flanders, Senior Transportation Planner

Background:

The federal government has asked each State to designate portions of its existing roadway system as Critical Rural Freight Corridors (CRFCs, outside of Metropolitan Planning Organization (MPO) urbanized areas) or as Critical Urban Freight Corridors (CUFCs, within MPO urbanized areas and designated cooperatively by MPOs and the State). The State of Kansas is permitted to designate up to 300 miles of CRFCs and up to 150 miles of CUFCs within its borders. The last time CRFCs and CUFCs were designated in Kansas, in 2017-2018, the limits were only 150 miles and 75 miles, respectively. According to the Kansas Freight Plan, there are currently 141.9 miles of CRFCs and 67.4 miles of CUFCs designated in Kansas, almost half of the latter within the WAMPO Urbanized Area Boundary (UAB). Roadway segments designated CRFCs or CUFCs become part of the National Highway Freight Network (NHFN), making projects on them that contribute to efficient freight movement eligible for funding under the National Highway Freight Program (NHFP).

The Kansas Department of Transportation (KDOT) has asked each Kansas MPO (including WAMPO) to provide an initial list of recommended CUFCs within its urbanized area. A public roadway in an urbanized area may qualify as a CUFC if it does any of the following:

- Connects an intermodal freight facility (e.g., airport, seaport, rail terminal) to either the Primary Highway Freight System (PHFS, I-35 and I-135 in the WAMPO region), the rest of the Interstate System (e.g., I-235), or another intermodal freight facility
- Is in the corridor of a route of the PHFS and serves as an important alternative to that route for goods movement
- Serves a major freight generator, logistics center, or manufacturing/warehouse industrial land
- Is otherwise deemed important to the movement of freight within the region

WAMPO-Staff CUFC Recommendations to KDOT:

WAMPO staff have prepared an initial list of public roadways within the Urbanized Area Boundary (UAB) to recommend to KDOT for CUFC designation. All nine current CUFCs within the WAMPO UAB (33.3 miles) are recommended for retention, and eighteen other corridors (62.1 miles) are recommended to be added, for a total of 95.4 miles. Because the statewide limit of 150 miles of CUFCs covers multiple MPOs, WAMPO staff do not expect all of the recommended corridors to be accepted as CUFCs. With that in mind, the recommended new CUFCs are listed in priority order.

Over the two weeks following the June 27, 2022, Technical Advisory Committee (TAC) meeting, WAMPO staff solicited input from member-jurisdiction staff on which roadway segments in the urbanized area should be designated CUFCs, which will be taken into consideration as the below list of recommendations is refined.



Agenda Item 2Ciii: Update

Critical Urban Freight Corridors (CUFCs)

Ashley Bryers, Transportation Planning Manager

Nick Flanders, Senior Transportation Planner

Current WAMPO CUFCs (All Recommended to Be Kept)

| Road Name | From | To | Miles |
|------------------------------|-----------------|-------------------------------|-------|
| Eisenhower Airport Connector | US-54/400 | Airport | 1.9 |
| US-54/400 | 135th St. W | I-35 Interchange | 17.0 |
| 21st St. N | Broadway | I-135 | 1.0 |
| 29th St. N | Broadway | I-135 | 1.0 |
| North Broadway | I-235 | 13th St. N | 3.5 |
| K-15 | I-135 | Meadowlark Blvd. (71st St. S) | 5.6 |
| 61st St. N | Floodway Bridge | I-135 | 0.9 |
| Hydraulic Ave. | 37th St. N | I-135 | 1.0 |
| West St. | US-54/400 | K-42 | 1.5 |

Recommended New WAMPO CUFCs

| Priority Order | Road Name | From | To | Miles |
|----------------|----------------|-------------------------------|----------------|-------|
| 1 | US-54/400 | 231st St. W | 135th St. W | 6.0 |
| 2 | US-54/400 | I-35 Interchange | Meadowlark Rd. | 5.1 |
| 3 | K-96 | US-54/400 | I-135 | 10.6 |
| 4 | MacArthur Rd. | I-235 | K-15 | 2.5 |
| 5 | 13th St. N | Broadway | I-135 | 0.9 |
| 6 | K-53 | Arkansas River | K-15 | 2.3 |
| 7 | K-15 | US-54/400 | I-135 | 3.0 |
| 8 | K-42 | I-235 | West St. | 0.6 |
| 9 | West St. | K-42 | I-235 | 1.4 |
| 10 | Pawnee St. | West St. | Meridian Ave. | 1.0 |
| 11 | K-42 | West St. | US-54/400 | 1.8 |
| 12 | North Broadway | 61st St. N | I-235 | 2.6 |
| 13 | 77th St. N | Broadway | I-135 | 0.5 |
| 14 | North Broadway | 77th St. N | 61st St. N | 2.0 |
| 15 | 53rd St. N | Broadway | Hydraulic Ave. | 1.0 |
| 16 | K-254 | I-135 | 127th St. E | 8.4 |
| 17 | K-42 | Macarthur Rd. | I-235 | 4.5 |
| 18 | K-15 | Meadowlark Blvd. (71st St. S) | 140th Ave. N | 8.1 |

Rationales for Recommended New WAMPO CUFCs

1. **US-54/400, 231st St. W to 135th St. W:** Serves Dillon's distribution center in Goddard; extends portion of US-54/400 considered a CUFC to western edge of Urbanized Area Boundary because it is the primary east-west corridor in/out/through Wichita, including to Garden City, KS and Dodge City, KS (the Interstates in the WAMPO region only go to



Agenda Item 2Ciii: Update

Critical Urban Freight Corridors (CUFCs)

Ashley Bryers, Transportation Planning Manager

Nick Flanders, Senior Transportation Planner

the north, south, and northeast); was recommended by WAMPO to be a CUFC in 2017, but not ultimately designated one.

2. **US-54/400, I-35 Interchange to Meadowlark Rd.:** Extends portion of US-54/400 considered a CUFC to eastern edge of Urbanized Area Boundary because it is the primary east-west corridor in/out/through Wichita, including to Augusta, KS (the Interstates in the WAMPO region only go to the north, south, and northeast); was recommended by WAMPO to be a CUFC in 2017, but not ultimately designated one.
3. **K-96, US-54/400 to I-135:** Provides an alternate connection between I-135 and I-35 & US-54/400, traveling around the denser core area of Wichita, on the east side; serves Colonel James Jabara Airport; serves numerous commercial and industrial properties (e.g., Koch Industries); KDOT plans to expand it from four lanes to six lanes, likely increasing its usage.
4. **MacArthur Rd., I-235 to K-15:** Links Spirit Aerosystems (the WAMPO region's largest industrial employer) and other properties along K-15 to I-235, very close to where I-235 connects to I-135 and I-35, creating an alternate route for accessing I-135 and I-35.
5. **13th St. N, Broadway to I-135:** Connects to I-135; in close proximity to intermodal rail/truck facilities and other industrial properties; provides access to Broadway, which provides an alternate route to I-135.
6. **K-53, Arkansas River to K-15:** Serves a rail/truck intermodal facility; extends eastward to K-15 and westward (past the edge of the Urbanized Area Boundary) to an interchange with I-35.
7. **K-15, US-54/400 to I-135:** Provides an alternate route to I-135 through south Wichita; serves numerous commercial and industrial properties; runs alongside an active railroad line.
8. **K-42, I-235 to West St.:** Connects the south end of the existing CUFC of "West St., US-54/400 to K-42" to I-235.
9. **West St., K-42 to I-235:** Serves numerous industrial and freight facilities, including a UPS facility; provides another connection between the existing CUFC of "West St., US-54/400 to K-42" and I-235.
10. **Pawnee St., West St. to Meridian Ave.:** Serves numerous industrial and freight facilities; serves a small airport (Westport Airport-71K); connects to existing CUFC of "West St., US-54/400 to K-42".
11. **K-42, West St. to US-54/400:** Serves numerous industrial properties; provides an alternate route between US-54/400 and nearby industrial and freight facilities along West St. and Pawnee St.
12. **North Broadway, 61st St. N to I-235:** Provides an alternate route to I-135 north of I-235; serves numerous industrial, warehouse, and freight-oriented properties; connects to the existing CUFCs of "61st St. N, Floodway Bridge to I-135" and "North Broadway, I-235 to 13th St. N".
13. **77th St. N, Broadway to I-135:** Connects new, large Amazon warehouse to I-135.



Agenda Item 2Ciii: Update

Critical Urban Freight Corridors (CUFCs)

Ashley Bryers, Transportation Planning Manager

Nick Flanders, Senior Transportation Planner

14. **North Broadway, 77th St. N to 61st St. N:** Connects new, large Amazon warehouse to I-135.
15. **53rd St. N, Broadway to Hydraulic Ave.:** Provides access to I-135 from industrial properties on either side of it; provides an additional connection between I-135 and the alternate route of North Broadway.
16. **K-254, I-135 to 127th St. E:** Connects I-135 and I-235 (on the western end) to the eastern edge of the Urbanized Area Boundary, beyond which is El Dorado, KS.
17. **K-42, Macarthur Rd. to I-235:** Connects I-235 to alternate access points to Eisenhower Airport; serves Textron Aviation; serves other industrial properties; serves a FedEx Freight facility; extends to the southwestern edge of the Urbanized Area Boundary, providing access to points beyond.
18. **K-15, Meadowlark Blvd. (71st St. S) to 140th Ave. N:** Extends existing CUFC of "K-15, I-135 to Meadowlark Blvd. (71st St. S)" to the southeast through the remainder of Derby and Mulvane (where there is a rail/truck intermodal facility on K-53) and to the southeastern edge of the Urbanized Area Boundary, providing access to points beyond; runs alongside an active railroad line.

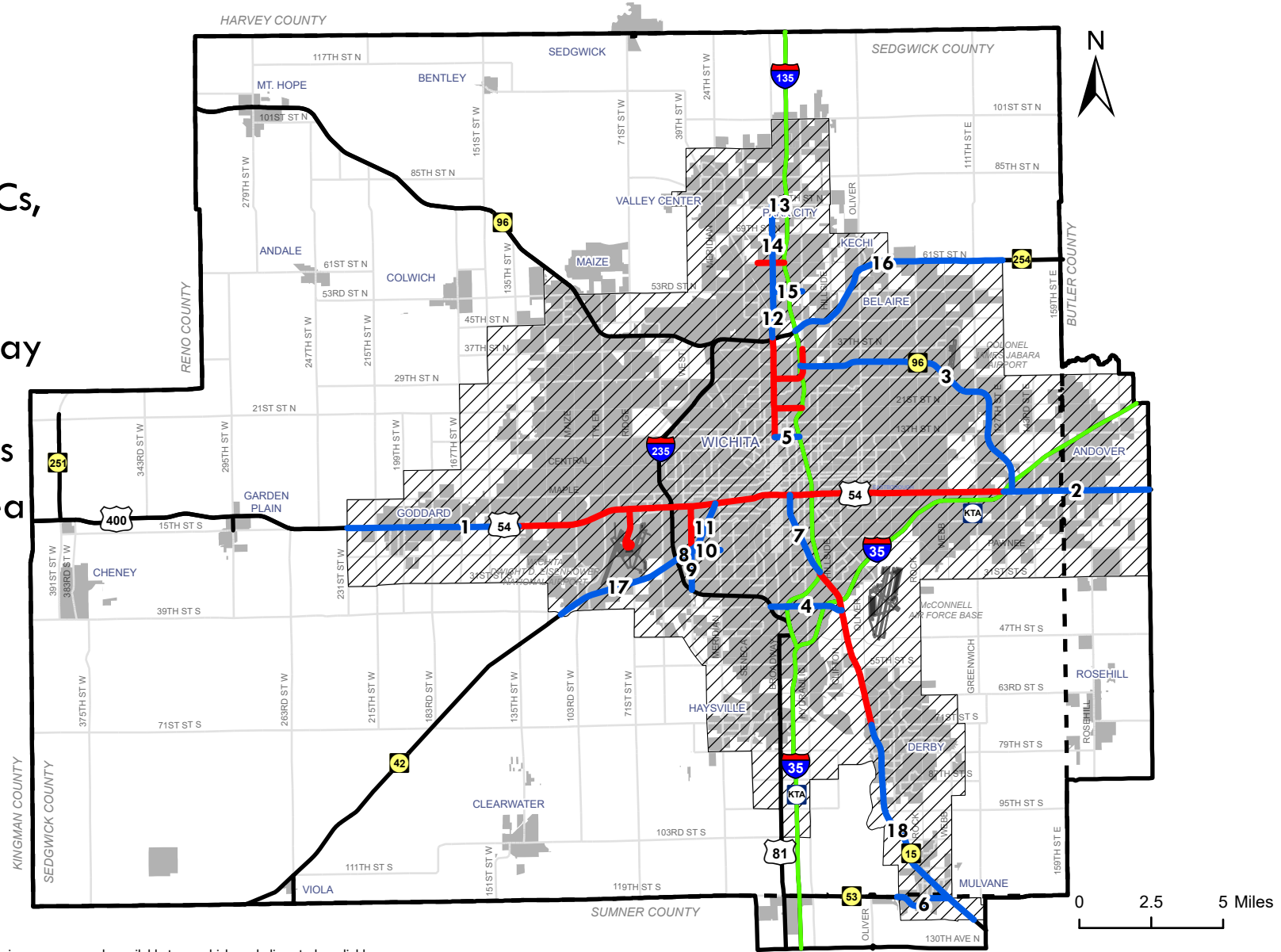
Attachment:

- [Map of WAMPO-Staff-Recommended CUFCs](#)



Critical Urban Freight Corridors (CUFCs) Existing & Proposed

- Existing CUFCs
- Proposed CUFCs, with Priority Order
- Primary Highway Freight System
- State Highways
- Urbanized Area Boundary
- County Boundaries



Source: WAMPO
 Produced by: WAMPO
 Date Exported: 6/21/2022
 Folder: T:\Plans & Projects\Freight\CUFC\CUFCRec\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.



Background

- The Unified Planning Work Program (UPWP) documents planning activities & corresponding budget estimates, for the WAMPO fiscal year (same as the calendar year).
- The document represents the planning activities that WAMPO will undertake during the fiscal year.
- The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provide Consolidated Planning Grant (CPG) funds to WAMPO for transportation planning purposes, as outlined in the UPWP.

WAMPO staff submit monthly UPWP reports to KDOT. In December 2020, an audit team recommended developing a process for submitting these reports. WAMPO and KDOT staff coordinated and agreed to present quarterly UPWP reports at TPB meetings.

Update Item:

- No action required for this agenda item.

Attachment:

- [WAMPO April 2022 through June 2022 Quarterly UPWP Report](#)

A Summary of UPWP (Unified Planning Work Program) tasks and accomplishments is presented by month, for the year 2022, based on the Task codes & Sub-Task codes identified in the 2022 UPWP (Unified Planning Work Program).

Task 1: Management & Administration

Sub-Task 1.1 – Operations, Management, Clerical & Administration

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$514,250

January 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Onboarding new WAMPO employees
- Maintaining/updating WAMPO website and social media

February 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Maintaining/updating WAMPO website and social media
- Reviewed WAMPO Fiscal Agreement for certain provisions

March 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Maintaining/updating WAMPO website and social media
- Recruiting and interviewing candidates for full-time positions and internships
- Discussions of folder structure on the WAMPO server, GIS standards, and securing additional server space

April 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Preparing standard onboarding materials for new hires
- Onboarding new WAMPO employees
- Maintaining/updating WAMPO website and social media
- Staff Presentations
- Managing/adding ArcGIS licenses

May 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Recruiting and interviewing candidates for full-time positions
- Onboarding new WAMPO employees
- Maintaining/updating WAMPO website and social media
- Staff Presentations
- Troubleshoot IT issues
- Webinar on applying for new SS4A grant program

- Webinar on applying for Reconnecting Communities Pilot Program grants
- Standardizing formats for WAMPO documents and presentations
- Updating onboarding documents
- Letter to KDOT justifying purchase of server space

June 2022

- Management and monitoring staff functions
- Assignment of staff tasks
- Prepared UPWP reports for submittal
- Staff Presentations
- Troubleshoot IT issues
- Software installations
- Recruiting and interviewing candidates for full-time positions
- Onboarding new WAMPO employees
- Maintaining/updating WAMPO website and social media
- Updating onboarding documents
- Preparing materials for open house meeting
- Office organization and rearrangement of workspaces
- Review Kansas Active Transportation Plan
- Develop workflows for agenda and minutes development
- APBP Conference registration and booking related lodging and transportation
- Collecting staff biographies and photos for website
- Compiled comments on and suggested changes to Employee Manual

Sub-Task 1.2 – Budget and Financial Monitoring Systems and Preparation of 2023 UPWP

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$50,000

January 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director
- Assist auditors by answering questions and providing explanations
- Provided audit samples for BKD for 2021 audit
- Coordinate with vendors for missing 2021 invoices
- Reviewed and submitted RFP for TDM to KDOT for Notice to Proceed
- Entered TMD RFP into DemandStar
- Created 1099s for 2021
- Entered all membership dues payments in QB and reconciled in tracker
- Reviewed & reconciled 941 report for 4Q to send to IRS
- Reviewed & Ks Unemployment Tax report for 4Q to send to KDOL
- Multiple iterations of expense variance reporting to KDOT for DOT

February 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director

- Entered all membership dues payments in QB and reconciled in tracker
- Set up FSA accounts and tracking reports
- Updated monthly report format for management

March 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director
- Set up FSA accounts and tracking reports
- Updated monthly report format for management
- Coordinated procurement procedures with KDOT staff and federal partners with regards to the RFP (Request for Proposals) for TDM (Travel Demand Model) update

April 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director
- Updated monthly report format for management

May 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director
- Updated monthly report format for management

June 2022

- Prepared and submitted monthly documents to City of Wichita
- Accounts payable and payroll prep, review, and reconciliation
- Prepared and submitted reimbursement requests with associated support for prior month
- Prepared balance sheet reconciliations
- Financial analysis packet prepared for Director
- Updated monthly report format for management
- Prepare 2023 UPWP

Sub-Task 1.3 – TPB and TAC Support

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$40,000

January 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas

- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Prepared appendices that will be included in the packets for every TPB or TAC meeting

February 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas
- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Call with TPB member about TIP fees
- Addressing issues with TAC roster

March 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas
- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Addressing issues with TAC roster
- Review and TAC and TPB bylaws

April 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas
- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Addressing issues with TAC roster, including communication with entity responsible for appointing some of the members
- Reviewing TAC and TPB bylaws

May 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas
- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Addressing issues with TAC roster, including discussions with the Sedgwick County Association of Cities (SCAC) and revising the roster

June 2022

- Created announcements, prepared and attended meetings, and completed tasks ranging from agenda preparation, development of minutes and announcements, preparation of staff reports and supporting information, graphics, displays, and PowerPoint
- Recorded all meetings and prepared minutes
- Uploaded meeting recordings to YouTube
- Coordinated with presenters from various agencies
- Coordinated and developed agendas
- Coordinated with staff, various local jurisdictions and state for meetings and supporting technical materials
- Refined workflows for TAC/TPB-related tasks

Sub-Task 1.4 – Professional Development, Education & Training

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$37,000

January 2022

- Python tutorials

February 2022

- NPMRDS webinar
- Sedgwick County training on Kansas Open Records Act
- Modern Midwest Mobility webinar on the Kansas vision for Connected and Autonomous Vehicles
- Obtained TransCAD evaluation license for training purposes

March 2022

- Modern Midwest Mobility webinar on deploying electric bus fleets
- Training on Title VI requirements
- KDOT Office of Civil Rights Compliance training
- New manager training

April 2022

- New-hire onboarding materials
- Researching/assessing/discussing training opportunities for WAMPO staff
- KDOT event on Bipartisan Infrastructure Law
- Basics of Federal Transportation Planning Course
- Census Bureau webinar on using Census data for Environmental Justice analyses

May 2022

- New-hire onboarding materials
- National Highway Institute Basics of Transportation training
- Toastmasters
- Staff presentations on transportation-planning concepts

June 2022

- National Highway Institute Basics of Transportation training
- Toastmasters
- Staff presentations on transportation-planning concepts
- USDOT ITS Webinar
- MoDOT Webinar
- SS4A Webinar

Task 2: Long-Range Planning

Sub-Task 2.1 – Overall Development of the MTP

Lead Agency: WAMPO with Stakeholder Partnerships

Timeframe: January 2022 – December 2022

Budgeted Amount: \$120,000

January 2022

- Safety Plan committee presentations

February 2022

- Safety & Health Committee meeting
- Reviewed Greater Wichita Partnership Regional Growth Plan
- Applied for FHWA Safe Systems Pilot Program
- Prepared the proposed Safety Plan Steering Committee/Focus Group structure
- Began gathering existing WAMPO performance measures

March 2022

- Limited English Proficiency report
- Reviewed past Safety and Health Committee meetings and Committee goals

April 2022

- Safety & Health Committee Meeting
- City visits
- FFC mappings
- 2nd amendment to *REIMAGINED MOVE 2040* (WAMPO MTP)
 - Confirming what specific changes are required
 - Generating draft revisions to appendices
- Administrative Modification

May 2022

- City visits
- 2nd Amendment to *REIMAGINED MOVE 2040* (WAMPO MTP)
 - Confirming what specific changes are required
 - Generating draft revisions to appendices
 - Preparing materials for Public Comment period
 - Submitted draft materials for review by KDOT and USDOT staff
- Safety & Health Committee Meeting
- Internal staff meetings to discuss how to develop Regional Safety Plan

June 2022

- City visits
- Safety & Health Committee Meeting
- Internal staff meetings to discuss how to develop Regional Safety Plan
- Communication with KDOT and FTA staff about planning for reports that will become MTP appendices
- Safety grant review
- 2nd Amendment to *REIMAGINED MOVE 2040* (WAMPO MTP):
 - Made revisions, some of which in response to comments from FHWA staff
 - Prepared summary materials for Public Comment period
 - Opened Public Comment period

Sub-Task 2.2 – Equity & Diversity

Lead Agency: WAMPO with Stakeholder Partnerships

Timeframe: January 2022 – December 2022

Budgeted Amount: \$15,000

January 2022

- No activity on this sub task for this month

February 2022

- No activity on this sub task for this month

March 2022

- No activity on this sub task for this month

April 2022

- No activity on this sub task for this month

May 2022

- Updating Title VI Plan
- Updating Environmental Justice analysis for MTP
- Updating Environmental Justice analysis for TIP
- Updating Limited English Proficiency Plan

June 2022

- Updating Title VI Plan
- Updating Environmental Justice analysis for MTP
- Updating Environmental Justice analysis for TIP
- Updating Limited English Proficiency Plan
- Translate TIP executive summary to Spanish
- Translate MTP Amendment summary to Spanish

Sub-Task 2.3 – Consultant Services: Safety Plan

Lead Agency: WAMPO with Stakeholder Partnerships

Timeframe: March 2022 – December 2022

Budgeted Amount: \$300,000

January 2022

- No activity on this sub task for this month

February 2022

- No activity on this sub task for this month

March 2022

- No activity on this sub task for this month

April 2022

- No activity on this sub task for this month

May 2022

- No activity on this sub task for this month

June 2022

- No activity on this sub task for this month

Sub-Task 2.4 – Consultant Services: Economic Development Study

Lead Agency: WAMPO with Stakeholder Partnerships

Timeframe: Last quarter of the year 2022 through 2023

Budgeted Amount: \$100,000

January 2022

- No activity on this sub task this month

February 2022

- No activity on this sub task for this month

March 2022

- No activity on this sub task for this month

April 2022

- No activity on this sub task for this month

May 2022

- No activity on this sub task for this month

June 2022

- No activity on this sub task for this month

Task 3: Multimodal Planning

Sub-Task 3.1 – Bicycle & Pedestrian Planning

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$25,000

January 2022

- Updating regional map of bike/ped facilities

February 2022

- Review GIS files on regional map of bike/ped facilities
- Coordinate planning scope of study with City of Wichita staff, with regards to Active Transportation Plan

March 2022

- Active Transportation Committee meeting
- Reviewed past Active Transportation Committee meetings and Committee goals
- Coordinated with City of Wichita staff with regards to updating Active Transportation Plan

April 2022

- Active Transportation Committee Meeting
- Bike/Ped count prep
- Sidewalk inventory task
- Fulfilled member-jurisdiction request for information on the cost of a specific past Planning Walkable Places project

May 2022

- Preparing Active Transportation Committee meeting packet and presentations
- Bike/Ped count prep
- Sidewalk inventory task
- Updating existing and future bicycle facilities map

June 2022

- Active Transportation Committee meeting
- Preparing Active Transportation Committee meeting packet and presentations
- Planning for Active Transportation Committee meetings and for development of Active Transportation Plan
- Updating existing and future bicycle facilities map
- Bike/Ped count prep
- Reviewing Kansas Active Transportation Plan

Sub-Task 3.2 – Consultant Services: Active Transportation Plan

Lead Agency: WAMPO

Timeframe: Year 2022

Budgeted Amount: \$100,000

January 2022

- No activity on this sub task for this month

February 2022

- No activity on this sub task for this month

March 2022

- No activity on this sub task for this month

April 2022

- No activity on this sub task for this month

May 2022

- No activity on this sub task for this month

June 2022

- No activity on this sub task for this month

Sub-Task 3.3 – Transit and Paratransit Planning

Lead Agency: WAMPO & Wichita Transit

Timeframe: Ongoing

Budgeted Amount: \$64,000

January 2022

- No activity on this sub task for this month

February 2022

- Meetings and discussions with Wichita Transit staff, with regards to transit projects
- Attended the Transit Advisory Committee meeting.

March 2022

- No activity on this sub task for this month

April 2022

- No activity on this sub task for this month

May 2022

- No activity on this sub task for this month

June 2022

- No activity on this sub task for this month

Task 4: Community Engagement

Sub-Task 4.1 – Public Participation

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$30,000

January 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating design/organization of WAMPO website

February 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating design/organization of WAMPO website
- Quarterly newsletter
- Researched Limited English Proficiency Plan requirements.

March 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating design/organization of WAMPO website
- Quarterly newsletter

April 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating the LEP plan
- Updating the Title VI program manual
- Updating design/organization of WAMPO website
- EJ updates

May 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating design/organization of WAMPO website
- Quarterly newsletter
- Created updated mass communication templates in Constant Contact for all recurring meetings, public notices, and general communications.
- Send meeting notice to Wichita Eagle
- Prepared social media postings
- TIP/MTP Open House planning

June 2022

- Provided frequent and routine website maintenance and communication of special notices and opportunities for public involvement.
- Updating design/organization of WAMPO website
- Survey for recipients of WAMPO mass e-mails
- Created updated mass communication templates in Constant Contact for all recurring meetings, public notices, and general communications.
- Sent meeting notice to Wichita Eagle
- Prepared social media postings
- Meeting on procedures to follow when contacted by individual with Limited English Proficiency
- TIP/MTP Open House planning
- Held TIP/MTP Open House

Sub-Task 4.2 – Inter-Agency Coordination

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$10,000

January 2022

- Meetings with Wichita Transit staff in coordinating planning tasks

February 2022

- Coordinate with Wichita Transit staff on planning tasks

March 2022

- Coordinate with Wichita Transit staff on planning tasks
- Coordinate with City of Wichita staff on Active Transportation Plan
- Coordinate with state and federal partners on Travel Demand model development

April 2022

- Coordinate with City of Wichita on the Bike Plan and Regional Active Transportation Plan

May 2022

- Coordinate with City of Wichita and KDOT on the Wichita Bike Plan

June 2022

- Coordinate with City of Wichita and KDOT on the Wichita Bike Plan
- Meeting with City of Wichita staff on Air Quality
- Coordinate with Wichita Council
- Draft regional connections report from 2021 TPB presentations

Task 5: Short Range Programming

Sub-Task 5.1- Suballocated Funding Program Management

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$10,000

January 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff
- CMAQ annual report
- TA annual report

February 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff
- Estimated likely future suballocated funding

March 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff

April 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff

May 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff

June 2022

- Completed monthly sub-allocated funding balance reports
- Computed year-end balance funds by coordinating with KDOT staff

Sub-Task 5.2 – Transportation Improvement Program (TIP) Management

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$44,000

January 2022

- Current TIP: 2021 - 2024
 - 2021 – 2024 TIP Amendment #6: Call for Changes
- Next TIP: 2023 - 2026
 - Planning and establishing timeline for development and adoption
- Improvements to TIP project database and forms
- Confirming to KDOT the local-match requirements to be applied to projects receiving Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds
- Communication with member jurisdiction about project priorities

February 2022

- Current TIP: 2021 - 2024
 - 2021 – 2024 TIP Amendment #6: Discussed need for Amendments with project sponsors, reviewed project information and entered into a database; prepared Amendment materials for public release; opened Amendment for Public Comment
 - Administrative adjustments
- Next TIP: 2023 - 2026
 - Planning tasks for TIP development
 - Prepared, opened, sent reminders about, and fielded responses to & questions about Call for Projects for 2023-2026 TIP
 - Call for Projects question-and-answer workshop
 - Researching federal requirements for TIPs

- Discussion of which old projects to carry over to new TIP
- Reviewed TIP Policy Document for needed updates
- Discussion of Transportation Alternatives funds with KDOT and related research; preparing TA fact sheet for project sponsors
- Addressing comments from KDOT staff on 2021 ALOP

March 2022

- Current TIP: 2021 - 2024
 - 2021 – 2024 TIP Amendment #6: Revised materials for Public Comment period; developed meeting materials and presented Amendment to the TAC; developed meeting materials for the TPB
 - 2021 – 2024 TIP Special Amendment #6.5: Received request for Special Amendment from KDOT, started database for it, and provided KDOT staff with forms to use for submitting information for it
 - Administrative adjustments
- Next TIP: 2023 - 2026
 - Planning tasks for TIP development
 - Related communication with KDOT, FHWA, and FTA staff
 - Sent reminders about and fielded responses to & questions about Call for Projects for 2023-2026 TIP
 - Collected data to be used for project scoring
 - Organized and summarized Call for Projects submissions, prepared supporting documents, and scored projects according TPB-adopted criteria to be considered by the Project Selection Committee for WAMPO-suballocated funding
 - Mapped submitted projects in ArcGIS
 - Projected WAMPO-suballocated funds that may be available during 2023-2026
 - Organized and facilitated 1st Project Selection Committee meeting
 - Confirmed committee-members' availability and scheduled 2nd Project Selection Committee meeting
 - Communicated with PSC members on an ongoing basis to answer their questions related to project funding, including requesting additional information from project sponsors
 - Preparing Environmental Justice information
- Set the FFY2023 TIP amendment schedule and conveyed it to KDOT for planning STIP amendments
- Answering member-jurisdiction request for information on past WAMPO suballocated-funding awards
- Researching/learning about federal requirements for TIPs
- Correction to the 2021 ALOP

April 2022

- Current TIP: 2021 - 2024
 - 2021 – 2024 TIP Amendment #6: STIP submittal
 - 2021 – 2024 TIP Special Amendment #6.5: Reviewed project information and entered into a database; prepared Amendment materials for public release; opened Amendment for Public Comment
 - Administrative Adjustments
- Next TIP: 2023 - 2026
 - Planning tasks for TIP development
 - Related communication with KDOT, FHWA, and FTA staff
 - Projected WAMPO-suballocated funds that may be available during 2023-2026
 - Organized and facilitated 2nd and 3rd Project Selection Committee (PSC) meetings
 - Communicated with PSC members on an ongoing basis to answer their questions related to project funding, including requesting additional information from project sponsors and researching suballocated funding programs
 - Prepared project-funding scenarios based on PSC recommendations
 - Presented PSC project-selections to TAC for a recommendation and prepared to submit that recommendation to the TPB for a vote
 - Updating text of TIP document

- Preparing Environmental Justice information
- Building project database/list
- Updating the TIP Policy Document
- Regular coordinating conference call with KDOT
- Researching/learning about federal requirements for TIPs
- Attending KDOT event on funding available through the Bipartisan Infrastructure Law
- Meeting member-jurisdiction staff at their offices to discuss their transportation planning needs

May 2022

- Current TIP: 2021 – 2024
 - 2021 – 2024 TIP Special Amendment #6.5: Revised materials for Public Comment period; developed meeting materials and presented Amendment to the TAC
 - 2021 – 2024 TIP Amendment #7: Opened Call for Changes
 - Administrative Adjustments
- Next TIP: 2023 – 2026
 - Presented PSC project-selections, as recommended by the TAC, for a vote by the TPB
 - Determining effects of new TIP on MTP
 - 2023-2026 TIP Project Database management
 - Writing TIP document
 - Financial Plan development
 - Prepare 2023-2026 TIP project list
 - Prepare 2023-2026 performance report
 - Prepare 2023-2026 TIP plan-development report
 - Prepare 2023-2026 TIP Environmental Justice analysis
 - Prepare 2023-2026 TIP Policy Document
 - Executive Summary
 - Submitted draft materials for review by KDOT and USDOT staff
 - Planning/scheduling/promoting Open House
- Responding to request from member jurisdiction for a Letter of Support for a project
- Call with Mid-America Regional Council (MARC) about fiscal-constraint analyses and Advance Construction
- Meetings with member-jurisdiction staff at their offices about their plans and needs

June 2022

- Current TIP: 2021 – 2024
 - 2021 – 2024 TIP Special Amendment #6.5: Revised materials for Public Comment; developed meeting materials and presented Amendment to the TPB
 - Administrative Adjustments
- Next TIP: 2023 - 2026
 - Related communication with KDOT, FHWA, and FTA staff
 - Edited TIP in response to KDOT and FHWA staff comments
 - Revising TIP to reflect changes to projects reported by project sponsors
 - Fulfilled KORA request for information related to project receiving WAMPO-suballocated funding
 - Editing TIP to reflect revised estimate of WAMPO-suballocated funding carried over from 2022 to 2023
 - Reviewed TIP projects
 - Reviewed TIP Financial Plan
 - Prepared materials for Public Comment period
 - Distributed the TIP for Public Comment
 - Revising TIP in response to public comments and to the decision to use a new font
 - Planning/scheduling/promoting/preparing materials for Open House
- Review TIP projects costs and funding for the fiscal year 2023
- Meeting with member-jurisdiction staff at their offices about their plans and needs

Task 6: Transportation Data and Modeling

Sub-Task 6.1 – Performance Measures

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$42,850

January 2022

- Review Transportation Performance Measures

February 2022

- Review Transportation Performance Measures

March 2022

- No significant activity on this sub task for this month

April 2022

- Crash analysis

May 2022

- Performance measures research

June 2022

- Performance measures research
- Review Transportation Performance Measures
- Review crash data available

Sub-Task 6.2 – Travel Demand Model

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$95,000

January 2022

- Conference call with TDM consultant
- Prepared and distributed RFP for TDM update
- Reviewed projects in TDM network for consistency with planning documents

February 2022

- TDM Update Support Services RFP
 - Prepared FAQ page for TDM RFP
 - TDM RFP Pre-Proposal Conference
 - Provided files/data to firms responding to RFP for TDM update
 - Organizing Selection Committee
- Conference call with TDM consultant
- Conference call with project sponsor and TDM consultant about representing growth along a specific corridor
- Acquiring TransCAD demo version for training purposes
- Responding to request for output data from TDM

March 2022

- TDM Update Support Services RFP
 - Reading and rating RFP responses
 - Selection Committee meeting
 - Coordinating with KDOT to ensure that all necessary administrative steps are taken before the project starts
- Conference call with TDM consultant
- Responding to request for output data from TDM

April 2022

- TDM VMT outputs for Performance Measures

May 2022

- Responding to request from member jurisdiction for output data from TDM

June 2022

- TDM RFP planning and coordination with KDOT
- Revising TDM RFP
- Conference call with TDM contractors

Sub-Task 6.3 – Transportation Data

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$80,000

January 2022

- Preparing list and map of proposed updates to Functional Classifications in coordination with KDOT
- Answering KDOT request regarding the WAMPO Urbanized Area Boundary
- WAMPO GIS team meeting
- Modern Midwest Mobility Webinar: Introduction to the Waze for Cities Program

February 2022

- Preparing list and map of proposed updates to Functional Classifications in coordination with KDOT
- Discussion of GIS file organization and procedures

March 2022

- Preparing list and map of proposed updates to Functional Classifications in coordination with KDOT
- Meeting with Sedgwick County GIS department
- Conference call with City of Wichita GIS staff

April 2022

- Prepared list and map of proposed updates to Functional Classifications in coordination with KDOT and member jurisdictions; presented final map and list of updates to TAC for recommendation and prepared to present that recommendation to the TPB
- Mapping sidewalks across the WAMPO region
- GIS inventory and organization project
- Preparing a list of maps for crash data

May 2022

- Presenting roadway Functional Classification updates to TPB for approval, uploading the revised map to the WAMPO website, and submitting it to KDOT
- Mapping sidewalks across the WAMPO region
- Mapping bike facilities across the WAMPO region

June 2022

- Mapping sidewalks across the WAMPO region
- Mapping bike facilities across the WAMPO region
- Mapping projects affected by MTP Amendment 2
- Mapping TIP projects
- Mapping ITS devices
- Developing list and map of recommended Critical Urban Freight Corridors for KDOT’s consideration
- Urbanized area boundary calculation
- Research mappable health data
- VMT data research
- Set up GIS server connections
- WAMPO GIS team meeting, including decisions on map orientation standards and fonts

Sub-Task 6.4 – Transportation Systems Management and Operations

Lead Agency: WAMPO

Timeframe: Ongoing

Budgeted Amount: \$10,000

January 2022

- No activity on this sub task for this month

February 2022

- No activity on this sub task for this month

March 2022

- No significant activity on this sub task for this month

April 2022

- No significant activity on this sub task for this month

May 2022

- ITS research, review ITS (Intelligent Transportation Systems) Architecture for the WAMPO area

June 2022

- ITS research, review ITS (Intelligent Transportation Systems) Architecture for the WAMPO area



2022 Annual Bicycle & Pedestrian Count Event

Sign up today!

- **Wednesday, September 21st from 10:00 am to Noon**
- **Wednesday, September 21st from 5:00 to 7:00 p.m.**
- **Thursday, September 22nd from 10:00 am to Noon**
- **Thursday, September 22nd from 5:00 to 7:00 p.m.**
- **Saturday, September 24th from Noon to 2:00 p.m**



BIKE RIDERS

A black wooden-style signpost with two directional signs. The top sign points right and says 'BIKE RIDERS'. The bottom sign points left and says 'PEDESTRIANS'. The signpost is set against a background of green rolling hills and a black road with white dashed lines.

PEDESTRIANS

We will be gathering data to show how valuable our regional bicycle and pedestrian resources are!

For more information please
contact Dora Gallo
at Dora.Gallo@wampo.org
or call 316-779-1315





Background:

WAMPO staff would like to provide an update on the development of the Kansas Statewide Freight Plan.

Schedule of Plan Development:

| <u>Timeframe</u> | <u>Deliverables</u> |
|------------------|--|
| June 2022 | Review of Freight Trends & Statewide Freight Profile |
| August 2022 | Statewide Freight Needs Assessment & Opportunities |
| October 2022 | Draft State Freight Plan |

Public Comment Opportunity:

KDOT Requests Comments on the Kansas Statewide Rail Plan Update:

<https://www.ksdot.org/bureaus/burRail/rail/default.asp>

The KDOT Freight and Rail Unit develops and coordinates state policy on multimodal freight and rail transportation issues, analyzes motor carrier and rail freight transportation in the state, and administers the State Rail Service Improvement Fund (SRSIF), which provides loans and grants to railroads, shippers, and local units of government for track rehabilitation and construction. Additionally, the Freight and Rail Unit prepares and updates the State Rail Plan and Statewide Multimodal Freight Plan.

Next Steps & WAMPO-staff Role:

WAMPO staff collaborate and provide input as part of Kansas Freight Advisory Committee (KFAC).

Role of KFAC:

- **Advise** the State on needs, issues, and opportunities regarding freight in Kansas
- **Provide Input** and recommendations for KDOT’s work in the **freight mobility sector**
- **Discuss** state, regional, and local priorities related to freight movements via rail and motor carrier
- Provide an opportunity for both the private and public sector to **coordinate on key issues**
- **Provide input** for KDOTs **project selection** through IKE and the development pipeline

Executive Summary

About the Kansas State Rail Plan

Purpose

The Kansas Department of Transportation (KDOT) has developed the Kansas State Rail Plan to guide the state's vision for railroad transportation and to identify strategies to achieve this vision. This Kansas State Rail Plan serves as an update to KDOT's 2017 Kansas Statewide Rail Plan and meets federal requirements established under the Passenger Rail Investment and Improvement Act (PRIIA) from 2008.

The Kansas State Rail Plan will provide a clear understanding of the freight and passenger rail systems, how industries and people use the rail system, and the system needs, issues, and opportunities, so KDOT can make better-informed policy and investment decisions.

Vision and Goals

The framework for developing the State Rail Plan is based on the relevant visions, goals, and objectives identified in the Kansas 2045 Long-Range Transportation Plan (LRTP). The LRTP focus areas (Figure ES 1) guided the development of the State Rail Plan, to align the Plan's rail investments and recommendations with Kansas' overarching statewide transportation guidance.

The Kansas State Rail Plan has been developed with extensive public participation and involvement by the state's rail stakeholders, including both freight and passenger railroads and rail users.

Figure ES 1: State Long-Range Transportation Planning Focus Area

-  Safety and Security
-  Transportation System Management
-  Asset Preservation
-  Freight and Economic Vitality
-  Stewardship
-  Workforce

Source: CPCS, 2021.

Kansas Rail System

Freight System

In 2020, Kansas' Class I railroads moved over 5.7 million carloads, while its short line railroads moved almost 162 thousand carloads.

Kansas' rail system supports freight movements to, from, and through the state. The rail system also facilitates goods movement throughout the nation and to key international ports. Top commodities moved by rail in Kansas include coal, mixed freight, and cereal grains. The majority of goods movement on the state's rail system – almost 86 percent – consists of freight passing through Kansas, with origins and destinations outside the state. The remainder of freight rail movements moves to or from Kansas, with a small share of additional movements moving within the state.¹

¹ STB Waybill, 2019 data; Analysis by CPCS, 2021.

Kansas is served by over 4,600 miles of active rail in the state, with four Class I railroads, 13 short lines, and 2 switching and terminal railroads.

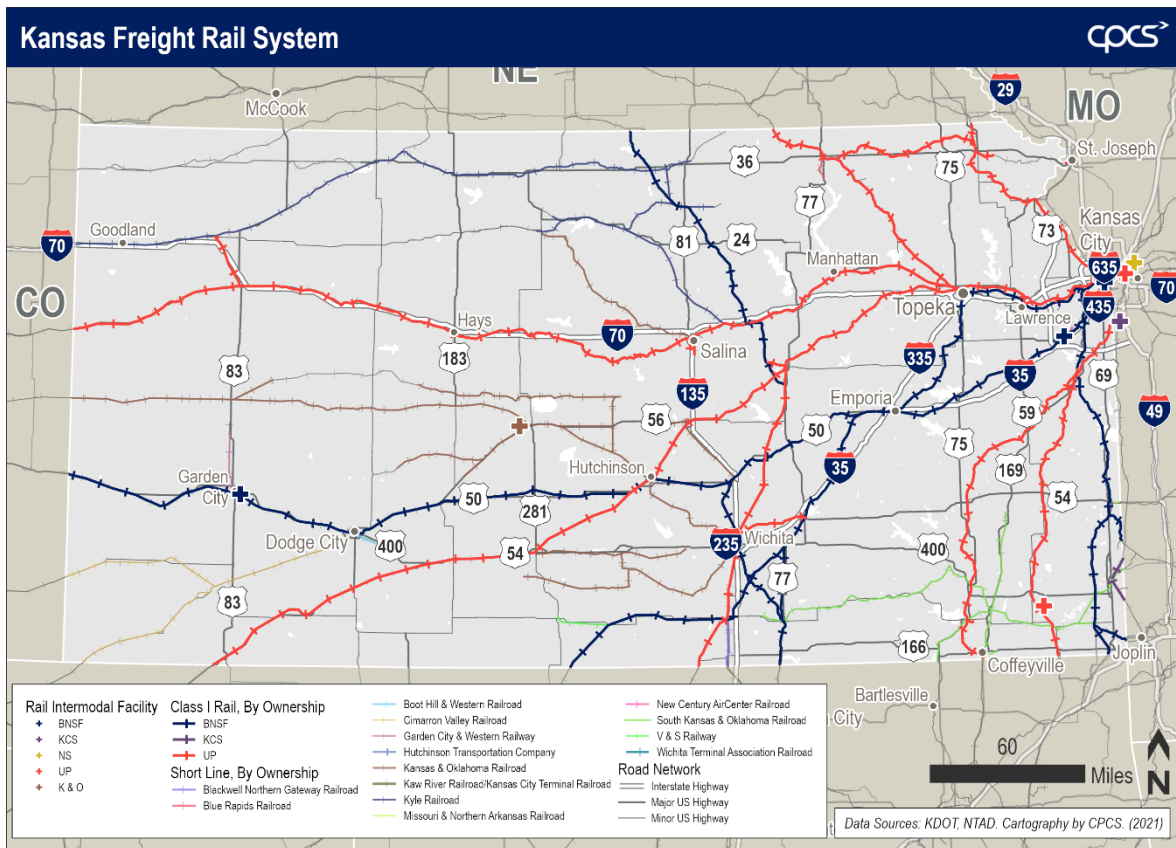
Three Class I railroads – BNSF, UP, and KCS – own 2,823 active rail miles in Kansas. NS also operates over 3 miles of trackage rights in the state.² Among Class I rail, 83 percent is classified as FRA Track Class 4 or higher. Short line and switching/terminal railroads also provide key connections, with 1,800 active rail miles owned and exclusively operated, making up 39 percent of the state’s active rail infrastructure. Among short line and switching/terminal rail, 73 percent is classified as FRA Track Class 2 or higher. Figure ES 2 details Kansas’ active freight rail system, which is further mapped in Figure ES 3. There are also 142 miles of inactive rail and 3,192 miles of abandoned rail in the state.

Figure ES 2: Kansas Freight Rail System (Summary Table)

| Operator Name | Operating Miles | Miles Owned (Active) | Trackage Rights Miles | Miles Leased (Operational Rights, Lessor) | Miles Leased (Operational Rights, Lessee) | No. of Sub-divisions | No. of Open Grade Crossings |
|----------------------------|-----------------|----------------------|-----------------------|---|---|----------------------|-----------------------------|
| Class I | 3,827 | 2,823 | 1,005 | 298.5 | -- | 61 | 3,801 |
| Short Line | 1,909 | 1,510 | 100.3 | -- | 298.5 | 53 | 3,434 |
| Switching/ Terminal | 10.3 | 10.3 | -- | -- | -- | 5 | 34 |

Source: KDOT; FRA crossing Inventory Database, 2021; Kansas Railroads, 2021. Analysis by CPCS, 2021.

Figure ES 3: Kansas Freight Rail System



² Note: Information pending validation by railroads.

Passenger System

Kansas is served by one intercity, long-distance passenger rail route at six stations, operated exclusively over BNSF owned track.

The Amtrak Southwest Chief national route, operating between Chicago and Los Angeles supports the movement of Kansas’ population – which reached 2.9 million people in 2019³ – throughout the state and country.

In Kansas, 53 percent of residents live within 25 miles of a passenger rail station, and 75 percent within 50 miles of a station.

Amtrak’s Southwest Chief (Figure ES 4) operates one daily trip in each direction on its 2,265-mile route from Chicago to Los Angeles, serving many markets as it travels across the country. Tourism and business travel dominate the rider profile. For many communities in Kansas, long-distance passenger rail provides access to destinations for passengers who are unable to drive or reach their destination conveniently through other modes. The six Amtrak stations in Kansas all handle substantial numbers of riders, even though most Southwest Chief stops are scheduled in the middle of the night.

Figure ES 4: Existing Amtrak Kansas Route









³ U.S. Census, American Community Survey (ACS), 2010-2019. Analysis by CPCS, 2021.

Planning for the Future

Trends

Various trends will continue to impact Kansas’ freight and passenger rail system use and operation in the future. A snapshot of key trends is presented below.

| | |
|---|--|
|  Growing urban population , declining rural population in Kansas. |  Positive Train Control technology is in operation on all of the over 57,500 required freight and passenger railroad route miles, promoting a safer rail system for users. |
|  Increasing median household income in Kansas, through growing at a slower pace than the national rate. | |
|  A well-trained workforce is required to minimize staffing shortages and maintain rail system safety. |  Today, most Class I railroads in the US employ some form of precision scheduled railroading (PSR). While the goal of PSR is to streamline operations, it also results in moving traffic in fewer, but longer trains, with average train length increasing over the past decade. |
|  Disruptive events over the past few years, including the COVID-19 pandemic, congestion, and major weather events impacted all parts of the freight transportation system, underscoring the importance of freight system resiliency and planning. | |

Strengths, Weaknesses, Opportunities, and Threats

Based on data and stakeholder inputs, Figure ES 5 identifies Kansas’ top Strengths, Weaknesses, Opportunities, and Threats (SWOT) for the freight and passenger rail system.

Figure ES 5: Kansas Rail System SWOT








| Strengths | Weaknesses |
|--|--|
| <ul style="list-style-type: none"> Kansas’ central location. Short line rail system. The majority of Kansas’ rail system meets FRA track class standards. Steady passenger rail ridership. Accessible passenger rail system. KDOT coordinates and partners with railroads on large capital projects, administers Section 130 funds, supports and on occasion has provided matching funds for federal grant applications, and administers several state-funded rail programs. Positive feedback from rail stakeholders for KDOT’s existing rail-dedicated workforce and rail programs. | <ul style="list-style-type: none"> Occurrence of incidents at highway-rail grade crossings. Need for more double track and more, longer sidings. Rail maintenance and issues cannot be serviced during night hours when it is dark. Existing schedule for passenger rail service is largely in the middle of the night. Short lines have difficulty making investments for needed rail infrastructure maintenance and upgrades. Less than one-third of the active short line system is known to be at the industry-standard 286K capable. Difficulty recruiting and maintaining private sector rail workforce, and a limited/diminishing public sector rail-dedicated workforce. |
| Opportunities | Threats |
| <ul style="list-style-type: none"> Advance policy and program recommendations in line with state long-range transportation planning focus areas. Evaluate opportunities to support planned and potential railroad projects that may address quantitatively-identified needs on Kansas’ freight and passenger rail network. Enhanced grant funding opportunities for rail infrastructure improvements, passenger rail expansion, and highway-rail crossing improvements through the federal Bipartisan Infrastructure Law (BIL). | <ul style="list-style-type: none"> Trains are getting longer. Port and container volume growth, combined with system disruptions, impact the availability of equipment and capacity, and threaten efficient and reliable rail movements. Increasing customer demand and growing traffic. Aging rail infrastructure with limited speed and weight capacity limit the ability to capture growing demands. Rates are highly controlled by Class I’s, exacerbated by potential mergers. COVID-19 has resulted in less passenger train service and lagging passenger volumes. Private sector workforce challenges, and turnover or retirement of public and private sector rail-dedicated workforce. |

Action Plan

Policy and Program Recommendations

KDOT identified 20 policy and program recommendations to guide next steps for freight and passenger rail planning, project identification, funding strategies, safety improvements, and emissions reductions in Kansas (Figure ES 6). These recommendations are informed and validated by data analysis and stakeholder outreach efforts, including through RPAC, freight and passenger rail consultations, and an agriculture stakeholder roundtable. Each recommendation is classified into one of seven policy areas, each of which enhances various KDOT focus area(s) in alignment with the state’s overall transportation vision and goals.

Figure ES 6: Policy and Program Area Recommendations

| | | | |
|---|---|---|--|
|  | Improve highway-rail grade crossings |  | Improve ability to attract businesses to locate or expand in Kansas |
|  | Provide and/or support efforts to secure funding support for rail projects | | |
|  | Work with railroads to identify opportunities to invest in infrastructure improvements |  | Coordinate Kansas’ rail workforce to accomplish State Rail Plan goals |
|  | Improve economic efficiency and benefits for Kansas rail system users |  | Monitor and support opportunities to implement new rail technologies |

Rail Service Investment Plan

Kansas’ Rail System Funding and Development

KDOT works with various public and private stakeholders to maintain and improve Kansas’ freight and passenger rail system.

KDOT advocates for rail system improvements, supports and has on occasion provided matching funds for federal grant applications, and administers several state-funded programs that allocate funding to rail system improvement projects.

KDOT coordinates and partners with railroads on large capital rail improvement projects. Since 2000, KDOT has awarded more than \$87 million to support freight rail projects in the state through the state Rail Service Improvement Fund (RSIF). KDOT’s new Short Line Rail Improvement Fund (SLRIF) has also provided over \$9.4 million to support the state’s short line rail system. Freight rail projects are also eligible for funding through KDOT’s Cost Share and Economic Development Programs.

Over the past two decades, KDOT has also provided support to federal grant applications, with short line system infrastructure improvement projects securing \$48.6 million in federal grant funds, and the Southwest Chief passenger route in and near Kansas securing \$61.2 million in federal grants. KDOT also administers funds for highway-rail grade crossings through the Section 130 program.

Freight Rail Project Opportunities

An evaluation of data analysis and performance measures, stakeholder consultations, and projects submitted for federal or state funding informed the identification of freight rail project opportunities for Kansas. Project opportunities were then classified into one of three categories based on project readiness – Ready Rail Projects, Rail Projects in Development, or Other Rail Project Opportunities. Figure ES 7 identifies Kansas’ freight rail project opportunities.

Figure ES 7: Freight Rail Project Opportunities

Ready Rail Projects

| Project / Railroad | Description |
|--|--------------------------------------|
| V&S Railway | Major rehabilitation (20 miles). |
| Southwest Kansas Infrastructure Upgrade Project (CVR) ⁴ | Improve track conditions (85 miles). |
| KYLE Railroad Gateway ⁵ | Replace track (23.5 miles). |

Rail Projects in Development

| Railroad | Description |
|----------|---|
| CVR | <ul style="list-style-type: none"> Joint elimination/flash-butt welding of rail Additional rail replacement of 85#/90# rail in unit train route Additional rail replacement of 85# rail Upgrade turnouts |
| K&O | Improve weight compliance, up to the industry 286K standard. |
| KYLE | <ul style="list-style-type: none"> Mainline crosstie upgrades and replacements (6 across multiple subdivisions) Mainline rail upgrades and replacements (3 across multiple subdivisions) New siding Cut and slide |

Other Rail Project Opportunities

| Project | Description |
|-------------------------|--|
| 286K Upgrade | Improve weight compliance of short line railroads up to 286K standard |
| FRA Track Class Upgrade | Upgrade FRA track class of short line railroads. |
| Sidings | Build new and/or extend existing rail sidings |
| Grade Crossing Upgrade | Improve highway-rail grade crossing infrastructure – upgrade crossing surface. |
| Grade Crossing Upgrade | Improve safety at highway-rail grade crossing locations by upgrading safety devices and adding overhead lighting at crossings. |
| Transload Facility | Construct new or expand existing transload facility |

Source: KDOT, WATCO (SKOL and K&O), Jaguar (CVR), Genesee & Wyoming (KYLE), CPCS, 2021

Passenger Rail Project Opportunities

Passenger rail project opportunities include passenger rail projects that KDOT has begun to implement, combined with additional opportunities identified through stakeholder consultations. Figure ES 8 provides a list of the potential passenger rail project opportunities in Kansas.

Figure ES 8: Passenger Rail Project Opportunities

| |
|---|
| <i>Service Development Plan Update – Heartland Flyer Extension</i> |
| <i>Amtrak Connects US Heartland Flyer Extension Project</i> |
| <i>Connections Between the Southwest Chief and Front Range Services</i> |
| <i>Extension of Missouri River Runner to Kansas Destinations</i> |
| <i>Passenger Rail Station Improvements</i> |

Next Steps

KDOT has a long history of working with rail and industry stakeholders on rail projects and programs in the state. KDOT will continue to advocate for rail system improvements, support and provide matching funds for federal grant applications, and administer state-funded programs that allocate funding to rail system improvement projects to maintain and improve Kansas’ freight and passenger rail system.

⁴ KDOT has submitted a CRISI Grant Application for this project, with \$10,991,971 in federal funds requested. If awarded, KDOT will provide \$500,000 in matching funds to the project.

⁵ KDOT has submitted a CRISI Grant Application for this project, with \$9,367,112.50 in federal funds requested. If awarded, KDOT will provide \$500,000 in matching funds to the project.

The Amtrak Network



AMTRAK
See where the train can take you™

- Amtrak® Train Routes
 - - - Thruway Connecting Services
 - Seasonal
 - - - Service Suspended
- Depending on route, connecting services may be provided by train, bus, van, taxi or ferry. Separate fares and reservations may be required on other carriers.

For information and reservations,
call 1-800-USA-RAIL or visit Amtrak.com

Due to space limitations, not all stops are shown. Services are subject to change. Amtrak System Map effective October 2018. Amtrak and see where the train can take you are registered service marks of the National Railroad Passenger Corporation.

Figure 4-3: Kansas Passenger Rail System with Estimated Population by County, 2019

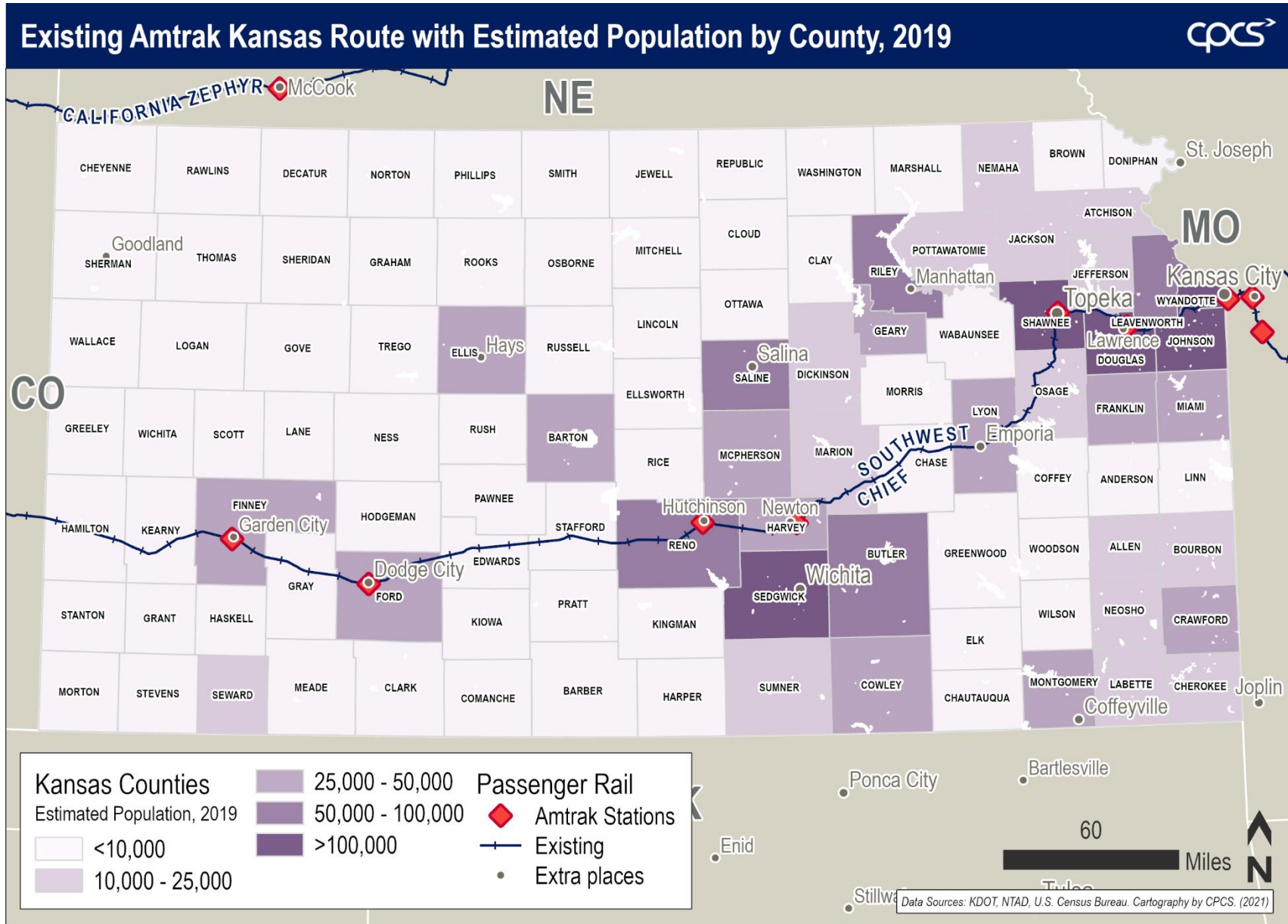
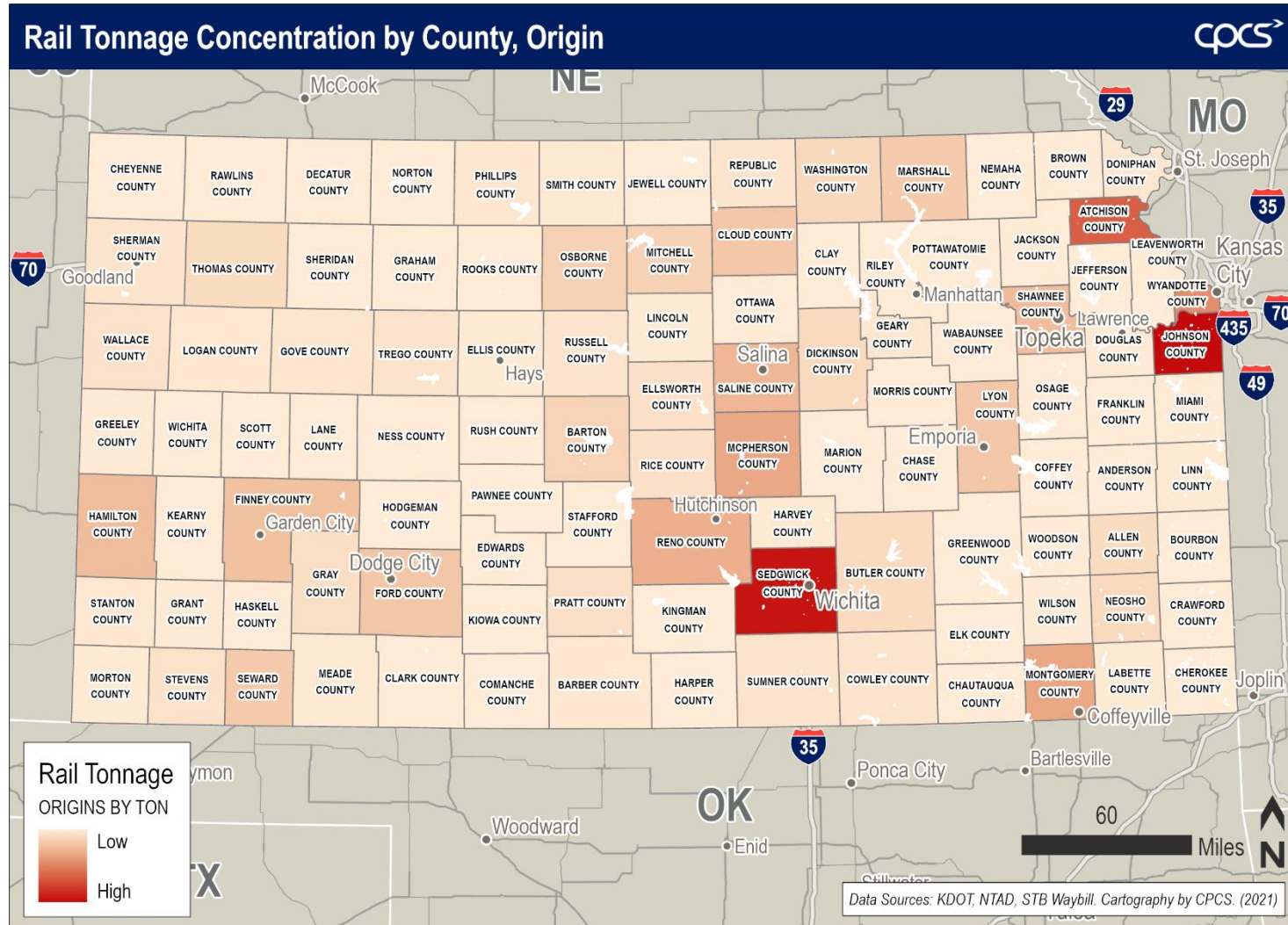


Figure 4-10: Kansas' Proximity to Key Ports



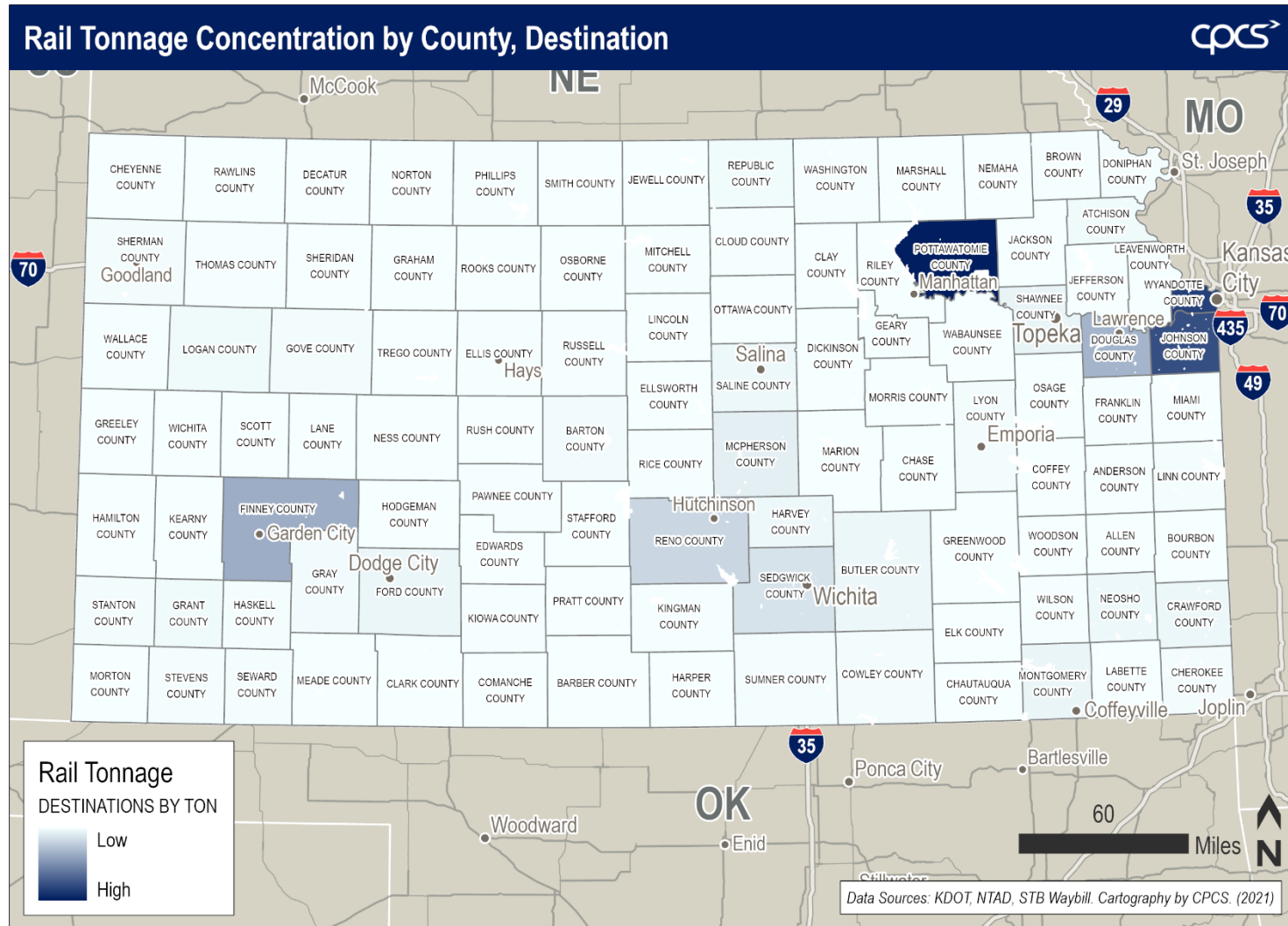
The following maps illustrate concentrations of rail activity in Kansas, based on counties of rail tonnage origin and destination. Figure 4-11 shows the concentration of rail tonnages originating from counties in Kansas. As shown, Johnson County (near Kansas City) and Sedgwick County (home to Wichita) have the highest concentration of originated rail volumes, followed by Atchison, Wyandotte, Montgomery, Reno, and McPherson Counties. Several rail-served terminals and transload facilities are located in these counties, contributing to their disproportionate share of the total originated rail tonnages compared to other counties in Kansas.

Figure 4-11: Kansas Rail Tonnage Concentration by County Origin



Meanwhile, Figure 4-12 shows the concentration of rail tonnages destined to counties in Kansas. As shown, Pottawatomie County is the top destination county for rail volume in Kansas, with large volumes of coal destined for energy establishments (e.g., Jeffries Energy Center) in the county. Wyandotte and Johnson Counties are also among the top destination counties for rail tonnages in Kansas.

Figure 4-12: Kansas Rail Tonnage Concentration by County Destination



Cereal Grains

Agriculture is a key industry for Kansas, with over 58,569 farms and over 45 million acres of farmland located in the state.²⁶ Kansas is a top U.S. producer of agricultural commodities such as wheat, corn, and sorghum. Kansas’ exports of agricultural products have also grown in recent years, particularly for cereal exports, which increased by 15.47 percent between 2018 and 2020.²⁷ Figure 4-19 and Figure 4-20 map the location of corn, sorghum, soybeans, and wheat crops in the state, relative to the Kansas rail system.

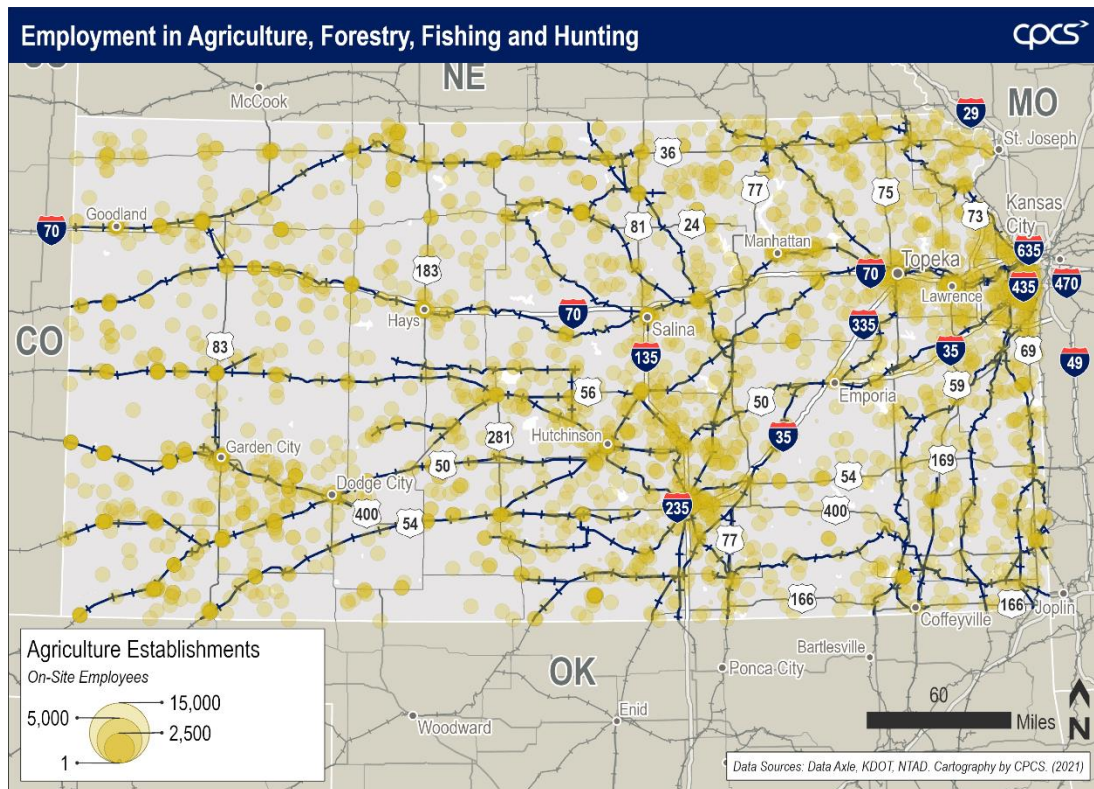
Figure 4-17 lists the top five counties in Kansas by sales volume for the agriculture, forestry, fishing, and hunting industry. All five counties are served by rail. Unlike other freight-reliant industries, agriculture-related business establishments are not concentrated in metropolitan areas or along the highway network; rather, they are spread out across the state, in both rural and urban areas. As mapped in Figure 4-18, many agriculture-related business establishments are located along the Kansas rail system.

Figure 4-17: Top 5 Counties by Sales Volume for Agriculture, Forestry, Fishing and Hunting (in billions of dollars)

| County | Johnson County | Sedgwick County | Reno County | Hamilton County | Gray County |
|--------------|----------------|-----------------|-------------|-----------------|-------------|
| Sales Volume | \$0.196 | \$0.113 | \$0.081 | \$0.075 | \$0.061 |

Source: Data Axle, Business Establishment Data, 2021. Analysis by CPCS, 2021.

Figure 4-18: Employment in Agriculture, Forestry, Fishing and Hunting Establishments



²⁶ Kansas Department of Agriculture, Kansas Agriculture’s Economic Contribution. https://agriculture.ks.gov/docs/default-source/ag-marketing/ag-contribution-2020.pdf?sfvrsn=10dc92c1_4.

²⁷ Kansas Department of Commerce 2020 Kansas Exports of Commodity. <https://www.kansascommerce.gov/wp-content/uploads/2021/02/2020-Kansas-Exports-by-Commodity.pdf>.

Figure 4-19: Kansas Crop Location by Type

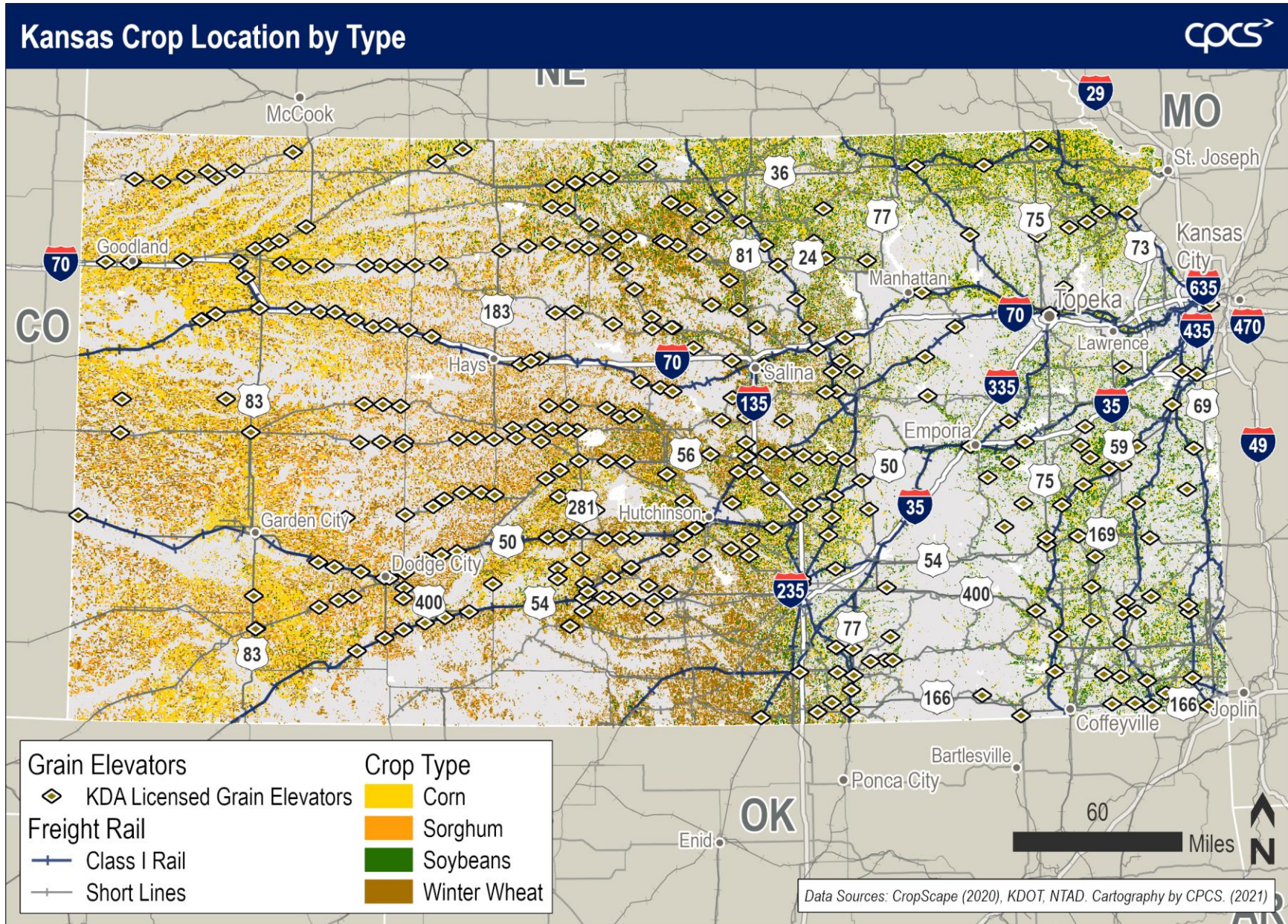
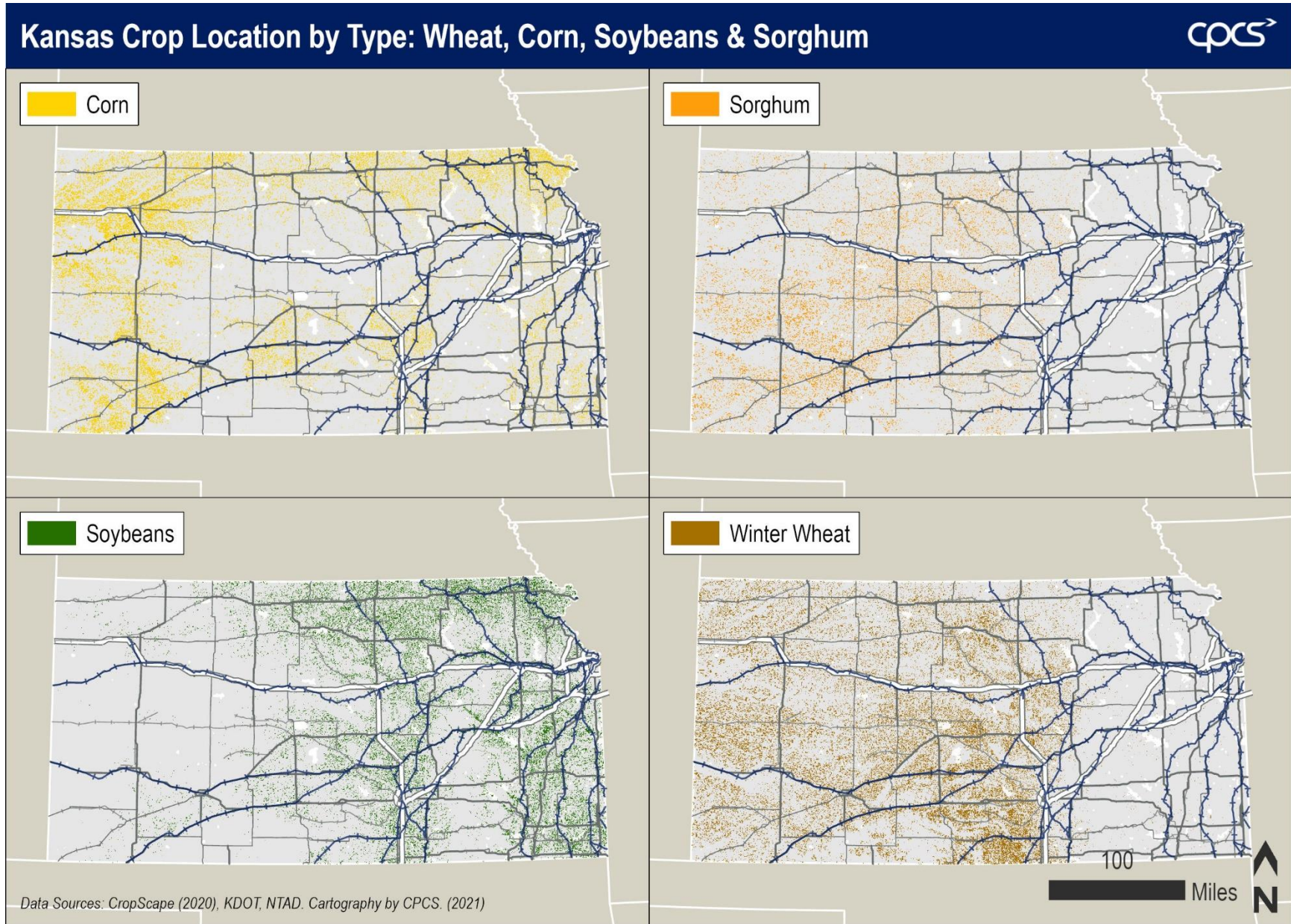


Figure 4-20: Kansas Crop Location by Type: Wheat, Corn, Soybeans, and Sorghum



About 30 million tons of cereal grain commodities are carried by rail in Kansas annually, nearly 63 percent of which are passthrough. Figure 4-21 shows the top trade lanes for cereal grains moved to, from, and through Kansas by rail. The line thicknesses represent the relative amount of railed volumes (tonnages). As shown, high volumes of cereal grains move by rail between Kansas City, MO, and Wichita, KS, as well as between Kansas and Texas, California, Oregon, Wyoming, North Dakota, and Mississippi, among other locations. These rail routes carry cereal grains that originate from, are destined for, or pass through Kansas.

Figure 4-21: Cereal Grain Trade Lanes Moving To, From, Within, and Through Kansas



Source: CPCS analysis of STB Waybill Sample Data, 2021.

In Kansas, Atchison County is the top origin county for cereal grain rail movements in the state, as shown in Figure 4-22 on the following page. Top destinations for these cereal grains originated from Atchison County include several major marine ports as well as ports of entries that enable shipments to Mexico, Canada, Northeast and Southeast Asia, and Europe:

- Harris, Galveston and Brazoria Counties, TX, where Ports of Houston, Galveston, and Texas City are located;
- Webb and Maverick Counties, TX, where the Laredo and Eagle Pass border crossings are located on the Texas-Mexico border;
- Imperial County, CA, where Calexico border crossing is located at California-Mexico border;
- Los Angeles County in CA, where the San Pedro Bay ports are located;
- Multnomah County in OR, where Port of Portland facility is located; and
- Facilities in Cook County, IL, and the greater Chicago region.

The following maps further illustrate concentrations of cereal grain moved by rail in Kansas, based on counties of rail tonnage origin (Figure 4-22) and destination (Figure 4-23). In addition to Atchison County, high volumes of cereal grains moved by rail originate from Sedgwick, Hamilton, and Saline Counties. Meanwhile, Wyandotte County, followed by Sedgwick, Saline, and Shawnee Counties, are the top destination counties for cereal grain rail movements in the state.

Figure 4-22: Kansas Rail Tonnage Concentration (Cereal Grain) by County Origin

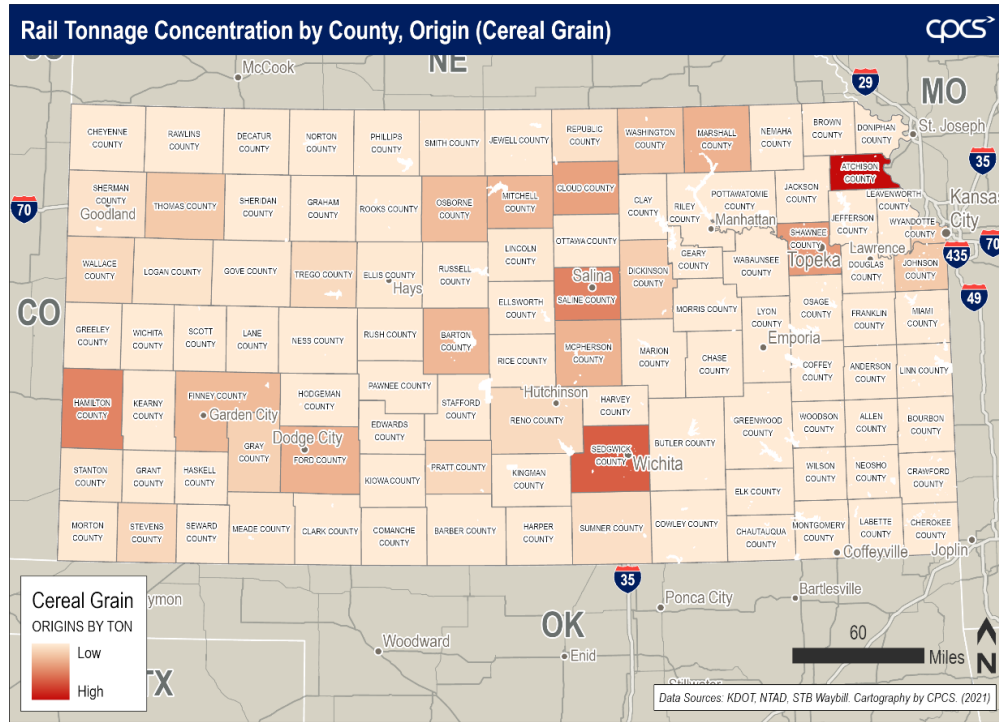


Figure 4-23: Kansas Rail Tonnage Concentration (Cereal Grain) by County Destination

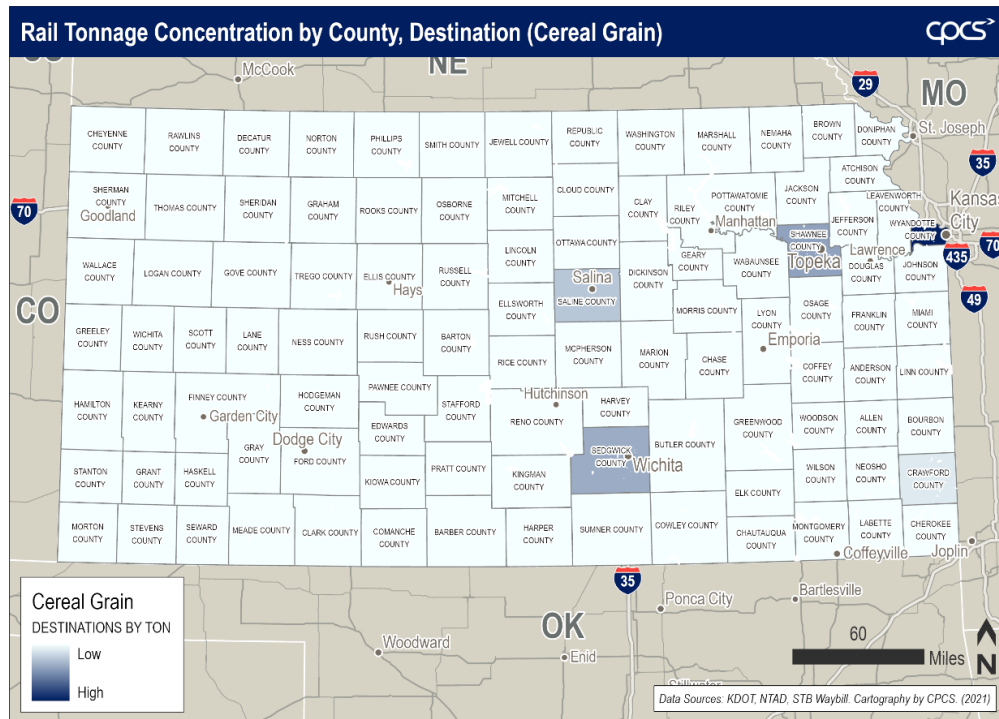
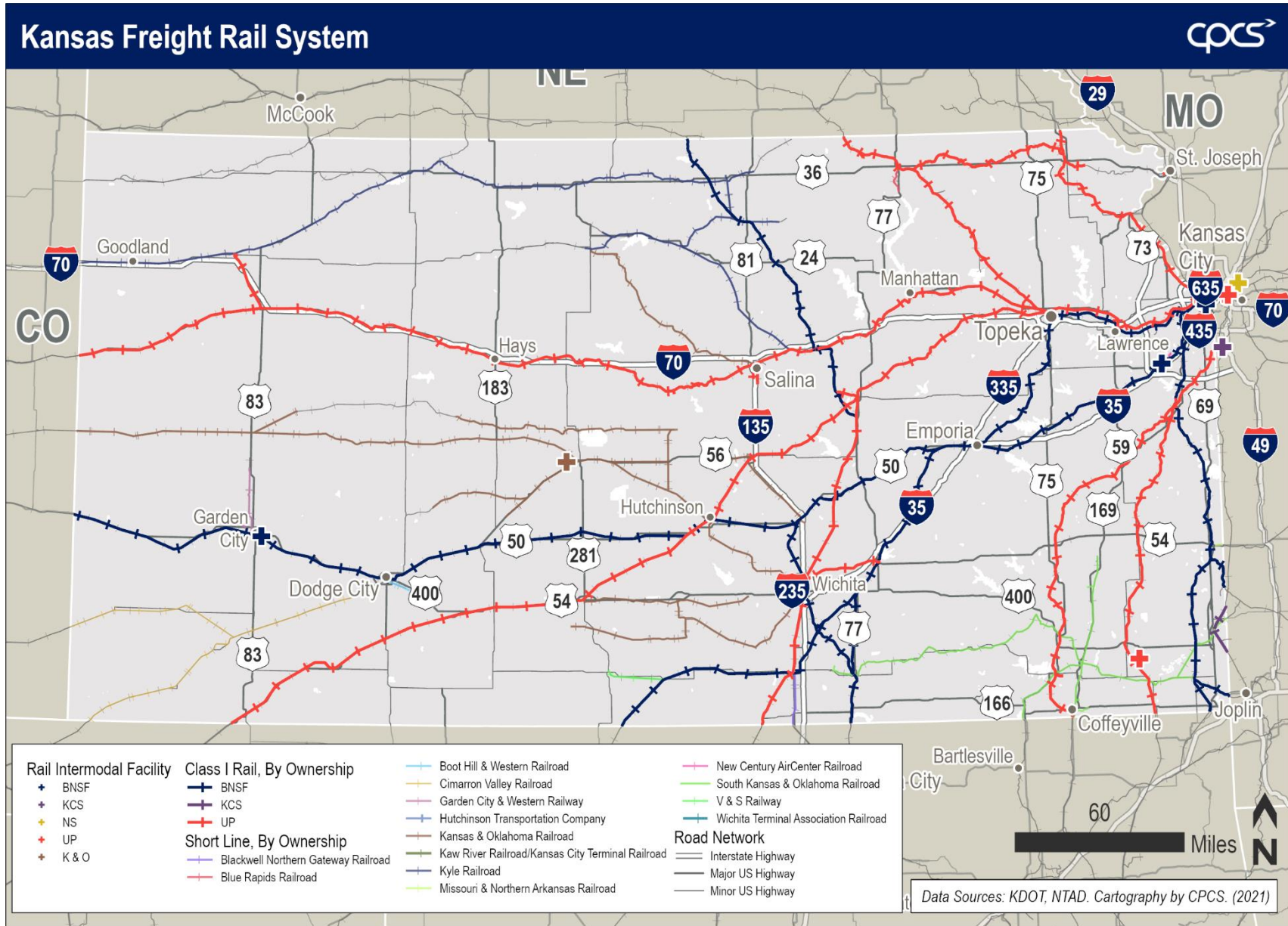


Figure 5-2: Kansas Freight Rail System



Current Kansas Corridors of Significance





Updating Kansas Corridors of Significance

Key Criteria

Truck Volume: Truck Annual Average Daily Traffic (AADT) > 1,000

AND

Truck Share of Total Volume: Truck share of total AADT > 30%

Additional Considerations

- **Connectivity:** Linkage to other significant freight corridors to develop a seamless network
- **Location of Existing Freight-Reliant Establishments:** Linkage to concentrations of existing freight-reliant establishments
- **Location of Future Freight-Reliant Establishments:** Linkage to major new or expanding freight-reliant establishments
- **OS/OW Vehicles:** Corridors that carry high volumes of OS/OW trucks

Key Criteria + Additional Considerations

Truck Volume: Truck Annual Average Daily Traffic (AADT) > 1,000

AND

Truck Share of Total Volume: Truck share of total AADT > 30%

Connectivity: Linkage to other significant freight corridors to develop a seamless network

Current Freight Corridors of Significance Compared to Freight Volumes, with Recommended Revisions





Agenda Item 3
Public Comment Opportunity
Commissioner David Dennis, TPB
Chair

The Public Comment Opportunity is an open forum for the public to provide comments about specific items on this month's agenda, as well as any other issues directly pertaining to WAMPO's policies, programs, or documents.

Comments are requested to be emailed to wampo@wampo.org at least one day prior to the meeting. Comments are limited to two (2) minutes per individual during the meeting.



Agenda Item 4A: Action

Title VI Program Manual and Limited English Proficiency (LEP) Plan

Ashley Bryers, Transportation Planning Manager

Dora Gallo, Transportation Planner

Marcela Quintanilla, GIS & Transportation Data Analyst

Background:

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance.

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of the terms “program or activity” to include all programs or activities of Federal Aid Recipients, sub-recipients, and consultants/contractors, whether such programs and activities are federally assisted or not.

In addition, Executive Order 12898 and Executive Order 13166 further extend Title VI provisions to specifically consider low-income, minority, and limited English proficient persons in the planning process.

WAMPO’s Title VI Program Update

WAMPO’s Title VI program includes administrative/oversight activities, regional demographics, board/committee demographic make-up, and planning/programming activities per federal requirements. To date, no Title VI complaints have been received by WAMPO.

The Federal Transit Administration (FTA) requires WAMPO to document its compliance with Title VI by submitting a Title VI Program once every three years. The last Title VI Program submitted to FTA was in the year 2015.

The updated Title VI Program contains both the program and plan updates as well as reporting on the new FTA requirements. The following is a summary of some key elements and findings within both documents:

- The update to the Title VI Program included the new requirement of reporting both board and committee demographics, more specifically minority population representation. The distribution of the existing board/committee make-up showed opportunities for diversification among representatives.
- Another new requirement included an analysis of the WAMPO region minority populations overlaid with the existing distribution of State and Federal transportation funds. The purpose of this analysis was to determine if there were any disparate impacts associated with the funding distribution to minority populations in the WAMPO area. The findings of this analysis showed that there were no disparate impacts.



Agenda Item 4A: Action

Title VI Program Manual and Limited English Proficiency (LEP) Plan

Ashley Bryers, Transportation Planning Manager

Dora Gallo, Transportation Planner

Marcela Quintanilla, GIS & Transportation Data Analyst

Changes to Title VI Program

WAMPO updated the 2015 Title VI Program by adding the standard USDOT Title VI Assurances, the organization and staffing composition, dissemination of the Title VI information, and the Limited English Proficiency Plan.

WAMPO's LEP Plan Update

WAMPO's Limited English Proficiency Plan (LEP) plan includes a four-factor analysis recommended by the USDOT that includes the number and proportion of LEP persons served, the frequency of contact with LEP persons, the importance of programs and services to LEP persons, and the resources available and overall costs of providing language services. The LEP plan also includes LEP implementation plans, and complaint procedures regarding LEP activities. To date, no LEP complaints have been filled by WAMPO.

The LEP analyzes the prevalence of individuals with limited English proficiency in the WAMPO area. The LEP is updated based on new census data, which showed both Vietnamese and Spanish-speaking individuals as the two primary LEP populations in the WAMPO area.

The plan also includes steps WAMPO staff can take to provide meaningful access to the transportation planning process. Steps include how to handle face-to-face interactions, over-the-phone requests, and document translation requests. WAMPO hopes that including these steps will encourage the participation of LEP individuals.

Changes to LEP Plan:

- Census data from the 2013 American Community Survey (ACS) Five-Year Estimates were updated to 2020 ACS Five-Year Estimates:
 - Language Spoken at Home: ACS Table C16001
- Table 1 (WAMPO Region Limited English Proficiency (LEP) Profile): Data now based on data from 2020 ACS Five-Year Estimates
- Table 2 (WAMPO Region LEP Categories): Data now based on data from 2020 ACS Five-Year Estimates
- Factor One: Number of Proportion of LEP Persons Served/Encounter now includes a map of the percentage of LEP population by Census tracts
- Language Identification cards are now obtained through LEP.gov and include the identification of 71 languages
- LEP regional population average increased from 5.13% to 5.3%



Agenda Item 4A: Action

Title VI Program Manual and Limited English Proficiency (LEP) Plan

Ashley Bryers, Transportation Planning Manager

Dora Gallo, Transportation Planner

Marcela Quintanilla, GIS & Transportation Data Analyst

- Inclusion of translation feature to our wampo.org website
- Table 3 (Estimated Document Translation Cost): Change vendors for Translation services based on vendors from the Sedgwick County Boards of Bids and Contracts.
- Inclusion of the translation of vital documents both in Spanish and Vietnamese based on findings of the 2015 Approved Plan
- Resources for translation services from the City of Wichita are no longer included
- Included information about the translation service WAMPO will be used if a translation request cannot be completed by WAMPO staff in Appendix D
- Included Title VI: Complaints procedures in English, Spanish and Vietnamese in Appendix B
- Included a list of steps WAMPO staff can follow to best assist LEP populations in Appendix C
- Included a list of staff in the building that can assist with language interpretation in Appendix E

Action:

- Recommend the TPB approve the Title VI Program and Limited English Proficiency (LEP) Plan, as proposed.
- Recommend the TPB not approve the Title VI Program and Limited English Proficiency (LEP) Plan.
- Recommend the TPB approve the Title VI Program and Limited English Proficiency (LEP) Plan with specific changes.

TAC Recommendation:

After the discussion, the TAC voted to recommend to the TPB that they approve both the Title VI Program Manual and the Limited English Proficiency Plan. They also recommended to add the changes that were made from the previous program and plan and make those distinctions known.

Attachment:

- 2022 Title VI Program Manual
- 2022 Limited English Proficiency (LEP) Plan



Title VI Program Manual



Electronic copies of this document are available online at www.wampo.org.

Hard copy versions will be provided upon request. For more information, please contact:

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The Wichita Area Metropolitan Planning Organization (WAMPO) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities.

Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which WAMPO receives federal financial assistance. Requests for special accommodation and/or language assistance should be made to wampo@wampo.org or by calling 316.779.1313.

Any persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WAMPO. Any such complaint must be in writing and filed with WAMPO's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please visit www.wampo.org or call 316.779.1313.

WAMPO Transportation Policy Board (TPB) Approval History:

October 9, 2012

May 12, 2015

[insert date, 2022]

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Title VI Policy Statement

The Wichita Area Metropolitan Planning Organization (WAMPO) assures that no person shall, on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (PL 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. Further every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

x _____

David Dennis, Transportation Policy Body Chair

WAMPO Transportation Policy Body Title VI Approval

Adoption of the 2022 Wichita area Metropolitan Planning Organization Title VI Plan Approved on [add date here] by the WAMPO Transportation Policy Board.

The Wichita Area Metropolitan Planning Organization (WAMPO) is committed to compliance with Title VI of the Civil Rights Act of 1964, 49 CFR, part 2, and all related regulations and directives. The WAMPO assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under any WAMPO program, activity or service.

Prohibited discrimination may be intentional or unintentional. Seemingly neutral acts that have disparate impacts on individuals of a protected group and lack a substantial legitimate justification are a form of prohibited discrimination. Harassment and retaliation are also prohibited forms of discrimination.

Examples of prohibited types of discrimination based on race, color, national origin, sex, disability, or age include: Denial to an individual any service, financial aid, or other benefit; Distinctions in the quantity, quality, or manner in which a benefit is provided; Segregation or separate treatment; Restriction in the enjoyment of any advantages, privileges, or other benefits provided; Discrimination in any activities related to highway and infrastructure or facility built or repaired; and Discrimination in employment.

The attached plan here is updated in accordance to the FTA Circular 4702.1B Title VI Program Requirements requiring the plan to be updated every three years. The WAMPO Title VI Plan applies to all WAMPO programs, activities, and services, regardless of funding source. Some sections deal with specific requirements (e.g., FTA funded programs).

x _____

David Dennis, Transportation Policy Body Chair

Introduction

The Wichita Area Metropolitan Planning Organization (WAMPO) is the regional planning organization for the 22 cities and all or portions of three counties in the greater Wichita, Kansas metropolitan area. WAMPO, along with planning partners at the local, state, and national level, provide a forum for discussion on how best to improve the regional transportation system and how federal transportation funds are allocated to pay for regional improvements to the regional multimodal transportation system.

The Wichita Area Metropolitan Planning Organization (WAMPO) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities.

Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which WAMPO receives federal financial assistance. In addition to this, the restoration Act of 1987 expanded this requirement to include all programs and activities offered by any agency receiving federal funding.

Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WAMPO. Any such complaint must be in writing and filed with WAMPO's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence.

On request, this publication will be made available in alternative formats. To obtain a copy of this publication in alternative formats, for more information, or to obtain a Title VI Discrimination Complaint Form, please visit contact the WAMPO Title VI Coordinator at:

271 W. 3rd Street, Suite 208
Wichita, KS 67202-1212
Phone: 316-779-1313
E-Mail: wampo@wampo.org



Documents (including translations) are also available for download at www.wampo.org. Si necesita información en otro idioma, contacte 316-779-1315.

Wichita Area Metropolitan Planning Organization

The Wichita Area Metropolitan Planning Organization (WAMPO) is the Metropolitan Planning Organizations (MPO) for the Wichita metropolitan region. As the MPO, WAMPO works to recognize the critical links between transportation and other societal goals such as economic health, air quality, social equity, environmental resource consumption, and overall quality of life. Our staff can be found on our page <https://www.wampo.org/meet-the-team>. For demographic information refer to [Appendix D](#).

The local 24-member Transportation Policy Body (TPB) guides and coordinates the transportation investment of the WAMPO area. In addition to the TPB, elected officials, transportation professionals, advocates, and citizens have the opportunity to share their expertise with the TPB by serving on the advisory committees.

Program and Purpose

The purpose of this Title VI Program is to ensure that no person, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity under the control of WAMPO.

It is the commitment of this organization to ensure that individuals within the metropolitan planning area are aware of Title VI provisions and the responsibilities associated with Title VI of the Civil Rights Act of 1964.

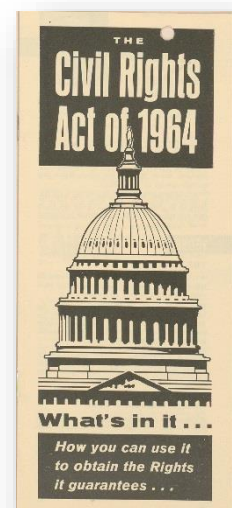
WAMPO's Title VI Coordinator acts as the region's primary point of contact for Title VI compliance and programs. The Title VI Coordinator plays a participatory lead role in the development and implementation of Title VI Compliance Programs region wide.

Responsibilities and Compliance

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs receiving federal financial assistance. Title VI states that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

Title VI of the Civil Rights Restoration Act of 1987 broaden the scope of Title VI coverage by diversifying the definitions of “program and activity” to include all programs or activities of sub-recipients, federal aid recipients, contractors and consultants, whether such programs and activities are federally assisted (Public Law 100259 [S. 557]).

In 1994, President Clinton issued Executive Order 12898, which states that each federal agency “shall make achieving environmental justice part of its mission by identifying and addressing disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations.”



To that end, the FTA issued Circular 4702.1B in 2012, which replaced Circular 4702.1A issued in 2007. This document outlines Title VI and Environmental Justice (Circular 4703.1) compliance procedures for recipients of FTA-administered transit program funds.

As a sub-recipient, WAMPO must submit the program plan to Kansas Department of Transportation (KDOT). WAMPO assists KDOT in maintaining compliance. For all recipients (including sub-recipients), the Title VI Program must be approved by the recipient's board of directors or appropriate governing entity or official(s) responsible for policy decisions prior."



DRAFT

Notice

Title 49 CFR Section 21.9(d) requires recipients to provide information to the public regarding the recipient’s obligations under the Department of Transportation’s (DOT) Title VI regulations and apprise members of the public of the protections against discrimination afforded to them by Title VI.

At a minimum, recipients must disseminate this information to the public by posting a Title VI notice on the agency’s website and in any public areas or offices, including the reception desk, meeting rooms, etc. For more information on the Title VI notice refer to [Appendix A](#). The below table references WAMPOs Title VI information by location and access type:

Table 1: WAMPO’s Title VI location information and access

| Location | Type | Information |
|---|---|---|
| Facebook (General Information) | Electronic | Public Notice |
| Public Meeting | Print/Electronic | Public Notice/Statement of Non-Discrimination |
| Material (Agenda/Packet) | Print/Electronic | Public Notice/Statement of Non-Discrimination |
| Public Meeting Rooms | Print | Public Notice |
| Reception Areas | Print | Public Notice and Citizens’ Guide |
| Process/Planning Documents | Electronic/Print Materials | Public Notice/Statement of Non-Discrimination |
| Quarterly Newsletter | Electronic/Print Materials | Public Notice/Statement of Non-Discrimination |
| Title VI Coordinator | In Person, Phone, Mail, E-Mail by request | Public Notice/Statement of Non-Discrimination, Citizens' Guide, Policy/Program, Complaint Forms, Translated Documents |
| Website Title VI page | Electronic | Public Notice/Statement of Non-Discrimination, Citizens' Guide, Policy/Program, Complaint Forms, Translated Documents |
| Mass Email Template (including requests for public comment) | Electronic | Public Notice/Statement of Non-Discrimination |

A copy of WAMPO’s Title VI notice to the public can be found in [Appendix A](#) along with copies of the print material resources (used in public areas and online) and standard language incorporated into publications distributed to the public. Both English and Spanish versions of the WAMPO Title VI notices and resources can be accessed online or by request.

Complaint Procedures

To comply with the reporting requirements established in 49 CFR Section 21.9(b), WAMPO developed procedures for investigating and tracking Title VI complaints. These procedures and a Title VI complaint form are available at <https://www.wampo.org/public-participation>. A copy of the WAMPO complaint form and associated procedures may be found in [Appendix B](#) and [Appendix C](#).

Investigations, Complaints, and Lawsuits

To comply with the reporting requirements of 49 CFR Section 21.9(b), WAMPO maintains a list of any of the following that allege discrimination on the basis of race, color, or national origin:

- Active investigations conducted by entities
- Lawsuits
- Complaints naming the recipient

To date there have been no complaints/lawsuits brought forward on the basis of race, color or national origin.

Limited English Proficiency: Four Factor Analysis

WAMPO's Limited English Proficiency plan is being updated and the information provided comes from the document. The USDOT recommends four factors that should be analyzed to determine the level and extent of language assistance required to sufficiently ensure meaningful access to programs, activities, and services within the MPO's area of responsibility. These factors include:

1. the number and proportion of LEP persons served
2. the frequency of contact with LEP persons
3. the importance of programs and services to LEP persons; and
4. the resources available and overall costs of providing language services.

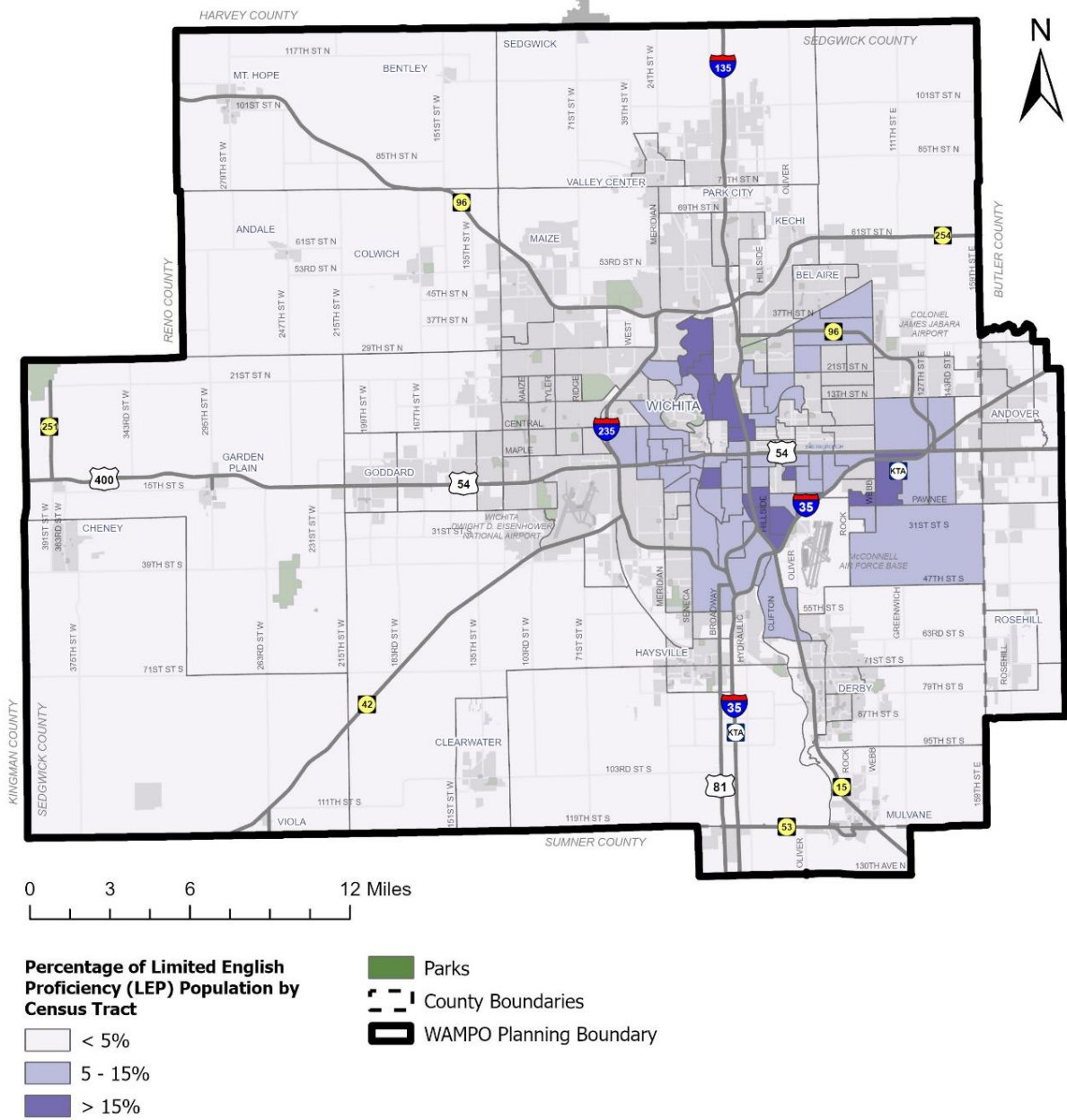
After conducting the four-factor analysis, the MPO is considered to be in a better position to implement a cost-effective mix of proactive language assistance measures, target resources appropriately, and to respond to request for LEP assistance.

The four factors were analyzed for the WAMPO region and used to help identify what specific steps WAMPO could take to ensure meaningful access to its programs.

Factor One: Number or Proportion of LEP persons Served/Encountered

The LEP Population in the WAMPO Region makes up about 5% of the total population. The map below, *Map 1*, displays percentages of LEP population by Census Tract.

Map 1: LEP Population



Source: ACS 2016-2020 5-Year Estimate (C16001)
 Produced by: WAMPO
 Date Exported: 5/24/2022
 Folder: T:\Plans & Projects\Title VI and LEP\LEP Plan Updates\2022 LEP Plan\Data\LEP 2016-2020\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.

The most up-to-date data from the U.S. Census Bureau, 2020 (American Community Survey 5-year estimates) data was analyzed to determine the number of LEP persons that live in the WAMPO region in an effort to represent these populations in an accurate manner. Identifying the LEP population will assist our organization in determining the likelihood of a encountering a

person with limited capabilities to speak or read English during the metropolitan transportation planning process. There has not been a significant change in terms of total numbers, proportion, or geographic location of LEP population.

Data associated with the language spoken at home by ability to speak English was reviewed for the entire region to determine the proportion of the population ages 5 and older that are considered to have LEP. The census categories ask how well an individual speaks English, with the possible answers of: “Very Well”, “Well”, “Not well” and “Not at all.” The additional category of “less than very well” captures all individuals except those who speak English “very well.” For the purposes of this analysis the “less than very well” category will be used to define the LEP populations in the WAMPO region.

Factor Two: Frequency of LEP Contact

The frequency with which LEP individuals come into contact during the WAMPO transportation planning process is low and reflects the relatively small percentage of LEP individuals in the region. The proportion of people with limited ability to speak English in the WAMPO region represents only 5.3% of the region’s population (Table 2).

WAMPO uses the Interagency Working Group on Limited English Proficiency (LEP) Language Identification Flashcards or “I SPEAK” cards at all WAMPO hosted meetings, public hearings, and open houses. Our organization relies on the info supplied to indicate the frequency with which LEP individuals contact WAMPO. To date, these cards have not been completed at any WAMPO sponsored event. As a result, we have interpreted this as another indicator of the low frequency with which LEP individuals reach out to WAMPO. Not formal complaints about LEP procedures have been submitted to WAMPO to date. Despite this, our organization is committed to exploring additional methods to be proactive and responsive to the accessibility needs of the local LEP population.

Table 2: WAMPO region Limited English Proficiency (LEP) Profile

| Language Category | Population ages 5 and older | Percent of Total |
|-------------------|-----------------------------|------------------|
| English Only | 424,097 | 85.2% |
| *LEP | 26,474 | 5.3% |
| All Languages | 496,680 | 100.00% |

U.S. Census Bureau, C16001,2020 (American Community Survey 5-year estimates)

Factor Three: Nature/Importance of Program Provisions

WAMPO does not provide any direct services that require vital, immediate, or emergency assistance, such as medical treatment or services for basic needs (like food or shelter). Rather, WAMPO sets up a process by which individuals have the opportunity to be involved in the transportation planning process. This involvement by any citizen is voluntary and does not require applications, interviews, or other activities prior to participation in WAMPO’s public and stakeholder activities. WAMPO encourages input from all stakeholders and efforts are taken to make the planning process as inclusive as possible. As part of the efforts to make WAMPO more

accessible for LEP populations, a translation feature has been added to wampo.org that translates our website into Spanish and Vietnamese.

The transportation planning process is designed to identify regional needs and plan for future multimodal transportation projects to address those needs. Transportation improvements resulting from these planning activities have an impact on all residents. The impact of proposed transportation investments on underserved population groups is evaluated in the Metropolitan Transportation Plan (the long-range plan); and the Transportation Improvement Program (the short-range plan), as indicated in the Title VI. Once projects are selected for federal funding, the projects final planning, design, and construction fall under the responsibility of local jurisdictions or state transportation agencies.

Factor Four: Resources & Overall Cost

WAMPO gathered the information from several translation services within the region to obtain an estimate on the cost of translating core documents. It is anticipated that the costs would be higher than indicated below due to the technicality of the majority of these core documents. The estimated cost for full translation of the core documents (Spanish and Vietnamese) is approximately \$38,527.92. Table 3 below highlights the estimated costs associated with translating the core documents into both Spanish and Vietnamese.

Table 3: Estimated Document Translation Cost

| Core Documents | | | TIP | MTP | Public Participation Plan | UPWP | Total |
|------------------------|------------|------|------------|------------|---------------------------|------------|-------------|
| Approximate # of words | | | 34,047 | 96,600 | 6,016 | 6,033 | 142,696 |
| Cost per word | Spanish | 0.10 | \$3,404.70 | \$9,660.00 | \$601.60 | \$603.30 | \$14,269.60 |
| | Vietnamese | 0.17 | \$5,787.99 | \$16,422 | \$1,022.72 | \$1,025.61 | \$24,258.32 |

Source: Sedgwick County Board of Bids and Contracts (May 2021)/HolaDoctor

Given the size of the LEP population in the WAMPO area and the potential financial constraints, full multi-language translations of large transportation plan documents is not considered warranted, or an effective way of communication at this time. However, as shown in the LEP Implementation Plan below, WAMPO is committed to engaging all residents in the transportation planning process. Translation of summaries of planning documents will depend on the availability of resources and the vitality of the documents.

Minority Representation on Non-Elected Decision-Making Bodies

Title 49 CFR Section 21.5(b)(1)(vii) states that a recipient may not, on the grounds of race, color, or national origin, “deny a person the opportunity to participate as a member of a planning, or similar body which is an integral part of the program.” Not all committee members are elected directly to serve on the committee. Some people are on the committee due to their position. WAMPO’s transit-related, non-elected bodies include:

Transportation Policy Body (TPB):

As the primary decision-making body, the TPB is made up of local elected officials and State and Federal representatives. The TPB develops and implements WAMPO's transportation plans and makes the final approval of these documents and any amendments to them. The TPB meetings act as the regional forum for transportation planning for establishing the vision for the future transportation system.

The TPB consists of voting representatives from the WAMPO member jurisdictions who are participating in the financial support of the MPO. The membership distribution is as follows:

- Four (4) City of Wichita elected officials or their designated alternate(s), as appointed by the Wichita City Council
- Four (4) Sedgwick County elected officials or their designated alternate(s), as appointed by the Sedgwick County Board of County Commissioners
- Two (2) Kansas Department of Transportation (KDOT) representatives appointed by the Secretary of Transportation
- One (1) Sedgwick County Association of Cities (SCAC) elected official or designated Alternate representing jurisdictions in “Good Standing” under 2,000 populations; and
- One (1) elected official or designated alternate each for all other jurisdictions in “Good Standing” over 2,000 populations.



Transportation Advisory Committee (TAC):

Appointed by the TPB, members of this committee serve as an advisory board and technical support to the TPB. TAC members actively review technical information about transportation studies/issues, as well as provides the TPB with professional recommendations on documents, plans, and activities. Other TAC activities include, but are not limited to:

- Providing technical support to other agencies, on transportation related studies and issues.
- Providing technical support in the preparation of the Metropolitan Transportation Plan (MTP) and recommend its adoption to the WAMPO TPB.
- Reviewing the Transportation Improvement Program (TIP) including reviewing projects and recommending adoption to the WAMPO TPB.
- Assisting the WAMPO TPB and staff in preparation and recommendations for adoption of the Unified Planning Work Program (UPWP).
- Coordinating in the development of regional transportation planning activities.
- Reviewing and providing technical critique on the products and processes associated with the regional transportation planning.



Other Committees:

The TPB may designate other committees or subcommittees as necessary to investigate and report on specific subject areas of interest. Such committee members may, or may not, be members of the TPB.

Additional active committees since the last update include:

- Executive Committee (EC)
- Active Transportation Committee
- Safety and health Committee
- TIP Project Selection Committee

The following table depicts the racial breakdown of the membership of the above listed standing committees and the WAMPO region:

Table 4: Racial Breakdown of the Membership across Boards and Committees

| Body | White/Caucasian | Hispanic | Black/African American | American Indian/Alaska native | Asian | Native Hawaiian/Pacific Islander | Some Other Race | Two or more races | Do not wish to answer |
|---|-----------------|----------|------------------------|-------------------------------|-------|----------------------------------|-----------------|-------------------|-----------------------|
| WAMPO Region | 75% | 10.7% | 7.1% | 3.5% | 3.5% | 0.0% | 0% | 6.1% | 7.1% |
| Executive Committee (EC) | 75% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 25% |
| Transportation Advisory Committee (TAC) | 62.5% | 0.0% | 12.5% | 0.0% | 0.0% | 0.0% | 0.0% | 25% | 0.0% |
| Transportation Policy Board (TPB) | 71.4% | 14.3% | 10.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 14.3% |
| Active Transportation Committee | 100.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0 |
| Safety and Health Committee | 66.7% | 0.0% | 16.6% | 0.0% | 0.0% | 0.0% | 0.0% | 16.6% | 0.0 |
| TIP Project Selection Committee | 100% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| WAMPO Staff | 55.5% | 22.2% | 11.1% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 11.1% |

*WAMPO Survey 2022, only used responses that were received to calculate percentages

The policy body and committee breakdown illustrated in the above table shows a similar breakdown of “White/Caucasian” member representation, opportunities for improvement exist with regard to encouraging diversification of race within both groups. WAMPO staff will continue to provide information and ongoing support to these groups to explore opportunities for diversity and involvement of a more comprehensive and representative membership. Specific strategies to do this include an update to the current WAMPO Public Participation Plan that incorporates outreach and education to under-represented minority and traditionally underserved populations.

WAMPO Public Participation Plan

On January 10, 2017, the Transportation Policy Body approved the update of the WAMPO Public Participation Plan (PPP). The Plan illustrates our commitment to meaningful stakeholder engagement and recognized the PPP as a tool for engaging members of the community, state partners, and federal partners in support of the region's economic and transportation goals. The PPP will be updated in 2022. Please visit www.wampo.org/public-participation for more information.

The Language Identification cards that the LEP provides can be found at www.lep.gov/sites/lep/files/media/document/2022-06/i-speak-booklet.pdf. These Language Identification cards help us know what language an individual speaks so then we can provide the appropriate information and assistance.

Public Outreach

The public participation, consultation, and notification requirements of MPOs are described in the Code of Federal Regulations Title 23, Section 450.316. CFR 450.316 (1) (vii): Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services.

Public participation is defined as the process by which interested and affected individuals or entities are consulted and included in decision-making process. The public participation process includes:

- Information dissemination (timely and relevant)
- Consultation (honest and open exchanges)
- “Stakeholder” participation (collaborative engagement)

The public plays an important role in the regional transportation planning process by providing project sponsors, elected officials, and WAMPO with input on projects in the WAMPO region. There are a variety of opportunities for the public to provide input on the MTP and TIP projects, including: public meetings, open house events, public comment/review periods and public hearings.

The WAMPO Public Participation Plan (PPP) includes a detailed discussion of the public participation process, including the methods employed to involve traditionally under-served populations including minority/low-income populations and populations with limited English proficiency. This process ensures that members of these communities are provided with opportunities to participate in the transportation planning process, including the development of the MTP and TIP.

Title VI Principles and Regional Planning

The WAMPO region's ongoing and increasing development and travel demand requires a continuous program of managing and improving the area's surface transportation system. Incorporating the mobility needs of residents, including minority populations is an essential part of the WAMPO area planning process.

WAMPO uses two main mechanisms for identifying and considering the mobility needs of minority and low-income populations within the planning process. These mechanisms are the public outreach strategies outlined in the PPP as well as quantitative GIS analysis. These two processes are used to incorporate Title VI responsibilities into both the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) planning processes.

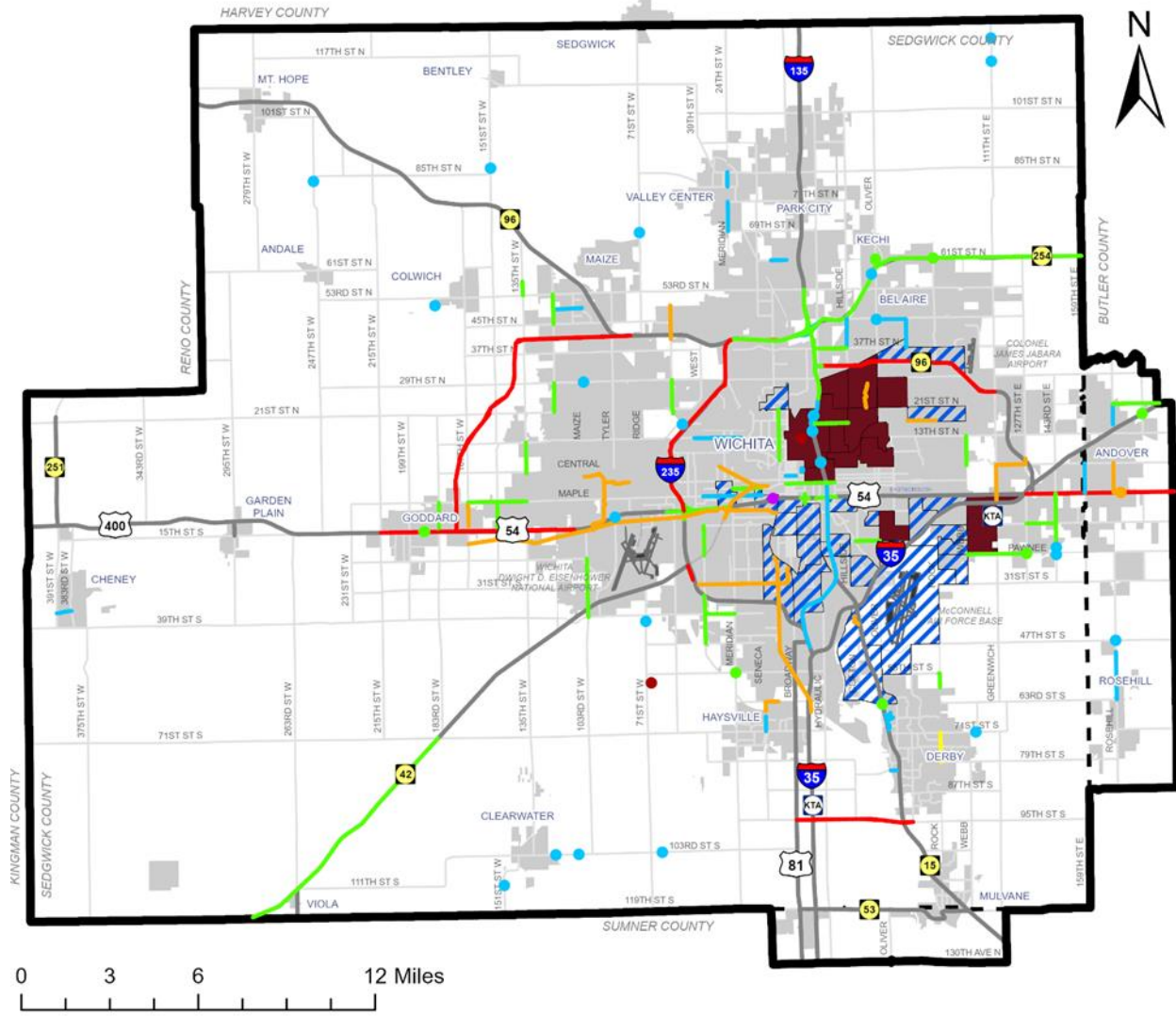
GIS Analysis

The Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP) are two WAMPO region deliverables resulting from the regional planning process. The MTP outlines the long-range transportation goals of the region and priority projects for the regional transportation system. Developed in cooperation with Federal, State, and local stakeholders, the TIP is a short-term plan listing all of regional transportation projects over a period four years with consistent links to the MTP.

The MTP addresses both Title VI and Environmental Justice (EJ) by providing a location analysis of low-income and minority populations in relation to the planned multimodal investments in the metropolitan transportation system. This analysis includes a discussion of whether disproportionate impacts were identified, the extent and magnitude of those impacts, and how the impacts will be avoided or mitigated, if practical.

An example of the MTP location analysis for the MTP Amendment 2 is shown in the maps (*Map 2 and Map 3*) below which highlights the WAMPO region areas with high concentrations of people who identify with a minority group overlaid with the geographic locations of projects.

Map 2: MTP Amendment 2-Minority Population and Project Areas



Percent Minority Population by Census Tract

- 33.4 - 50 % [Regional Average Threshold]
- >50% [EJ Threshold]

Amendment 2 REIMAGINED MOVE 2040 Projects

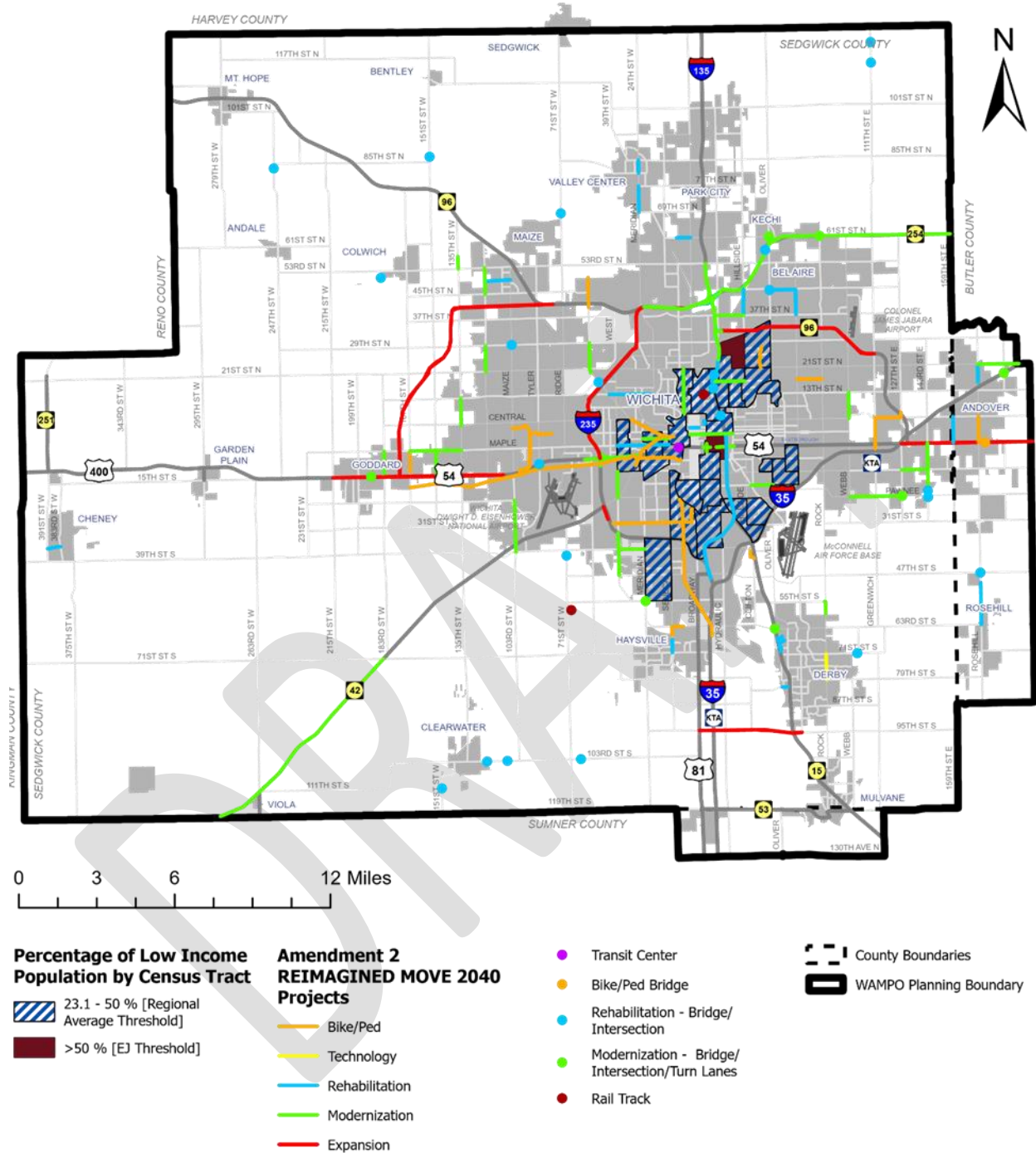
- Bike/Ped
- Technology
- Rehabilitation
- Modernization
- Expansion

- Transit Center
- Bike/Ped
- Rehabilitation - Bridge/Intersection
- Modernization - Bridge/Intersection/Turn Lanes
- Rail Track

- County Boundaries
- WAMPO Planning Boundary

Source: ACS 2016-2020 5-Year Estimate (B02001)
 Produced by: WAMPO
 Date Exported: 5/11/2022
 Folder: T:\Reimagined Move2040\Amendment_in_2022\EJ\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.

Map 3: MTP Amendment 2-Low Income Populations and Project Areas



Source: ACS 2016-2020 5-Year Estimate (S1701)
 Produced by: WAMPO
 Date Exported: 5/11/2022
 Folder: T:\Reimagined Move2040\Amendment_in_2022\EJ\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.

Appendices

Appendix A: Title VI Notices

The paragraph below can be found in all MPO documents and other significant MPO publications that are distributed to the public, for instance future versions and updates of the MTP.

The Wichita Area Metropolitan Planning Organization (WAMPO) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities.

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Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WAMPO. Any such complaint must be in writing and filed with WAMPO's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence.

For more information, or to obtain a Title VI Discriminatory Complaint Form, please see our website at:

https://www.wampo.org/files/ugd/bbf89d_e1b7fa874bc84b58a6cdd248176f1a87.pdf

Appendix B: Title VI Complaint Form

Title VI Discrimination Complaint Form

This form may be used to file a complaint with the Wichita Area Metropolitan Planning Organization (WAMPO) pursuant to discrimination laws, rules and regulations, including, but not limited to, Title VI of the Civil Rights Act of 1964, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," or Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency.

If you need assistance completing this form or need it to be provided in an alternate language or alternate format due to a disability, please contact us by phone at (316) 779-1313 or by fax (316) 779-1311, or email wampo@wampo.org and ask for the Title VI Coordinator.

Complaints of discrimination must be filed within 180 days of the alleged discrimination.

This form MUST be completed by the complainant or the complainant's designated representative. Feel free to add additional pages if necessary.

Complainant's Personal Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Name of person completing this form, if different from above:

Your relationship to the complainant indicated above:

Alleged Discrimination – Details of Complaint:

I. Identify the agency, department or program that discriminated:

Agency and/or department name: _____

Name of any individual, if known: _____

City: _____

State: _____

Zip: _____

Phone Number: _____

Email: _____

Date(s) of alleged act: _____

Date alleged discrimination began: _____

Last or most recent date of alleged discrimination: _____

II. What is the basis for this complaint?

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you or others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

Example: If you believe that you were discriminated against because you are African American, you would mark the box labeled "Race/Color" and write "African American" in the space provided.

Check all that apply:

- Race _____
- Color _____
- National Origin _____

III. Explain what happened:

Please explain as clearly as possible what happened. Provide the name(s) of witnesses, fellow employees, supervisors, and others involved in the alleged discrimination. Please include all information that you feel is relevant to the investigation. (Attach additional sheets if necessary and provide a copy of any written materials pertaining to your complaint.)

IV. How can this/these issue(s) be resolved to your satisfaction?

V. What is the most convenient time and place for us to contact you about this complaint?

VI. If we will not be able to reach you directly, please give us the name and phone number of a person who can reach you and/or provide information about your complaint:

Name: _____

Phone Number: _____

VII. If you have an attorney representing you concerning the matter raised in this complaint, please provide the following:

Name of Attorney: _____

Address: _____

Telephone number: _____

Signature

Date

Note: The laws enforced by this agency prohibit retaliation or intimidation against anyone because the individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint or if you have questions regarding the completion of this form, please contact:

Wichita Area Metropolitan Area Planning Organization (WAMPO)
Title VI Coordinator
271 W. 3rd St., – Suite 308
Wichita, Kansas 67202
(316) 779-1313 (phone)
(316) 7979-1311 (fax)

Título VI Solicitud de Queja de Discriminación

Esta solicitud de queja puede ser utilizada para presentar una queja con el Wichita Area Metropolitan Planning Organization (WAMPO) conforme a las leyes, reglas y regulaciones de discriminación incluyendo, pero no limitado, al Título VI del Acto de Derechos Civiles de 1964, Orden Ejecutiva 12898, "Acciones Federales para Abordar a Justicia Ambiental en Poblaciones de Minorías y Poblaciones de Ingresos Bajos", o Orden Ejecutiva 13166 "Mejor Acceso a Servicios para Personas con Conocimientos Limitados en el Idioma Inglés".

Si usted necesita ayuda para completar esta solicitud o la requiere en un idioma alternativo o en un formato alternativo debido a una discapacidad, por favor contáctenos por teléfono a (316)779-1313 o por fax a (316)7791311 y hable con el Coordinador de Titulo VI.

Quejas de discriminación deben ser presentadas en 180 días a partir de la fecha en que ocurrió la discriminación presunta. Esta solicitud debe ser completada por la demandante o un representante designado por la demandante. Añada páginas adicionales si es necesario.

Información Personal de la Demandante:

Nombre: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código Postal: _____

Teléfono: _____

Nombre de la persona completando esta forma, si es diferente de la anterior:

Su relación a la demandante indicada anteriormente:

Presunta Discriminación – Detalles de la Queja:

I. Identifique la agencia, el departamento o el programa que hizo la discriminación:

Nombre de agencia y/o departamento: _____

Nombre del individuo, si lo sabe: _____

Ciudad: _____

Estado: _____

Código Postal: _____

Teléfono: _____

Correo electrónico: _____

Fecha del presunto incidente(s): _____

Fecha cuando empezó la presunta discriminación: _____

Fecha última o más recién de la presunta discriminación: _____

II. ¿Cual es la base para esta queja?

Si su queja es en respeto a discriminación en la entrega de servicios o discriminación en el tratamiento de usted o otras personas por la agencia o departamento indicada, por favor indique abajo la base en la cual usted cree que las acciones fueron discriminatorias.

Por ejemplo: Si usted cree que fue discriminado porque eres Afro-Americano, marca la caja "Raza/Color de Piel" y escriba Afro-Americano en el espacio.

Indique todos que aplican:

- Raza _____
- Origen Nacional _____
- Color de Piel _____

III. Explique lo que pasó:

Por favor explique lo más claramente posible lo que pasó. Incluye los nombres de testigos, compañeros del trabajo, supervisores, y otros incluidos en la presunta discriminación. Por favor incluye toda la información que pertenece a la investigación. (Adjunte hojas adicionales si es necesario e incluye copias de materiales escritos que pertenecen a su queja.)

IV. ¿Cómo se puede resolver este(os) problema(s) a su satisfacción?

V. ¿Cuál es la más conveniente hora y lugar para comunicarnos con usted acerca de esta queja?

VI. Si no podemos comunicarnos con usted directamente, por favor denos el nombre y teléfono de una persona que puede contactarle y/o proveer información de su queja:

Nombre: _____

Teléfono: _____

VII. Si usted tiene representación con un abogado sobre los asuntos en esta queja, por favor proporcione lo siguiente:

Nombre del Abogado: _____

Dirección: _____

Teléfono: _____

Firma

Fecha

Nota: Las leyes impuestas por esta agencia prohíben actos de represalia o intimidación en contra de nadie porque el individuo ha actuado o participado en acciones para asegurar los derechos protegidos por estas leyes. Si usted experimenta represalia o intimidación separada de la discriminación presunta en esta queja, o si usted tiene preguntas sobre como completar esta forma, por favor póngase en contacto con:

Wichita Area Metropolitan Area Planning Organization (WAMPO)
Title VI Coordinator
271 W 3rd Street, Suite 208
Wichita, Kansas 67202
(316) 779-1313 (telefono)
(316) 779-1311 (fax)
wampo@wampo.org

Mẫu đơn Khiếu nại bị Phân biệt Đối xử theo Khoản VI của

Mẫu đơn này được sử dụng để đệ trình khiếu nại lên Tổ chức Quy hoạch Đô thị Khu vực Wichita (WAMPO) theo pháp luật, quy tắc và quy định về phân biệt đối xử, bao gồm như không giới hạn bởi, Khoản VI của Đạo luật Quyền dân sự 1964, Sắc lệnh Hành pháp 12898, “Hành động của Liên bang nhằm xử lý các vấn đề về tư pháp môi trường trong cộng đồng thiểu số và cộng đồng có thu nhập thấp,” hay Sắc lệnh Hành pháp 13166, “Tăng cường tiếp cận dịch vụ cho những người có trình độ tiếng Anh hạn chế”.

Nếu quý vị cần trợ giúp để hoàn thành đơn này hay cần được cung cấp mẫu đơn bằng ngôn ngữ hay định dạng khác do khuyết tật, vui lòng liên hệ với chúng tôi qua điện thoại theo số (316)-779-1321 hay qua fax theo số (316) 779-1311 và hỏi Người điều phối các vấn đề liên quan tới Khoản VI.

Khiếu nại về bị phân biệt đối xử phải được đệ trình trong vòng 180 ngày kể từ ngày được cho là bị phân biệt đối xử.

Đơn này PHẢI được hoàn thành bởi người khiếu nại hay người đại diện do người khiếu nại chỉ định. Quý vị có thể thêm vào các trang bổ sung nếu thấy cần thiết.

Thông tin Cá nhân của Người khiếu nại:

Tên: _____

Địa chỉ: _____

Thành phố: _____ Tiểu bang: _____ Zip

Code: _____

Số điện thoại: _____

Tên của người điền đơn này, nếu không phải là người khiếu nại nêu trên:

Mối quan hệ của người điền đơn với người khiếu nại nêu trên:

Hành vi được cho là phân biệt đối xử – Chi tiết về Khiếu nại:

I. Xác định cơ quan, phòng ban hay chương trình đã phân biệt đối xử:

Tên cơ quan và/hoặc phòng ban: _____

Tên bất kì cá nhân nào, nếu biết: _____

Thành phố: _____

Tiểu bang: _____

Zip: _____

Số điện thoại: _____

Email: _____

(Các) Ngày xảy ra hành vi phân biệt đối xử: _____

Ngày bắt đầu hành vi phân biệt đối xử: _____

Ngày xảy ra hành vi phân biệt đối xử gần nhất: _____

II. Cơ sở của khiếu nại này là gì?

Nếu khiếu nại của quý vị liên quan tới bị phân biệt đối xử trong việc cung cấp dịch vụ hay trong việc cư xử với quý vị hay người khác của cơ quan hay phòng ban nêu trên, vui lòng chỉ ra cơ sở để quý vị tin rằng hành vi phân biệt đối xử đó đã xảy ra.

Ví dụ: nếu quý vị tin rằng quý vị đã bị phân biệt đối xử bởi vì quý vị là người Mỹ gốc Phi, quý vị có thể đánh dấu vào hộp có nhãn “Chủng tộc/Màu da” và viết “Người Mỹ gốc Phi” trong khoảng trống bên cạnh.

Đánh dấu tất cả những lựa chọn phù hợp:

- Chủng tộc _____
- Màu da _____
- Nguồn gốc quốc gia _____

III. Trình bày về những gì đã xảy ra:

Vui lòng trình bày rõ ràng nhất có thể những gì đã xảy ra. Cung cấp tên của nhân chứng, nhân viên đồng nghiệp, người giám sát, và những người khác có liên quan tới hành vi phân biệt đối xử. Vui lòng trình bày cả những thông tin mà quý vị thấy là có liên quan tới việc điều tra. (Đính thêm trang bổ sung nếu quý vị thấy cần thiết và cung cấp bản sao của bất kỳ tài liệu bằng văn bản nào liên quan đến khiếu nại của quý vị.)

IV. Cách thức giải quyết (những) vấn đề này mà quý vị thấy hài lòng?

V. Thời gian và địa điểm thuận tiện nhất để chúng tôi có thể liên hệ với quý vị về khiếu nại này?

VI. Nếu chúng tôi không thể tới gặp quý vị trực tiếp được, vui lòng để lại cho chúng tôi tên và số điện thoại của người có thể gặp quý vị trực tiếp và/hoặc cung cấp thông tin về khiếu nại của quý vị:

Tên: _____

Số điện thoại: _____

VII. Nếu quý vị có luật sư đại diện cho quý vị liên quan tới vấn đề nêu trong đơn khiếu nại này, vui lòng cung cấp những thông tin sau:

Tên của luật sư: _____

Địa chỉ: _____

Số điện thoại: _____

Chữ ký

Ngày tháng

Lưu ý: Pháp luật được thực thi bởi cơ quan này cấm sự trả đũa hay đe dọa đối với bất kỳ ai do người đó đã có hành động hay tham gia hành động nhằm đảm bảo quyền được bảo vệ bởi những quy định pháp luật này. Nếu quý vị đã có trải nghiệm về sự trả đũa hay đe dọa khác ngoài hành vi bị phân biệt đối xử nêu trong đơn khiếu nại này hoặc nếu quý vị có câu hỏi gì liên quan tới việc hoàn thành đơn này, vui lòng liên hệ:

Wichita Area Metropolitan Area Planning Organization (WAMPO) (Tổ chức Quy hoạch Đô thị Khu vực Wichita)

Title VI Coordinator (Người điều phối các vấn đề về Khoản VI)

271 W 3rd Street, Ste. 208,

Wichita, Kansas 67202

(316) 779-1313 (điện thoại)

(316) 779-1311 (fax)

wampo@wampo.org

Appendix C: Title VI Discrimination Complaint Procedures

This complaint procedure and form is for any person who believes that he or she, on the basis of race, color, or national origin has been excluded from or denied the benefits of, or subjected to discrimination by the Wichita Area Metropolitan Area Planning Organization (WAMPO) in relation to any program or activity administered by WAMPO, its sub-recipients, or its consultants/contractors pursuant to discrimination laws, rules and regulations, including, but not limited to, Title VI of the Civil Rights Act of 1964, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” or Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency.” This complaint procedure applies to matters related to Title VI, EJ, or LEP.

These procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies, or to seek private counsel for complaints alleging discrimination. These procedures do not extend the time for seeking such a remedy, nor are they a necessary step to seek a remedy otherwise. These procedures are part of an administrative process that does not provide for remedies that include punitive damages or compensatory remuneration for the complainant. Every effort will be made to obtain early resolution of complaints. The option of informal mediation meeting(s) between the affected parties and the Title VI Coordinator may be used for resolution, at any stage of the process. The Title VI Coordinator will make every effort to pursue a timely resolution to the complaint. Initial interviews with the complainant and the respondent, if applicable, will request information regarding specifically requested relief and settlement opportunities.

1. Submission of Complaint: Any individual or group may file a written complaint with WAMPO’s Title VI Coordinator. The mailing address and contact information are below:

Wichita Area Metropolitan Area Planning Organization
Attn: Title VI Coordinator
271 W. 3rd Street, Suite 208 · Wichita, KS 67202
Phone: 316.779.1313 | Fax 316.779.1311 | E-Mail: wampo@wampo.org

The complaint must be filed within one hundred eighty (180) calendar days after the date the alleged discrimination occurred. A complaint form may be downloaded at www.wampo.org or is available in hard copy from the Title VI Coordinator. Upon request, assistance will be provided to any person(s) unable to read or write English or who requires a form in an alternative format due to a disability.

The complaint form must be as complete as possible and must meet the following requirements:

- a. Complaint shall be in writing and signed by the complainant(s).
- b. Include the date of the alleged act of discrimination.
- c. Present a detailed description of the issues.
- d. Allegations received by fax or e-mail will be acknowledged and processed, once the identity(ies) of the complainant(s) and the intent to proceed with the complaint have been established.

- e. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign, and returned for processing.

Complainants have the right to complain directly to the appropriate federal agency as well. Complainants have 180 days to file a complaint with the appropriate federal agency.

2. Receipt of Complaint

Within fifteen (15) days after receiving a complaint, the Title VI Coordinator will a) forward a copy of the complaint to the Kansas Department of Transportation, or the appropriate, designated federal agency related to the complaint, if required and b) send a written acknowledgement to the complainant advising that the complaint will be investigated.

In order to be accepted, a complaint must involve a covered basis such as race, color, or national origin and the allegation(s) must involve a program or activity of a Federal-aid recipient, sub-recipient, or consultant/contractor.

A complaint may be rejected for the following reasons:

- a. The complainant requests the withdrawal of the complaint.
- b. The complainant fails to respond to repeated requests for additional information needed to process the complaint.
- c. The complainant cannot be located after reasonable attempts

Once the complaint is accepted, the Title VI Coordinator will log it in a database identifying the following: complainant's name, basis, alleged harm, race, color, and national origin of the complainant.

3. Referral to Review Officer

The Title VI Coordinator in consultation with the WAMPO Director will appoint one or more staff review officers to investigate the complaint. The staff review officer(s) will complete the review within 45 days after the agency received the complaint and will make a recommendation about the merits of the complaint and, if necessary, what steps will be taken to address the complaint.

4. Complaint Decision

The staff review officer(s) will forward the recommendation to the WAMPO Director for review and concurrence. If the Director concurs, he or she will issue the agency's response to the complainant(s) and any respondent(s), if applicable. (A respondent may be any sub-recipient or consultant/contractor named in the complaint.)

5. Requests for Reconsideration

If the complainant disagrees with the response, he or she may request reconsideration by submitting a request within fifteen (15) days after receipt of the response. Any affected party may submit information and/or documentation in writing to the Title VI Coordinator in support of their request for reconsideration of the recommendation. Upon review of the additional information and documentation, the Title VI Coordinator and the WAMPO Director will have ten (10) days to either reaffirm or reverse the original recommendation and provide written notice to the complainant and respondent. If neither party requests reconsideration, the recommendation becomes final.

6. Settlement

If the final recommendation or reconsideration supports the allegation(s), the Title VI Coordinator will attempt to negotiate an amicable settlement of the issues in dispute. Formal, written settlement agreements will require the review of the agency's counsel prior to execution and will require the signatures of the parties, the Title VI Coordinator, and the WAMPO Director.

7. Submission of Complaint to the State of Kansas Department of Transportation, or the Federal Transit Administration, or the Federal Highway Administration

The complainant may also submit a written complaint to the state or appropriate federal agency in accordance with the requirements of the state or federal agency.

NOTE: Complaints must be filed with federal agencies no later than 180 days after the alleged discrimination occurred. Prompt action is necessary to ensure review by state or federal agencies, irrespective of WAMPO's response.

KDOT Office of Civil Rights
700 Southwest Harrison 3rd Floor West Topeka, KS 66603

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
1200 New Jersey Ave., S.E., East Building, 5th Floor - TCR Washington, DC 20590

Federal Highway Administration
Office of Civil Rights
1200 New Jersey Ave., S.E. 8th Floor E81-314 Washington, DC 20590

8. Confidentiality

To the extent feasible and as allowed by law, confidentiality shall be maintained during the formal and informal investigation process.

9. Investigation records

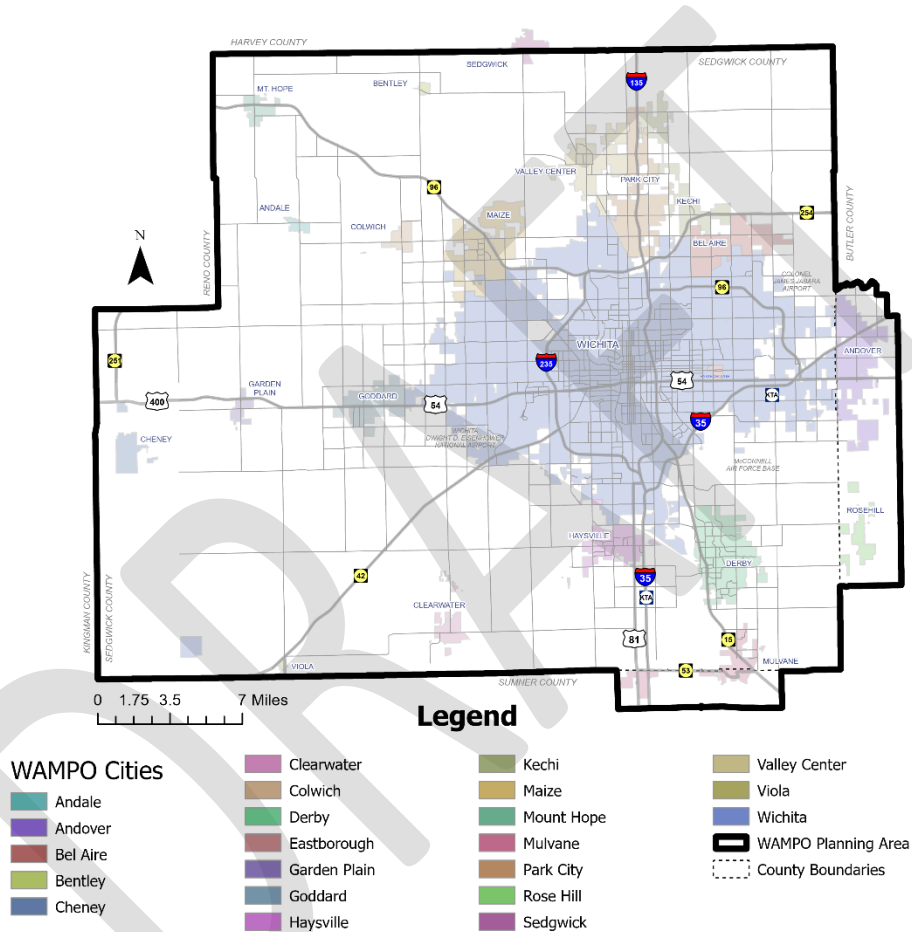
Records will be maintained in accordance with applicable Federal guidelines, or in their absence, applicable state guidelines

Appendix D: WAMPO Region Demographics

WAMPO’s service area includes the following 22 cities and all or part of three counties in south central Kansas. Based on data from the U.S. Census Bureau, 2020 (American Community Survey 5-year estimates) the WAMPO planning area has a total population of 547,258.

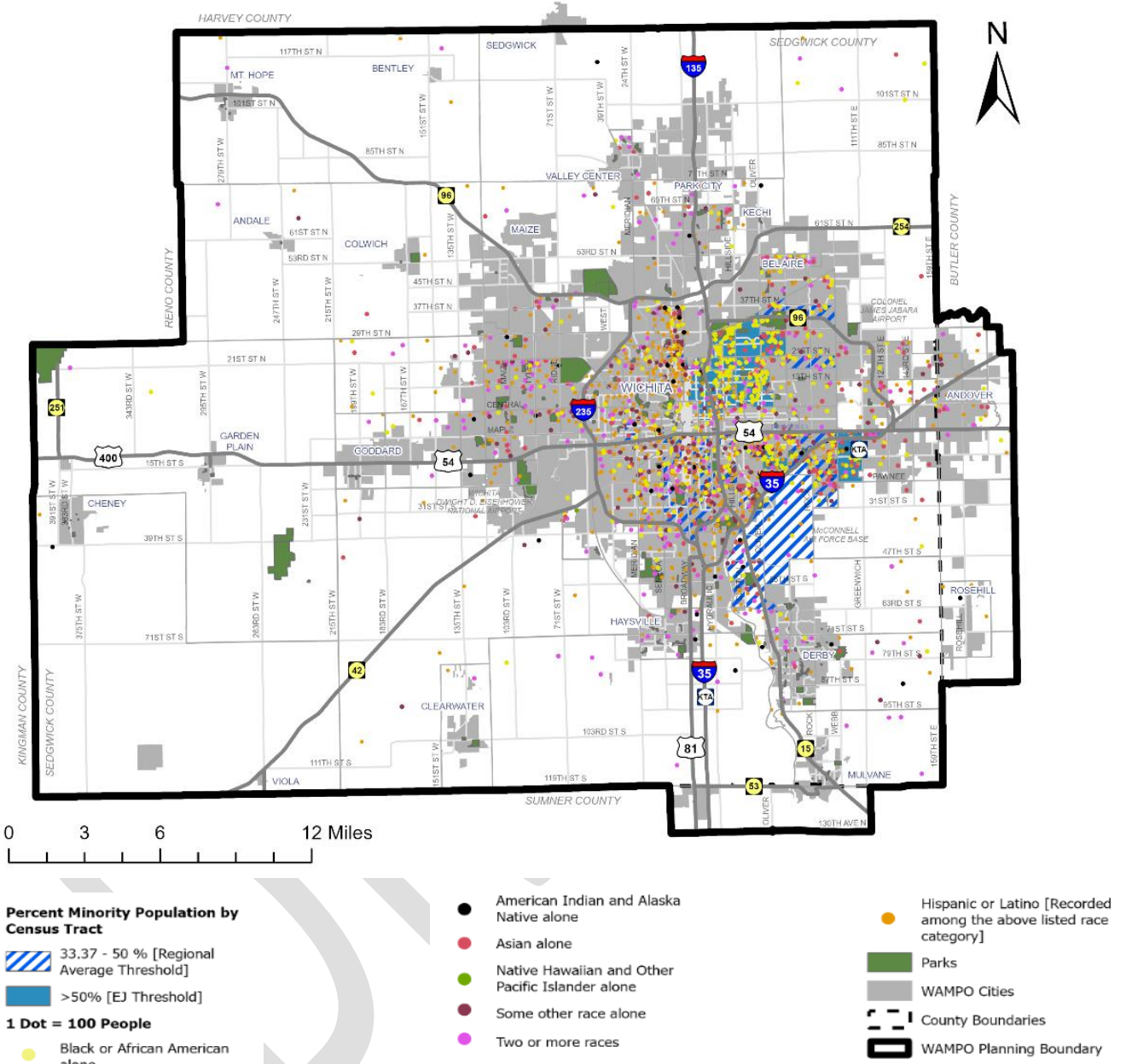
The region includes the jurisdictions highlighted in the WAMPO area planning boundary map below:

Map 4: WAMPO Region



Of the people living in the WAMPO area 23.4% of the population identify with a race other than “White”. The geographic dispersions of these populations can be identified on in the map below. The different dots represent the demographic groups in the WAMPO region. Each dot equals 100 people.

Map 5: Population Dispersion in the WAMPO Region



Source: ACS 2016-2020 5-Year Estimate
 Produced by: WAMPO
 Date Exported: 4/12/2022
 Folder: T:\Plans & Projects\TIP\2023-2026 TIP\EJ TIP mapping\GIS\EJ Mapping 2022\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable

Appendix E: Definitions

Environmental Justice – Identifying and addressing disproportionately high and adverse effects of the agency's programs, policies, and activities on minority and low-income populations to achieve an equitable distribution of benefits and burdens. This includes the full and fair participation by all potential affected communities in the transportation decision-making process.

Limited English Proficiency – A term used to describe individuals who are not fluent in English.

Metropolitan Planning Organization – A federal mandated and federally funded transportation policy-making organization that is made up of representatives from local government and governmental transportation authorities.

Title VI Program – A component of the Civil Rights Act of 1964 and related nondiscrimination authorities which protects individuals from discrimination based on race, color, national origin, sex, age, disability, low-income and limited English proficiency (LEP) in programs that receive Federal financial assistance.



Limited English Proficiency (LEP) Plan



Electronic copies of this document are available online at www.wampo.org.

Hard copy versions will be provided upon request. For more information, please contact:

Wichita Area Metropolitan Planning Organization

271 W 3rd St., Ste. 208, Wichita, KS 67202

Office: (316) 779-1313 | Fax: (316) 779-1311

wampo@wampo.org | www.wampo.org

The preparation of this report has been financed in part through funds from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The Wichita Area Metropolitan Planning Organization (WAMPO) hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, Executive Order 13166 on Limited English Proficiency, and related statutes and regulations in all programs and activities.

Title VI states that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. Requests for special accommodation and/or language assistance should be made to wampo@wampo.org or by calling (316) 779-1313 at least 48 hours before the scheduled events.

Any persons who believe they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with WAMPO. Any such complaint must be in writing and filed with WAMPO's Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discrimination Complaint Form, please visit www.wampo.org/public-participation or call 316.779.1313.

WAMPO Transportation Policy Body (TPB) Approval History:

October 4, 2011

May 12, 2015

[insert date, 2022]

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Introduction

Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English can be considered Limited English Proficient, or “LEP.” These individuals are entitled to language assistance under Title VI of the Civil Rights Act of 1964.

The Executive Order 13166 “Improving Access to Services for Persons with Limited English Proficiency” was issued to clarify Title VI of the Civil Rights Act and to ensure accessibility to programs and services to eligible persons who are not proficient in the English language. Executive Order 13166 requires all federal agencies that provide financial assistance, such as the US Department of Transportation (USDOT), to non-Federal entities such as Wichita Area Metropolitan Planning Organization (WAMPO), to publish guidance on providing meaningful access to LEP individuals.

The guidance created by USDOT requires DOT recipients to take “reasonable steps to ensure meaningful access to their programs and activities by LEP persons.” The guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others.

WAMPO is the metropolitan planning organization for the greater Wichita area. Following the guidance issued by the USDOT and the Kansas Department of Transportation (KDOT), WAMPO maintains this plan to document WAMPO’s provisions to comply with Title VI as an MPO.

This document includes an analysis of the number of LEP individuals in the region, the extent to which LEP individuals participate in WAMPO’s processes, the resources available to WAMPO to provide language assistance services, and identification of the appropriate mix of LEP services that WAMPO can make available in order to provide meaningful access to the transportation planning process for people with a limited ability to communicate in English.

WAMPO’s Limited English Proficiency (LEP) Policy

WAMPO strives to provide meaningful access to the agency’s programs and activities through its public participation process. The intent of WAMPO’s public participation process is to engage the public and local stakeholders, including those with limited English proficiency.

Limited English Proficiency (LEP) Four-Factor Analysis

The USDOT recommends four factors that should be analyzed to determine the level and extent of language assistance required to sufficiently ensure meaningful access to programs, activities, and services within the MPO’s area of responsibility. These factors include:

1. the number and proportion of LEP persons served;
2. the frequency of contact with LEP persons;
3. the importance of programs and services to LEP persons; and
4. the resources available and overall costs of providing language services.

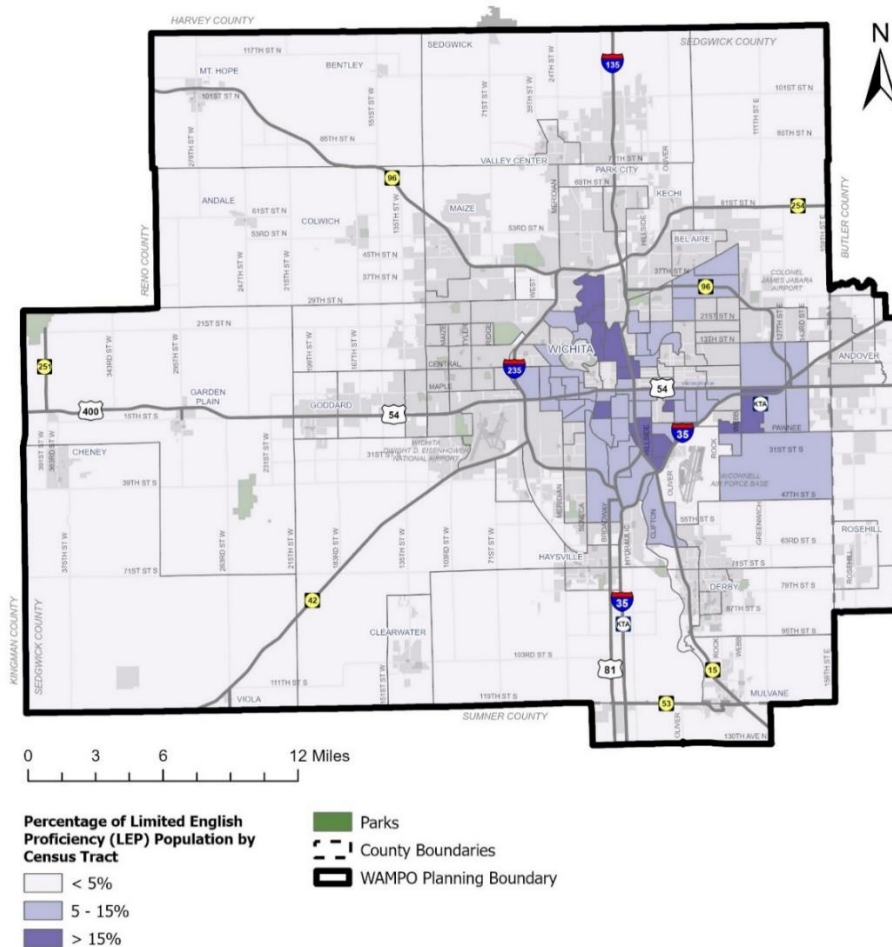
After conducting the four-factor analysis, the MPO is considered to be in a better position to implement a cost-effective mix of proactive language assistance measures, target resources appropriately, and to respond to request for LEP assistance.

The four factors were analyzed for the WAMPO region and used to help identify what specific steps WAMPO could take to ensure meaningful access to its programs.

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Factor One: Number or Proportion of LEP persons Served/Encountered

The LEP Population in the WAMPO Region makes up about 5% of the total population. The map below displays percentages of LEP population by Census Tract.



Source: ACS 2016-2020 5-Year Estimate (C16001)
 Produced by: WAMPO
 Date Exported: 5/24/2022
 Folder: T:\Plans & Projects\Title VI and LEP\LEP Plan Updates\2022 LEP Plan\Data\LEP 2016-2020
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.

The most up-to-date data from the U.S. Census Bureau, 2020 (American Community Survey 5-year estimates) data was analyzed to determine the number of LEP persons that live in the WAMPO region in an effort to represent these populations in an accurate manner. Identifying the LEP population will assist our organization in determining the likelihood of encountering a person with limited capabilities to speak or read English during the metropolitan transportation planning process. There has not been a significant change in terms of total numbers, proportion, or geographic location of LEP population.

Data associated with the language spoken at home by ability to speak English was reviewed for the entire region to determine the proportion of the population ages 5 and older that are considered to have LEP. The census categories ask how well an individual speaks English, with the possible answers of: “very well”, “well”, “not well” and “not at all.” The additional category of “less than very well” captures all individuals except those who speak English “very well.” For the purposes of this analysis the “less than very well” category will be used to define the LEP populations in the WAMPO region.

Findings:

The U. S. Census Bureau data showed the top five language groups in the WAMPO region included English, Spanish, Vietnamese, Arabic and Chinese. Table 1 below highlights the language distribution of the LEP profile in comparison to English and all other languages spoken by people who report speaking English less than very well.

Table 1: WAMPO Region Limited English Proficiency (LEP) Profile

| Language Category | Population ages 5 and older | Percent of Total |
|-------------------|-----------------------------|------------------|
| English Only | 424,097 | 85.2% |
| *LEP | 26,474 | 5.3% |
| All Languages | 496,680 | 100.00% |

U.S. Census Bureau, ACS 2016-2020 5-year estimates (C16001)

*Limited English Proficiency (LEP) is identified as the census category, “speaks English less than very well.”

The following table highlights the top four non-English languages for LEP individuals spoken in the WAMPO region:

Table 2: WAMPO Region LEP Categories

| Language Category | Population ages 5 and older | Percent of Total |
|-------------------------------------|-----------------------------|------------------|
| Spanish | 16,230 | 3.3% |
| Vietnamese | 4,995 | 1.0% |
| Arabic | 888 | 0.2% |
| Chinese (incl. Mandarin, Cantonese) | 300 | 0.1% |

U.S. Census Bureau, ACS 2016-2020 5-year estimates (C16001)

Factor Two: Frequency of LEP Contact

The frequency with which LEP individuals come into contact during the WAMPO transportation planning process is low and reflects the relatively small percentage of LEP individuals in the region. The

proportion of people with limited ability to speak English in the WAMPO region represents only 5.3% of the region's population (Table 1).

WAMPO uses the Interagency Working Group on Limited English Proficiency (LEP) Language Identification Flashcards or "I SPEAK" cards at all WAMPO hosted meetings, public hearings, and open houses. Our organization relies on the info supplied to indicate the frequency with which LEP individuals contact WAMPO. To date, these cards have not been completed at any WAMPO sponsored event. As a result, we have interpreted this as another indicator of the low frequency with which LEP individuals reach out to WAMPO. Not formal complaints about LEP procedures have been submitted to WAMPO to date. Despite this, our organization is committed to exploring additional methods to be proactive and responsive to the accessibility needs of the local LEP population.

Factor Three: Nature/Importance of Program Provisions

WAMPO does not provide any direct services that require vital, immediate, or emergency assistance, such as medical treatment or services for basic needs (like food or shelter). Rather, WAMPO sets up a process by which individuals have the opportunity to be involved in the transportation planning process. This involvement by any citizen is voluntary and does not require applications, interviews, or other activities prior to participation in WAMPO's public and stakeholder activities. WAMPO encourages input from all stakeholders and efforts are taken to make the planning process as inclusive as possible. As part of the efforts to make WAMPO more accessible for LEP populations, a translation feature has been added to wampo.org that translates our website into Spanish and Vietnamese.

The transportation planning process is designed to identify regional needs and plan for future multimodal transportation projects to address those needs. Transportation improvements resulting from these planning activities have an impact on all residents. The impact of proposed transportation investments on underserved population groups is evaluated in the Metropolitan Transportation Plan (the long-range plan); and the Transportation Improvement Program (the short-range plan), as indicated in the Title VI. Once projects are selected for federal funding, the projects final planning, design, and construction fall under the responsibility of local jurisdictions or state transportation agencies.

Factor Four: Resources & Overall Cost

WAMPO gathered the information from several translation services within the region to obtain an estimate on the cost of translating core documents. It is anticipated that the costs would be higher than indicated below due to the technicality of many of these core documents. The estimated cost for full translation of the core documents (Spanish and Vietnamese) is approximately \$38,527.92. **Table 3** below highlights the estimated costs associated with translating the core documents into both Spanish and Vietnamese.

Table 3: Estimated Document Translation Cost

| Core Documents | | | TIP | MTP | Public Participation Plan | UPWP | Total |
|------------------------|------------|------|------------|------------|---------------------------|------------|-------------|
| Approximate # of words | | | 34,047 | 96,600 | 6,016 | 6,033 | 142,696 |
| Cost per word | Spanish | 0.10 | \$3,404.70 | \$9,660.00 | \$601.60 | \$603.30 | \$14,269.60 |
| | Vietnamese | 0.17 | \$5,787.99 | \$16,422 | \$1,022.72 | \$1,025.61 | \$24,258.32 |

Source: Sedgwick County Board of Bids and Contracts (May 2021)/HolaDoctor

Given the size of the LEP population in the WAMPO area and the potential financial constraints, full multi-language translations of large transportation plan documents are not considered warranted, or an effective way of communication at this time. However, as shown in the LEP Implementation Plan below, WAMPO is committed to engaging all residents in the transportation planning process. Translation of summaries of planning documents will depend on the availability of resources and the vitality of the documents.

Safe Harbor Stipulation

Federal law provides a “safe harbor” stipulation so recipients of federal funding can ensure compliance with their obligation to provide written translations in languages other than English with greater certainty. A “safe harbor” means that as long as a recipient (the MPO) has created a plan for the provision of written translations under a specific set of circumstances, such action will be considered strong evidence of compliance with written translation obligations under Title VI.

However, failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides for recipients a guide for greater certainty of compliance in accordance with the four-factor analysis.

Evidence of compliance with the recipient’s written translation obligations under “safe harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000 persons, whichever is less of eligible persons served or likely to be affected.

The “safe harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and reasonable to provide.

LEP Implementation Plan

The overall percentage of limited English persons in the WAMPO region is 5.3%. Of that 5.3%, two language categories, Spanish (16,230 people or 3.3%) and Vietnamese (4,995 people or 1%), meet the Safe Harbor stipulation threshold for an eligible LEP language group (1,000 people or 5%, whichever is less).

The importance of accessible engagement of a diverse population within the region is a priority for our organization. Currently all WAMPO vital Title VI documentation are translated into Spanish and Vietnamese. WAMPO vital Title VI documents include the following:

- Title VI Notice to the public
- Title VI Complaint Form
- Your Rights Under Title VI (brochure)
- WAMPO Citizens' Guide

In addition to vital documents, WAMPO has committed to produce other written language translations based on the requested needs of the public as outlined in the WAMPO Public Participation Plan and Title VI Program. Upon request, WAMPO will take reasonable steps to provide translators during public events and meetings.

The WAMPO implementation strategies for tracking and providing language assistance services to the LEP population in the region include identifying LEP individuals, providing language assistance upon request, and providing notice of available language services to LEP individuals. The specific strategies are elaborated below.

Identifying LEP Individuals

WAMPO staff use the language identification cards when first encountering an LEP individual at public meetings or events. These cards, developed by the Interagency Working Group on Limited English Proficiency (LEP), have the phrase "I Speak [name of language]," which is translated into 71 different languages. These flashcards were developed by the Interagency Working Group on Limited English Proficiency (LEP) and is used by governmental and non-governmental agencies to identify the primary language of LEP individuals during face-to-face contacts.

The Language Identification Flashcard can be downloaded for free at the following web address:

<https://www.lep.gov/sites/lep/files/media/document/2022-06/i-speak-booklet.pdf>

The Language Identification flashcards are made available in the office and at all WAMPO public meetings. Once a language is identified, the Title VI Coordinator or relevant point of contact will be notified to assess feasible translation or oral interpretation assistance.

Language Assistance

Language assistance will be provided for LEP individuals through the translation of some key materials, as well as through oral interpretation, sign language interpretation, large/braille read formats when necessary and possible.

Oral interpretation services may include the use of telephone translation, the use of bilingual staff as available, competent bilingual interpreters, community volunteers or LEP family members or friends where the LEP individual so desires. As applicable, WAMPO will attempt to procure professional oral language interpretation services as necessary.

Providing Notice of Available Language Service to LEP Persons

WAMPO is committed to implementing and/or maintaining the following strategies to notify the public of language assistance services:

- The Spanish and Vietnamese translated vital documents listed above are all currently available via that www.wampo.org website. These documents are also available upon request at the WAMPO office and distributed to WAMPO region libraries and neighborhood city halls located in targeted areas.
- WAMPO will collaborate with community-based organizations and other stakeholders to inform LEP individuals of these available documents and language assistance services.
- WAMPO will include a Title VI notice that includes how to obtain a Title VI Complaint form and how to request special accommodations and/or language interpretation.

WAMPO Staff Training

In order to establish meaningful access to information and services for LEP individuals, staff that regularly interact with the public will be briefed on the WAMPO LEP plan and how to assist LEP persons; specifically, how to use the language identification cards and the steps outlined in Appendix C. Training will ensure that staff members are effectively able to work in person and/or by telephone with LEP individuals as well as how to handle a Title VI complaint. WAMPO management staff will be included in this training, even if they do not interact regularly with LEP persons, to ensure that they fully understand the plan, so they can reinforce its importance and ensure its implementation by staff.

Monitoring and Updating the LEP Plan

It is likely this LEP Plan, along with other public involvement documents, will be reviewed and updated as needed on a schedule similar to the updates of the Metropolitan Transportation Plan (every four to five years). Each update should consider the following components:

- Annual data analysis suggesting that LEP populations have significantly changed, either in terms of total numbers, proportion, or geographic location.
- The number of encounters between WAMPO and LEP persons

- How effective the plan has been to LEP persons
- Review and inclusion of complaints submitted to WAMPO about LEP procedures
- Federal or state guidance requiring an update to the LEP plan

Any future update to this LEP plan shall include, to the extent practical:

- Reassessment of the four-factor analysis.
- Documentation of the number of LEP persons encountered annually
- Documentation of complaints received from LEP populations, and documentation of actions taken, if necessary, to address such complaints
- General assessment of how the needs of LEP persons have been addressed

Complaint Process

To file a complaint regarding discrimination about LEP related practices or activities, please fill out the Title VI complaint form that is available electronically at www.wampo.org/title-vi or located in English, Spanish and Vietnamese in Appendix A of this plan. Complaint Procedures are located in Appendix B of this plan.

Hard copies of the Title VI complaint procedures and form are available in the WAMPO office located at 271 W 3rd St., Ste. 208, Wichita, KS 67202 or can be mailed upon request by contacting 316-779-1313

Should an LEP complaint be filed, the Title VI review process will be followed. More information on filing an LEP complaint with the Department of Justice can be found at <https://www.justice.gov/actioncenter/submit-complaint>.

Appendix A: Title VI Complaint Form

WAMPO

Title VI Discrimination Complaint Form

This form may be used to file a complaint with the Wichita Area Metropolitan Planning Organization (WAMPO) pursuant to discrimination laws, rules and regulations, including, but not limited to, Title VI of the Civil Rights Act of 1964, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” or Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency.

If you need assistance completing this form or need it to be provided in an alternate language or alternate format due to a disability, please contact us by phone at (316) 779-1313 or by fax (316) 779-1311 and ask for the Title VI Coordinator.

Complaints of discrimination must be filed within 180 days of the alleged discrimination.

This form MUST be completed by the complainant or the complainant’s designated representative. Feel free to add additional pages if necessary.

Complainant’s Personal Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Name of person completing this form, if different from above:

Your relationship to the complainant indicated above:

Alleged Discrimination – Details of Complaint:

I. Identify the agency, department or program that discriminated:

Agency and/or department name: _____

Name of any individual, if known: _____

City: _____

State: _____

Zip: _____

Phone Number: _____

Email: _____

Date(s) of alleged act: _____

Date alleged discrimination began: _____

Last or most recent date of alleged discrimination: _____

II. What is the basis for this complaint?

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you or others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

Example: If you believe that you were discriminated against because you are African American, you would mark the box labeled “Race/Color” and write “African American” in the space provided.

Check all that apply:

- Race _____
- Color _____
- National Origin _____

III. Explain what happened:

Please explain as clearly as possible what happened. Provide the name(s) of witnesses, fellow employees, supervisors, and others involved in the alleged discrimination. Please include all

information that you feel is relevant to the investigation. (Attach additional sheets if necessary and provide a copy of any written materials pertaining to your complaint.)

IV. How can this/these issue(s) be resolved to your satisfaction?

V. What is the most convenient time and place for us to contact you about this complaint?

VI. If we will not be able to reach you directly, please give us the name and phone number of a person who can reach you and/or provide information about your complaint:

Name: _____

Phone Number: _____

VII. If you have an attorney representing you concerning the matter raised in this complaint, please provide the following:

Name of Attorney: _____

Address: _____

Telephone number: _____

Signature

Date

Note: The laws enforced by this agency prohibit retaliation or intimidation against anyone because the individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint or if you have questions regarding the completion of this form, please contact:

Wichita Area Metropolitan Area Planning Organization (WAMPO)
Title VI Coordinator
271 W. 3rd St., – Suite 308
Wichita, Kansas 67202
(316) 779-1313 (phone)
(316) 7979-1311 (fax)
WAMPO

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Título VI Solicitud de Queja de Discriminación

Esta solicitud de queja puede ser utilizada para presentar una queja con el Wichita Area Metropolitan Planning Organization (WAMPO) conforme a las leyes, reglas y regulaciones de discriminación incluyendo, pero no limitado, al Título VI del Acto de Derechos Civiles de 1964, Orden Ejecutiva 12898, “Acciones Federales para Abordar a Justicia Ambiental en Poblaciones de Minorías y Poblaciones de Ingresos Bajos”, o Orden Ejecutiva 13166 “Mejor Acceso a Servicios para Personas con Conocimientos Limitados en el Idioma Inglés”.

Si usted necesita ayuda para completar esta solicitud o la requiere en un idioma alternativo o en un formato alternativo debido a una discapacidad, por favor contáctenos por teléfono a (316)779-1313 o por fax a (316)7791311 y hable con el Coordinador de Título VI.

Quejas de discriminación deben ser presentadas en 180 días a partir de la fecha en que ocurrió la discriminación presunta. Esta solicitud debe ser completada por la demandante o un representante designado por la demandante. Añada páginas adicionales si es necesario.

Información Personal de la Demandante:

Nombre: _____

Dirección: _____

Ciudad: _____ Estado: _____ Código Postal: _____

Teléfono: _____

Nombre de la persona completando esta forma, si es diferente de la anterior:

Su relación a la demandante indicada anteriormente:

Presunta Discriminación – Detalles de la Queja:

I. Identifique la agencia, el departamento o el programa que hizo la discriminación:

Nombre de agencia y/o departamento: _____

Nombre del individuo, si lo sabe: _____

Ciudad: _____

Estado: _____

Código Postal: _____

Teléfono: _____

Correo electrónico: _____

Fecha del presunto incidente(s): _____

Fecha cuando empezó la presunta discriminación: _____

Fecha última o más recién de la presunta discriminación: _____

II. ¿Cual es la base para esta queja?

Si su queja es en respeto a discriminación en la entrega de servicios o discriminación en el tratamiento de usted o otras personas por la agencia o departamento indicada, por favor indique abajo la base en la cual usted cree que las acciones fueron discriminatorias.

Por ejemplo: Si usted cree que fue discriminado porque eres Afro-Americano, marca la caja “Raza/Color de Piel” y escriba Afro-Americano en el espacio.

Indique todos que aplican:

- Raza _____
- Origen Nacional _____
- Color de Piel _____

III. Explique lo que pasó:

Por favor explique lo más claramente posible lo que pasó. Incluye los nombres de testigos, compañeros del trabajo, supervisores, y otros incluidos en la presunta discriminación. Por favor incluye toda la información que pertenece a la investigación. (Adjunte hojas adicionales si es necesario e incluye copias de materiales escritos que pertenecen a su queja.)

IV. ¿Cómo se puede resolver este(os) problema(s) a su satisfacción?

V. ¿Cuál es la más conveniente hora y lugar para comunicarnos con usted acerca de esta queja?

VI. Si no podemos comunicarnos con usted directamente, por favor denos el nombre y teléfono de una persona que puede contactarle y/o proveer información de su queja:

Nombre: _____

Teléfono: _____

VII. Si usted tiene representación con un abogado sobre los asuntos en esta queja, por favor proporcione lo siguiente:

Nombre del Abogado: _____

Dirección: _____

Teléfono: _____

Firma

Fecha

Nota: Las leyes impuestas por esta agencia prohíben actos de represalia o intimidación en contra de nadie porque el individuo ha actuado o participado en acciones para asegurar los derechos protegidos por estas leyes. Si usted experimenta represalia o intimidación separada de la discriminación presunta en esta queja, o si usted tiene preguntas sobre como completar esta forma, por favor póngase en contacto con:

Wichita Area Metropolitan Area Planning Organization (WAMPO)
Title VI Coordinator
271 W 3rd Street, Suite 208
Wichita, Kansas 67202
(316) 779-1313 (telefono)
(316) 779-1311 (fax)

Mẫu đơn Khiếu nại bị Phân biệt Đối xử theo Khoản VI của

Mẫu đơn này được sử dụng để đệ trình khiếu nại lên Tổ chức Quy hoạch Đô thị Khu vực Wichita (WAMPO) theo pháp luật, quy tắc và quy định về phân biệt đối xử, bao gồm như không giới hạn bởi, Khoản VI của Đạo luật Quyền dân sự 1964, Sắc lệnh Hành pháp 12898, “Hành động của Liên bang nhằm xử lý các vấn đề về tư pháp môi trường trong cộng đồng thiểu số và cộng đồng có thu nhập thấp,” hay Sắc lệnh Hành pháp 13166, “Tăng cường tiếp cận dịch vụ cho những người có trình độ tiếng Anh hạn chế”.

Nếu quý vị cần trợ giúp để hoàn thành đơn này hay cần được cung cấp mẫu đơn bằng ngôn ngữ hay định dạng khác do khuyết tật, vui lòng liên hệ với chúng tôi qua điện thoại theo số (316)-779-1321 hay qua fax theo số (316) 779-1311 và hỏi Người điều phối các vấn đề liên quan tới Khoản VI.

Khiếu nại về bị phân biệt đối xử phải được đệ trình trong vòng 180 ngày kể từ ngày được cho là bị phân biệt đối xử.

Đơn này PHẢI được hoàn thành bởi người khiếu nại hay người đại diện do người khiếu nại chỉ định. Quý vị có thể thêm vào các trang bổ sung nếu thấy cần thiết.

Thông tin Cá nhân của Người khiếu nại:

Tên: _____

Địa chỉ: _____

Thành phố: _____ Tiểu bang: _____ Zip

Code: _____

Số điện thoại: _____

Tên của người điền đơn này, nếu không phải là người khiếu nại nêu trên:

Mối quan hệ của người điền đơn với người khiếu nại nêu trên:

Hành vi được cho là phân biệt đối xử – Chi tiết về Khiếu nại:

I. Xác định cơ quan, phòng ban hay chương trình đã phân biệt đối xử:

Tên cơ quan và/hoặc phòng ban: _____

Tên bất kì cá nhân nào, nếu biết: _____

Thành phố: _____

Tiểu bang: _____

Zip: _____

Số điện thoại: _____

Email: _____

(Các) Ngày xảy ra hành vi phân biệt đối xử: _____

Ngày bắt đầu hành vi phân biệt đối xử: _____

Ngày xảy ra hành vi phân biệt đối xử gần nhất: _____

II. Cơ sở của khiếu nại này là gì?

Nếu khiếu nại của quý vị liên quan tới bị phân biệt đối xử trong việc cung cấp dịch vụ hay trong việc cư xử với quý vị hay người khác của cơ quan hay phòng ban nêu trên, vui lòng chỉ ra cơ sở để quý vị tin rằng hành vi phân biệt đối xử đó đã xảy ra.

Ví dụ: nếu quý vị tin rằng quý vị đã bị phân biệt đối xử bởi vì quý vị là người Mỹ gốc Phi, quý vị có thể đánh dấu vào hộp có nhãn “Chủng tộc/Màu da” và viết “Người Mỹ gốc Phi” trong khoảng trống bên cạnh.

Đánh dấu tất cả những lựa chọn phù hợp:

- Chủng tộc _____
- Màu da _____
- Nguồn gốc quốc gia _____

III. Trình bày về những gì đã xảy ra:

Vui lòng trình bày rõ ràng nhất có thể những gì đã xảy ra. Cung cấp tên của nhân chứng, nhân viên đồng nghiệp, người giám sát, và những người khác có liên quan tới hành vi phân biệt đối xử. Vui lòng trình bày cả những thông tin mà quý vị thấy là có liên quan tới việc điều tra. (Đính thêm trang bổ sung nếu quý vị thấy cần thiết và cung cấp bản sao của bất kỳ tài liệu bằng văn bản nào liên quan đến khiếu nại của quý vị.)

IV. Cách thức giải quyết (những) vấn đề này mà quý vị thấy hài lòng?

V. Thời gian và địa điểm thuận tiện nhất để chúng tôi có thể liên hệ với quý vị về khiếu nại này?

VI. Nếu chúng tôi không thể tới gặp quý vị trực tiếp được, vui lòng để lại cho chúng tôi tên và số điện thoại của người có thể gặp quý vị trực tiếp và/hoặc cung cấp thông tin về khiếu nại của quý vị:

Tên: _____

Số điện thoại: _____

VII. Nếu quý vị có luật sư đại diện cho quý vị liên quan tới vấn đề nêu trong đơn khiếu nại này, vui lòng cung cấp những thông tin sau:

Tên của luật sư: _____

Địa chỉ: _____

Số điện thoại: _____

Chữ ký

Ngày tháng

Lưu ý: Pháp luật được thực thi bởi cơ quan này cấm sự trả đũa hay đe dọa đối với bất kỳ ai do người đó đã có hành động hay tham gia hành động nhằm đảm bảo quyền được bảo vệ bởi những quy định pháp luật này. Nếu quý vị đã có trải nghiệm về sự trả đũa hay đe dọa khác ngoài hành vi bị phân biệt đối xử nêu trong đơn khiếu nại này hoặc nếu quý vị có câu hỏi gì liên quan tới việc hoàn thành đơn này, vui lòng liên hệ:

Wichita Area Metropolitan Area Planning Organization (WAMPO) (Tổ chức Quy hoạch Đô thị Khu vực Wichita)
Title VI Coordinator (Người điều phối các vấn đề về Khoản VI)
271 W 3rd Street, Ste. 208,
Wichita, Kansas 67202
(316) 779-1313 (điện thoại)
(316) 779-1311 (fax)

Appendix B: Title VI Complaint Procedures

WAMPO

Title VI Discrimination Complaint Procedures

This complaint procedure and form is for any person who believes that he or she, on the basis of race, color, or national origin has been excluded from or denied the benefits of, or subjected to discrimination by the Wichita Area Metropolitan Area Planning Organization (WAMPO) in relation to any program or activity administered by WAMPO, its sub-recipients, or its consultants/contractors pursuant to discrimination laws, rules and regulations, including, but not limited to, Title VI of the Civil Rights Act of 1964, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” or Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency.” This complaint procedure applies to matters related to Title VI, EJ, or LEP.

These procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies, or to seek private counsel for complaints alleging discrimination. These procedures do not extend the time for seeking such a remedy, nor are they a necessary step to seek a remedy otherwise. These procedures are part of an administrative process that does not provide for remedies that include punitive damages or compensatory remuneration for the complainant. Every effort will be made to obtain early resolution of complaints. The option of informal mediation meeting(s) between the affected parties and the Title VI Coordinator may be used for resolution, at any stage of the process. The Title VI Coordinator will make every effort to pursue a timely resolution to the complaint. Initial interviews with the complainant and the respondent, if applicable, will request information regarding specifically requested relief and settlement opportunities.

1. Submission of Complaint: Any individual or group may file a written complaint with WAMPO’s Title VI Coordinator. The mailing address and contact information are below:

Wichita Area Metropolitan Area Planning Organization
Attn: Title VI Coordinator
271 W. 3rd Street, Suite 208 · Wichita, KS 67202
Phone: 316.779.1313 | Fax 316.779.1311 | E-Mail: wampo@wampo.org

The complaint must be filed within one hundred eighty (180) calendar days after the date the alleged discrimination occurred. A complaint form may be downloaded at www.wampo.org or is available in hard copy from the Title VI Coordinator. Upon request, assistance will be provided to any person(s) unable to read or write English or who requires a form in an alternative format due to a disability.

The complaint form must be as complete as possible and must meet the following requirements:

- a. Complaint shall be in writing and signed by the complainant(s).
- b. Include the date of the alleged act of discrimination.
- c. Present a detailed description of the issues.
 - d. Allegations received by fax or e-mail will be acknowledged and processed, once the identity(ies) of the complainant(s) and the intent to proceed with the complaint have been established.
 - e. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign, and returned for processing.

Complainants have the right to complain directly to the appropriate federal agency as well. Complainants have 180 days to file a complaint with the appropriate federal agency.

2. Receipt of Complaint

Within fifteen (15) days after receiving a complaint, the Title VI Coordinator will a) forward a copy of the complaint to the Kansas Department of Transportation, or the appropriate, designated federal agency related to the complaint, if required and b) send a written acknowledgement to the complainant advising that the complaint will be investigated.

In order to be accepted, a complaint must involve a covered basis such as race, color, or national origin and the allegation(s) must involve a program or activity of a Federal-aid recipient, sub-recipient, or consultant/contractor.

A complaint may be rejected for the following reasons:

- a. The complainant requests the withdrawal of the complaint.
- b. The complainant fails to respond to repeated requests for additional information needed to process the complaint.
- c. The complainant cannot be located after reasonable attempts.

Once the complaint is accepted, the Title VI Coordinator will log it in a database identifying the following: complainant's name, basis, alleged harm, race, color, and national origin of the complainant.

3. Referral to Review Officer

The Title VI Coordinator in consultation with the WAMPO Director will appoint one or more staff review officers to investigate the complaint. The staff review officer(s) will complete the review within 45 days after the agency received the complaint and will make a recommendation about the merits of the complaint and, if necessary, what steps will be taken to address the complaint.

4. Complaint Decision

The staff review officer(s) will forward the recommendation to the WAMPO Director for review and concurrence. If the Director concurs he or she will issue the agency's response to the complainant(s) and any respondent(s), if applicable. (A respondent may be any sub-recipient or consultant/contractor named in the complaint.)

5. Requests for Reconsideration

If the complainant disagrees with the response, he or she may request reconsideration by submitting a request within fifteen (15) days after receipt of the response. Any affected party may submit information and/or documentation in writing to the Title VI Coordinator in support of their request for reconsideration of the recommendation. Upon review of the additional information and documentation, the Title VI Coordinator and the WAMPO Director will have ten (10) days to either reaffirm or reverse the original recommendation and provide written notice to the complainant and respondent. If neither party requests reconsideration, the recommendation becomes final.

6. Settlement

If the final recommendation or reconsideration supports the allegation(s), the Title VI Coordinator will attempt to negotiate an amicable settlement of the issues in dispute. Formal, written settlement agreements will require the review of the agency's counsel prior to execution and will require the signatures of the parties, the Title VI Coordinator, and the WAMPO Director.

7. Submission of Complaint to the State of Kansas Department of Transportation or the Federal Transit Administration

The complainant may also submit a written complaint to the state or appropriate federal agency in accordance with the requirements of the state or federal agency.

NOTE: Complaints must be filed with federal agencies no later than 180 days after the alleged discrimination occurred. Prompt action is necessary to ensure review by state or federal agencies, irrespective of WAMPO's response.

KDOT Office of Civil Rights
700 Southwest Harrison
3rd Floor West
Topeka, KS 66603

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
1200 New Jersey Ave., S.E.,
East Building, 5th Floor - TCR
Washington, DC 20590

Federal Highway Administration

Office of Civil Rights
1200 New Jersey Ave., S.E.
8th Floor E81-314
Washington, DC 20590

8. Confidentiality

To the extent feasible and as allowed by law, confidentiality shall be maintained during the formal and informal investigation process.

9. Investigation records

Records will be maintained in accordance to applicable Federal guidelines, or in their absence, applicable state guidelines.

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WAMPO

Título VI Procedimientos de Queja de Discriminación

Este procedimiento y solicitud de queja es para cualquier persona que cree que el o ella, de acuerdo a su raza, color de piel, o origen nacional, haya sido excluida o negada de beneficios o se siente que fue discriminado por el Wichita Area Metropolitan Planning Organization (WAMPO) en relación a cualquier programa o actividad administrada por WAMPO, sus sub-beneficiario, o sus consultores/contratistas, conforme a las leyes, reglas y regulaciones incluyendo, pero no limitado, al Título VI del Acto de Derechos Civiles de 1964, Orden Ejecutiva 12898, “Acciones Federales para Abordar a Justicia Ambiental en Poblaciones de Minorías y Poblaciones de Ingresos Bajos”, o Orden Ejecutiva 13166 “Mejor Acceso a Servicios para Personas con Conocimientos Limitados en el Idioma Inglés”. Este procedimiento de queja se aplica a situaciones con relación al Título VI, Justicia Ambiental (Environmental Justice {EJ}), o Personas con Conocimientos Limitados en Inglés (Limited English Proficiency {LEP}).

Estos procedimientos no niegan el derecho de la demandante a presentar quejas formales con otras agencias estatales o federales, o a buscar a un abogado privado para las quejas que alegan discriminación. Estos procedimientos no extienden el tiempo para buscar un remedio ni son un paso necesario para buscar un remedio contrario. Estos procedimientos son parte de un proceso administrativo que no proporciona recursos que incluyen daños punitivos o remuneración compensatoria por la demandante. Cada esfuerzo será hecho para obtener pronta resolución de las quejas. Se puede utilizar la opción de reunión(s) de mediación informal(s) entre partes afectadas y el Coordinador del Título VI para la resolución en cualquier etapa del proceso. El Coordinador del Título VI hará todo lo posible para obtener una pronta resolución a la queja. Entrevistas iniciales con la demandante y el demandado, en su caso, solicitará información específica sobre el alivio solicitado y oportunidades de resolución.

1. Presentación de la Queja

Cualquier persona o grupo puede presentar una queja por escrito con el Coordinador de Título VI de WAMPO. La dirección y datos de contacto son:

Wichita Area Metropolitan Planning Organization

Title VI Coordinator
271 W. 3rd Street, Suite 208
Wichita, KS 67202

(316) 779-1313 (teléfono)

(316) 779-1311 (fax)

La queja debe ser presentada en 180 días a partir de la fecha en que ocurrió la presunta discriminación. Una copia del documento de queja puede ser obtenida del sitio web www.wampo.org o está disponible en copia impresa con el Coordinador del Título VI. Ayuda para cualquier persona que no puede leer o escribir inglés o que requiere una copia en formato alternativo debido a una discapacidad será proporcionada para la persona que lo solicite.

La queja debe ser lo más completa posible y debe cumplir los siguientes requisitos:

- a) La queja debe ser escrita y firmada por la demandante(s).
- b) Incluya la fecha del presunto acto de discriminación.
- c) Presente una descripción detallada de los temas.
- d) Denuncias recibidas por fax o correo electrónico serán reconocidas y procesadas, una vez que se haya establecido la identidad(es) de la demandante(s) y la intención de seguir adelante con la denuncia.
- e) Denuncias recibidas por teléfono serán pasadas a escrito y presentadas a la demandante para confirmación o revisión antes de procesar. Una forma de queja será remitida a la demandante para completar, firmar y devolver para su procesamiento.

Demandantes tienen el derecho a quejarse directamente con la agencia federal apropiada.

Demandantes tienen 180 días para presentar su queja con la agencia federal apropiada.

2. Queja recibida

En menos de quince (15) días después de recibir una queja, el Coordinador de Título VI a) remitirá una copia de la queja al Departamento de Transporte de Kansas o la agencia federal apropiada y designada con relación a la queja, si es necesario y b) remitirá a la demandante reconocimiento escrito que la queja será investigada.

Para ser aceptada, una queja debe incluir datos básicos como raza, color de piel u origen nacional, y la denuncia debe incluir un programa o actividad de un beneficiario, sub-beneficiario, o consultor/contratista de ayuda federal.

Una queja puede ser denegada por las siguientes razones:

- a) La demandante pide retirar la queja.
- b) La demandante no responde a repetidas peticiones para información adicional necesaria para procesar la queja.
- c) La demandante no puede ser localizado después de varios intentos razonables.

Una vez que la queja sea aceptada, el Coordinador de Título VI la pondrá en la base de datos identificando lo siguiente: el nombre de la demandante, la base, el daño presunto, la raza, el color de piel, y el origen nacional de la demandante.

3. Referencia al Oficial de Investigación

El Coordinador de Título VI, en consulta con el Director de WAMPO designará a uno o más oficiales de investigación, para investigar la queja. El oficial de investigación tiene 45 días para finalizar la investigación a partir del día que recibió la queja y ofrecerá su recomendación con respeto al merito de la queja y, si es necesario, que acciones se tomarán para resolver la queja.

4. Resolución de la Queja

El oficial(es) de investigación pasará su recomendación al Director de WAMPO para revisión y aprobación. Si el Director está de acuerdo, emitirá la respuesta de la agencia a la demandante(s) y demandado(s), si es aplicable.

5. Petición para Reconsideración

Si la persona no está de acuerdo con la respuesta, puede pedir una reconsideración dentro de 15 días después de recibir la respuesta. Cualquier persona afectada podrá presentar información y/o documentación en escrito al Coordinador de Título VI en apoyo de su petición para reconsideración de la recomendación. Después de revisar la información y documentación adicional, el Coordinador

de Título VI y el Director de WAMPO tendrán diez (10) días para reafirmar o revertir la recomendación original y dar aviso a la demandante y al demandado. Si ninguna de las partes pide reconsideración, la recomendación se convierte en un final.

6. Resolución

Si la recomendación final o reconsideración apoya la acusación(es), el Coordinador de Título VI intentará negociar una resolución amistosa de los temas en disputa. Resoluciones formales en escritos requieren la revisión de un abogado de la agencia antes de la ejecución y requieren las firmas de las partes, el Coordinador de Título VI y el Director de WAMPO.

7. Presentación de la Queja al Departamento de Transporte del Estado de Kansas o a la Administración Federal de Tránsito.

La demandante también puede presentar una queja por escrito al estado o a la agencia federal según los requisitos de la agencia estatal o federal.

Nota: Quejas deben ser presentadas a las agencias federales en un periodo de 180 días después de que ocurrió la presunta discriminación. Acción rápida es necesaria para asegurar la revisión por las agencias estatales y federales, independientemente de la respuesta de WAMPO.

KDOT Office of Civil Rights Compliance
700 Southwest Harrison
3rd Floor West
Topeka, KS 66603

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
1200 New Jersey Ave., S.E.
East Building, 5th Floor - TCR
Washington, DC 20590

Federal Highway Administration
Office of Civil Rights
1200 New Jersey Ave., S.E.

8th Floor E81-314
Washington, DC 20590

8. Confidencialidad

A la medida de lo posible y permitido por la ley, se mantendrá confidencialidad durante el proceso de investigación formal e informal.

9. Archivos de Investigación

Registros se mantendrán según las reglas federales aplicables o, en su ausencia, las reglas estatales aplicables.

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WAMPO

Thủ tục Khiếu nại bị Phân biệt Đối xử theo Khoản VI của

Thủ tục và mẫu đơn này dành cho bất kỳ cá nhân nào cho rằng mình bị loại trừ khỏi việc tham gia hoặc bị từ chối quyền lợi, hay bị phân biệt đối xử do chủng tộc, màu da hay nguồn gốc quốc gia bởi Tổ chức Quy hoạch Đô thị Khu vực Wichita (WAMPO) liên quan tới bất kỳ chương trình hay hoạt động nào do WAMPO, người nhận hỗ trợ thứ cấp của WAMPO, hay tư vấn/nhà thầu của WAMPO thực hiện theo pháp luật, quy tắc, quy định về chống phân biệt đối xử, bao gồm nhưng không giới hạn bởi, Điều VI của Luật Quyền dân sự 1964, Lệnh Hành pháp 12898, “Hành động của Liên bang nhằm xử lý các vấn đề về tư pháp môi trường trong cộng đồng thiểu số và cộng đồng có thu nhập thấp,” hay Sắc lệnh Hành pháp 13166, “Tăng cường tiếp cận dịch vụ cho những người có trình độ tiếng Anh hạn chế.” Thủ tục khiếu nại này áp dụng cho các vấn đề có liên quan tới Khoản VI, EJ, hay LEP.

Thủ tục này không loại bỏ quyền của người khiếu nại được đệ trình đơn khiếu nại chính thức với cơ quan tiểu bang hoặc liên bang khác hay tìm luật sư riêng để khiếu nại cáo buộc việc bị phân biệt đối xử. Thủ tục này không gia hạn thời gian để tìm giải pháp, hay cũng không phải là một bước cần thiết để tìm kiếm giải pháp khắc phục khác đi. Thủ tục này là một phần của quy trình hành chính không đưa ra giải pháp khắc phục bao gồm tiền phạt bổ sung hay tiền bồi thường cho người khiếu nại. Mọi nỗ lực được đưa ra nhằm sớm giải quyết đơn khiếu nại. Lựa chọn các cuộc họp hòa giải không chính thức giữa các bên bị ảnh hưởng và Điều phối viên Khoản VI có thể được sử dụng để giải quyết vào bất kỳ giai đoạn nào của quy trình. Điều phối viên Khoản VI sẽ nỗ lực hết sức để tìm cách giải quyết đơn khiếu nại kịp thời. Các cuộc phỏng vấn ban đầu với người khiếu nại và bên bị, nếu có thể, sẽ cần thông tin liên quan tới hình thức giảm nhẹ được yêu cầu cụ thể và các cơ hội giải quyết.

1. Nộp đơn khiếu nại: Bất kỳ cá nhân hay nhóm nào đều có thể nộp đơn khiếu nại bằng văn bản cho Điều phối viên liên quan tới Khoản VI của WAMPO. Thông tin liên hệ và gửi thư như dưới đây:

Wichita Area Metropolitan Area Planning Organization (Tổ chức Quy hoạch Đô thị Khu vực Wichita)

Người nhận: Điều phối viên Khoản VI (Điều phối viên liên quan tới Khoản VI)

271 W. 3rd Street, Suite 208

Wichita, KS 67202

ĐT: (316) 779-1313, Fax: (316) 779-1311 hay E-Mail: wampo@wampo.org

Đơn khiếu nại phải được nộp trong vòng một trăm tám mươi (180) ngày lịch sau ngày được cho là xảy ra phân biệt đối xử. Đơn khiếu nại có thể tải về từ www.wampo.org hay bản cứng lấy từ Điều phối viên Khoản VI. Khi có yêu cầu, cá nhân không thể đọc hay viết tiếng Anh hay cá nhân yêu cầu mẫu đơn ở một định dạng khác do khuyết tật sẽ được hỗ trợ.

Đơn khiếu nại phải được điền nhiều nhất có thể và phải đáp ứng những yêu cầu sau:

- a. Khiếu nại bằng văn bản và được người khiếu nại ký.
- b. Có đề ngày tháng xảy ra hành vi được cho là phân biệt đối xử.
- c. Trình bày chi tiết về sự phân biệt đối xử.
- d. Cáo buộc nhận được qua fax hay e-mail sẽ được xác nhận và xử lý khi danh tính của người khiếu nại và mục đích khiếu nại được xác minh.
- e. Cáo buộc nhận được qua điện thoại sẽ được chuyển về hình thức bằng văn bản và gửi cho người khiếu nại để xác nhận hay sửa đổi trước khi xử lý. Đơn khiếu nại sẽ được gửi cho người khiếu nại để họ điền, ký, và chuyển trả cho WAMPO xử lý.

Người khiếu nại cũng có quyền khiếu nại trực tiếp cho cơ quan hữu quan cấp liên bang. Người khiếu nại có 180 ngày để nộp đơn khiếu nại lên cơ quan hữu quan cấp liên bang.

2. Nhận đơn

Trong vòng mười lăm (15) ngày sau khi nhận đơn, Điều phối viên Khoản VI sẽ a) gửi một bản sao đơn khiếu nại cho Sở giao thông Kansas, hay cơ quan hữu quan cấp liên bang được ủy quyền liên quan tới

khiếu nại, nếu cần và b) gửi một xác nhận bằng văn bản cho người khiếu nại thông báo rằng đơn đang được xem xét.

Để được chấp nhận, khiếu nại phải có liên quan đến chủng tộc, màu da, hay nguồn gốc quốc gia và cáo buộc phải có liên quan tới một chương trình hay hoạt động của một bên nhận hỗ trợ liên bang, bên nhận hỗ trợ liên bang thứ cấp, hay tư vấn/nhà thầu.

Khiếu nại có thể bị từ chối vì những lý do dưới đây:

- a. Người khiếu nại đề nghị rút đơn.
- b. Người khiếu nại không phản hồi những yêu cầu cung cấp thông tin bổ sung cần thiết cho việc xử lý đơn đã được đưa ra nhiều lần.
- c. Không xác định được người khiếu nại sau những nỗ lực hợp lý.

Khi đơn đã được chấp nhận, Điều phối viên Khoản VI sẽ nhập vào cơ sở dữ liệu để xác định những thông tin sau: tên người khiếu nại, lý do bị phân biệt đối xử, tổn hại, chủng tộc, màu da, và nguồn gốc quốc gia của người khiếu nại.

3. Chuyển cho Cán bộ Rà soát

Điều phối viên Khoản VI sau khi tham khảo ý kiến của Giám đốc WAMPO sẽ chỉ định một hay nhiều cán bộ rà soát để điều tra đơn. Cán bộ rà soát sẽ hoàn thành việc rà soát trong vòng 45 ngày sau khi WAMPO nhận được đơn và sẽ đề xuất về tính hợp lý của đơn và, nếu cần, các bước cần tiến hành để giải quyết đơn.

4. Quyết định liên quan tới khiếu nại

Cán bộ rà soát sẽ chuyển đề xuất lên Giám đốc WAMPO để xem xét và phê duyệt. Nếu Giám đốc đồng ý, Giám đốc sẽ đưa ra phản hồi của WAMPO cho Người khiếu nại và bất kì bị đơn nào, nếu có. (Bị đơn có thể là bất kì bên nhận hỗ trợ thứ cấp nào hay tư vấn/nhà thầu có tên trong đơn.)

5. Yêu cầu xem xét lại

Nếu người khiếu nại không đồng ý với phản hồi đó, người khiếu nại có thể yêu cầu xem xét lại bằng cách đệ trình yêu cầu trong vòng mười lăm (15) ngày sau khi nhận được phản hồi. Bất kỳ bên bị ảnh hưởng nào cũng có thể nộp thông tin và/hoặc tài liệu bằng văn bản cho Điều phối viên Khoản VI để hỗ trợ yêu cầu xem xét lại đề xuất. Sau khi xem xét thông tin và tài liệu bổ sung, Điều phối viên Khoản VI và Giám đốc WAMPO sẽ có mười (10) ngày để tái khẳng định hay thay đổi đề xuất ban đầu và đưa ra thông báo bằng văn bản cho người khiếu nại và bên bị. Nếu không bên nào có yêu cầu xem xét lại, đề xuất sẽ là đề xuất cuối cùng.

6. Giải quyết

Nếu đề xuất cuối cùng hay việc xem xét lại củng cố cho cáo buộc, Điều phối viên Khoản VI sẽ nỗ lực thương lượng cách giải quyết bằng hòa giải về vấn đề đang tranh cãi. Thỏa thuận giải quyết chính thức bằng văn bản sẽ phải được luật sư của WAMPO xem xét trước khi thi hành và sẽ cần có chữ ký của các bên, Điều phối viên Khoản VI, và Giám đốc WAMPO.

7. Nộp đơn khiếu nại lên Sở Giao thông tiểu bang Kansas hay Cục Giao thông vận tải Liên bang

Người khiếu nại cũng có thể đệ đơn khiếu nại bằng văn bản lên cơ quan hữu quan cấp tiểu bang hay liên bang theo yêu cầu của cơ quan tiểu bang hay liên bang.

LƯU Ý: Đơn khiếu nại phải được nộp lên các cơ quan liên bang không muộn hơn 180 ngày sau ngày được cho là xảy ra phân biệt đối xử. Hành động khẩn trương là cần thiết để đảm bảo cơ quan tiểu bang hay liên bang có thể xem xét, bất kể phản hồi của WAMPO.

KDOT Office of Civil Rights Compliance
700 Southwest Harrison
3rd Floor West
Topeka, KS 66603

Federal Transit Administration Office of Civil Rights (Văn phòng Quyền dân sự Cục Giao thông vận tải liên bang)

Nơi nhận: Title VI Program Coordinator (Điều phối viên Chương trình Điều VI)
1200 New Jersey Ave., S.E.,
East Building, 5th Floor - TCR
Washington, DC 20590

Federal Highway Administration (Cục Đường bộ liên bang)
Office of Civil Rights (Văn phòng Quyền dân sự)
1200 New Jersey Ave., S.E.
8th Floor E81-314
Washington, DC 20590

8. Bảo mật

Trong giới hạn khả thi và được pháp luật cho phép, phải duy trì bảo mật trong quá trình điều tra chính thức và không chính thức.

9. Hồ sơ điều tra

Hồ sơ phải được lưu theo đúng hướng dẫn hiện hành của liên bang, hay theo hướng dẫn hiện hành của tiểu bang trong trường hợp không có hướng dẫn của liên bang.

Appendix C: Steps to Assist LEP Population

Face-to-face Interaction

Step 1: Once you have identified that the individual needs assistance in a language other than English, use the language identification cards from the LEP.org to identify the language the individual needs assistance in. You might also use online resources like Google Translate to identify the language and fulfil simple requests and you can skip to step 7.

Step 2: Once the language has been identified do your best to let them know you will try to contact someone to assist them in the identified language.

Step 3: Reference Appendix E for contact information from someone in staff that can help interpret in that language.

Step 4: If no one is available to interpret, reach out to our independent translation service in Appendix D.

Step 5: Contact the number included in Appendix D and enter the unique organizational identifier code and wait for an interpreter to answer your call.

Step 6: Put the call on speaker and ask the LEP individual for their contact information and the best way to answer their questions.

Step 7: Document the information provided, requested, how long the interaction lasted, and the contact information of the LEP individual and save on our Communication folder (T:\Communication\Translation & Interpretation\LEP)

Step 8: Once the interaction is completed save a copy of the invoice provided by the translation service

Phone Call Interaction

Step 1: Once you have identified that the individual needs assistance in a language other than English, do your best to ask them to identify the language in which they feel more comfortable requesting information.

Step 2: Once the language has been identified do your best to let them know you will try to contact someone to assist them in the identified language.

Step 3: Reference Appendix E for contact information from someone in staff that can help interpret in that language.

Step 4: If no one is available to interpret, reach out to our independent translation service in Appendix D.

Step 5: Contact the number included in Appendix D and enter the unique organizational identifier code and wait for an interpreter to answer your call.

Step 6: Put the call on a three-way conversation call and ask the LEP individual for their contact information and the best way to answer their questions.

Step 7: Document the information provided, requested, how long the interaction lasted, and the contact information of the LEP individual and save on our Communication folder (T:\Communication\Translation & Interpretation\LEP)

Step 8: Once the interaction is completed save a copy of the invoice provided by the translation service

Written Document Translation/Large Print/Braille Request

Step 1: Contact our translation service and ask for an estimate.

Step 2: Contact Title VI coordinator for approval. Depending on resources available WAMPO will provide vital documents and will make them available through wampo.org.

Step 3: If the translation was approved let the requester know the time frame. WAMPO will make every effort to fulfill request, but if resources were not available let them know that because of resources availability we are unable to fulfill their request but they can access the material on our website and use online resources to view them in different languages ([Translate documents & websites - Computer - Google Translate Help](#)).

Step 4: Document the information provided, requested, how long the interaction lasted, and the contact information of the LEP individual and save on our Communication folder (T:\Communication\Translation & Interpretation\LEP)

Appendix D: Translation Service

DRAFT



HolaDoctor Rate Schedule for WAMPO

Written Translation Services

| Services Description: Translation from English – Core Languages | Per Source New Word Rate |
|---|--------------------------|
| TRANSLATION - SPANISH FOR THE US | \$0.10 |
| TRANSLATION FOR ASIAN LANGUAGES | \$0.165 |
| TRANSLATION TO OTHER LANGUAGES | \$0.19 |

- Translation- Memory Breakdown For 100% Match & Repetition - 33% less than the new word rate
- Rates for other languages are available upon request
- 15% Rush fee
- \$45 Minimum Fee

Oral Interpretation Services

| Interpreting Services Description | Rate |
|---|---------|
| On-site Interpreting/Consecutive – Spanish - per hour (2-hour minimum) | \$74.00 |
| On-site Interpreting/Consecutive – All other Languages - per hour (2-hour minimum) | \$85.00 |
| On-site Interpreting/Simultaneous – Spanish – per hour (2-hour minimum) | \$80.00 |
| On-site Interpreting/Simultaneous – All other Languages – per hour (2-hour minimum) | \$95.00 |
| American Sign Language – per hour (2-hour minimum) | \$95.00 |
| Over-the phone Interpreting (OPI) - Spanish – (No minimum required) - per minute | \$0.65 |
| Video Remote Interpreting/Consecutive – All Languages – per minute | \$0.95 |
| Video Remote Interpreting/Simultaneous - ALS – per hour (1 hour minimum) | \$80.00 |

Tel 888-Hola911 (888-465-2911) | Email translation@holadoctor.net | <https://holadoctor.net>

HolaDoctor Inc. – Confidential



- **OPI Available 24 hours a day, 7 days a week.** No additional fees: holidays, weekends or after-hours.
- Minimum In-person interpreting: 2-hour minimum per assignment, Rates will be prorated in 30-minute increments after the two-hour minimum
- Mileage fee: No minimum applies. However, the maximum mileage for each assignment is 150 miles.
- 2-hour cancellation fee applies if appointment is cancelled within 24 hours of appointment time.
- For simultaneous interpretation, 2 interpreters needed after two hours

Other Services

| Other Services Description | Rate |
|--|---------|
| Usability Testing / per hour | \$80.00 |
| Website QA / per hour | \$70.00 |
| DTP-Formatting / per hour | \$40.00 |
| Graphic Design / per hour | \$40.00 |
| Proofreading – only / per hour | \$55.00 |
| Editing – only / per hour | \$60.00 |
| Cultural Adaptation / per hour | \$75.00 |
| Medical Review / per hour | \$75.00 |
| Reading level adaptation / per hour | \$75.00 |
| Subtitling / per minute | \$20.00 |
| Voice Over/ per minute (a narrative voice) + Broadcast rights | \$35.00 |
| Dubbing/per minute (services are recorded by professional voice actors who mimic the expression, tone, and lip sync of the actor on screen, but in a different language) + Broadcast rights. | \$60.00 |
| Braille /per page + shipping | \$15.00 |

Tel 888-Hola911 (888-465-2911) | Email translation@holadoctor.net | <https://holadoctor.net>

HolaDoctor Inc. – Confidential

Glossary

| | |
|--|---|
| American Sign Language Interpretation (ASL) | The interpreter uses hand signs, facial expressions, and body postures to communicate, to facilitate communication between deaf individuals and those who are hearing. Interpreters interpret between two distinct languages— American Sign Language (ASL) and English. It can be provided in Two ways: simultaneously and consecutively. |
| Cultural Adaptation | It is the process of adjusting content to the intended audience by incorporating their cultural heritage, language, and ethnicity. It is about finding cultural equivalents (e.g. words, examples, pictures), so that information is accurate, but more relevant and understandable to the diverse cultural audience (CAMH, 2007). |
| Consecutive Interpreting | Consecutive Interpretation is done by the interpreter when the speaker finishes his/her speech or sentences. The interpreter then reproduces what the speaker has said for the audience. |
| DTP (Desktop Publishing) | It includes the formatting of the translated text to correspond to the customer’s page layout. Typically, this fee corresponds to design, images adaptation, recreation and layout. |
| Editing | It is a process intended to improve the quality of the translated documents to enhance its flow, structure and visual appearance. |
| Graphic Design | Includes adapting or modifying graphic images (such as website icons) to implement the translation of English content. |
| Medical Review | Includes having the customer’s files reviewed by a medical doctor directly in the target language to make sure translation of content is medically accurate. |
| Minimum Fee | Minimum charge collected for projects containing less than 300 words without DTP. |
| New Word | It is defined as a word never used in a phrase previously translated by HolaDoctor. |
| Project Management | It includes those tasks required to coordinate and manage a translation order on behalf of the client. |
| Proofreading | It is the process of correcting errors regarding grammar, spelling and punctuation. It implies a deep knowledge of the target language. |
| Reading Level Adaptation | Involves choosing simpler sentence structures and terminology to target a wider range of readers. Reading levels can only be lowered within certain parameters for liability reasons. |
| Repeat Word | It is defined as a word used in a phrase previously translated by HolaDoctor and where the phrase has a “match rate” of 85 percent or higher. The ratio of “repeat” to total words would be calculated when each Translation Order is completed. |

| | |
|--|---|
| Rush Fee | Charge collected when the translation job must be completed faster than the Standard Turnaround Times. |
| Simultaneous Interpreting | In simultaneous interpreting the interpreter analyzes and reproduce the speaker’s words in another language, all in real time. You can use it to enable people to listen to a speaker in real time, despite the listeners not understanding the language the speaker is using. It allows communication to flow and the speaker to deliver their words naturally, without having to keep stopping and starting while the interpreter catches up. |
| Video Remote Interpreting (VRI) | VRI connects multiple parties together without an interpreter physically present. VRI works by connecting an interpreter, who is equipped with a headset and video camera, with people who need assistance with communicating in various languages. |
| Braille | A writing system for the blind based on touch reading made up with raised dots representing the alphabet letters. It is read by moving the hand(s) from left to right along each line. |

Appendix E: Staff Contact Information

| Staff | Organization | Language | Proficiency Level | Email | Phone |
|---------------------|--------------|-------------|-------------------------------------|--|--------------|
| Dora Gallo | WAMPO | Spanish/ASL | Fluent in Spanish Knows some ASL | Dora.Gallo@wampo.org | 316-779-1315 |
| Marcela Quintanilla | WAMPO | Spanish | Fluent | Marcela.Quintanilla@wampo.org | 316-779-1321 |
| Christina Rieth | MAPD | Spanish | Fluent | CRieth@wichita.gov | 316-268-4392 |
| Nick Flanders | WAMPO | Spanish | Knows some Spanish | Nicholas.Flanders@wampo.org | 316-779-1318 |
| Emily Thon | WAMPO | ASL | Knows some ASL | Emily.Thon@wampo.org | 316-779-1313 |

Last Updated: 6/6/22



Agenda Item 4B: Update ITS Equipment Maps

Ashley Bryers, Transportation Planning Manager
Alicia Hunter, Senior Transportation Planner
Tom Hein, KDOT

Background:

Tom Hein is the WICHway Manager for the Kansas Department of Transportation's (KDOT's) Intelligent Transportation System (ITS). He will present on ITS and Transportation Systems Management and Operations (TSMO). ITS is the application of technology to communicate real-time traveler information to increase mobility and the safety of the transportation system. TSMO are strategies focused on operational improvements with the goal of getting the most performance out of the existing transportation facilities.

WICHway maintains a live online website to view the most current traffic events monitored through ITS technology. WICHway is the Intelligent Transportation System (ITS) for the highway network in Wichita, Kansas. It is owned and operated by KDOT in cooperation with many partners including Sedgwick County, City of Wichita, City of Derby, Kansas Highway Patrol, Kansas Turnpike Authority, Wichita Area Metropolitan Planning Organization, and Federal Highway Administration.

www.WICHway.org

With support from KDOT, WAMPO staff have created ITS equipment maps. These maps highlight the location of ITS equipment such as cameras and dynamic messaging signs. WAMPO will utilize these maps to visually communicate and inform the public about ITS equipment in the WAMPO region.

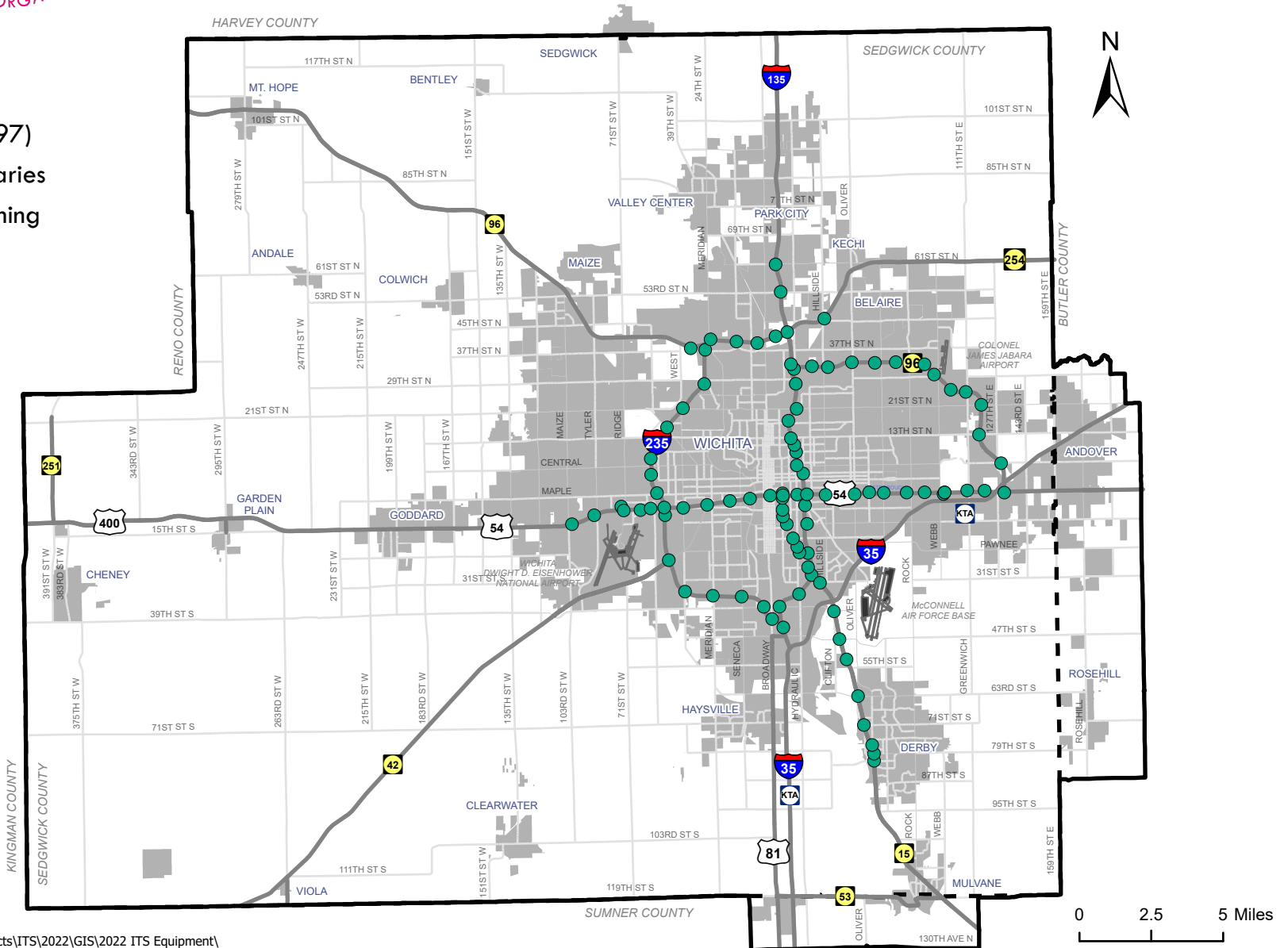
Attachment:

- ITS Equipment Maps



Intelligent Transportation System (ITS) Cameras

- ITS Cameras (97)
- ▬ County Boundaries
- ▭ WAMPO Planning Boundary

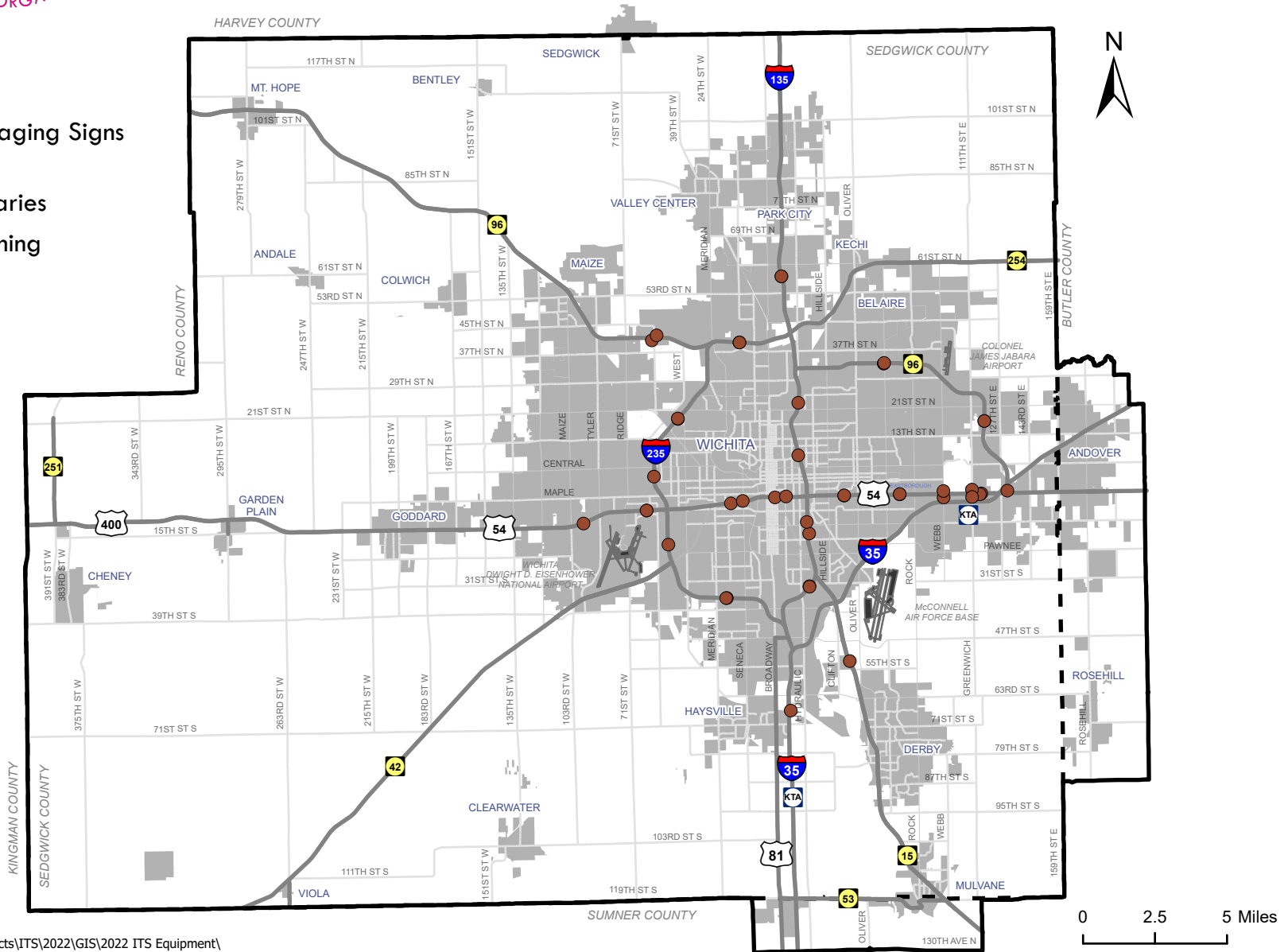


Source: WICHway
 Produced by: WAMPO
 Date Exported: 6/20/2022
 Folder: T:\Plans & Projects\Special Projects\ITS\2022\GIS\2022 ITS Equipment\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.



Intelligent Transportation System (ITS) Dynamic Messaging Signs (DMS)

- Dynamic Messaging Signs (42)
- ▬▬▬ County Boundaries
- ▭ WAMPO Planning Boundary





Source: WICHway
 Produced by: WAMPO
 Date Exported: 6/20/2022
 Folder: T:\Plans & Projects\Special Projects\ITS\2022\GIS\2022 ITS Equipment\
 The information shown on this map is compiled from various sources made available to us which we believe to be reliable.



WAMPO-REGION POPULATION TRENDS, 1900-2020

| Population | 1900 | 1910 | 1920 | 1930 | 1940 | 1950 | 1960 | 1970 | 1980 | 1990 | 2000 | 2010 | 2020 |
|------------------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Wichita | 24,671 | 52,450 | 72,217 | 111,110 | 114,966 | 168,279 | 254,698 | 276,554 | 279,272 | 304,011 | 344,284 | 382,368 | 397,532 |
| Derby | - | 235 | 247 | 294 | 256 | 432 | 6,458 | 7,947 | 9,786 | 14,699 | 17,807 | 22,158 | 25,625 |
| Andover | - | - | - | - | - | - | 186 | 1,880 | 2,801 | 4,047 | 6,698 | 11,791 | 14,892 |
| Haysville | - | - | - | - | - | - | 5,836 | 6,483 | 8,006 | 8,364 | 8,502 | 10,826 | 11,262 |
| Park City | - | - | - | - | - | - | 2,687 | 2,529 | 3,778 | 5,050 | 5,814 | 7,297 | 8,333 |
| Bel Aire | - | - | - | - | - | - | - | - | - | 3,695 | 5,836 | 6,769 | 8,262 |
| Valley Center | 343 | 381 | 486 | 896 | 700 | 354 | 2,570 | 2,551 | 3,300 | 3,624 | 4,883 | 6,822 | 7,340 |
| Mulvane | 667 | 1,084 | 1,239 | 1,042 | 940 | 1,387 | 2,981 | 3,185 | 4,254 | 4,674 | 5,155 | 6,111 | 6,286 |
| Maize | - | - | 189 | 229 | 198 | 266 | 623 | 785 | 1,294 | 1,520 | 1,868 | 3,420 | 5,735 |
| Goddard | 225 | 225 | 255 | 255 | 248 | 274 | 533 | 955 | 1,427 | 1,804 | 2,037 | 4,344 | 5,084 |
| Rose Hill | - | - | - | - | - | - | 273 | 387 | 1,557 | 2,399 | 3,432 | 3,931 | 4,185 |
| Clearwater | 368 | 569 | 647 | 569 | 591 | 547 | 1,073 | 1,435 | 1,684 | 1,875 | 2,178 | 2,481 | 2,653 |
| Kechi | - | - | - | - | - | - | 245 | 229 | 288 | 517 | 1,038 | 1,909 | 2,217 |
| Cheney | 429 | 734 | 636 | 569 | 714 | 777 | 1,101 | 1,160 | 1,404 | 1,560 | 1,783 | 2,094 | 2,181 |
| Colwich | 225 | 258 | 262 | 260 | 284 | 339 | 703 | 379 | 935 | 1,091 | 1,229 | 1,327 | 1,455 |
| Garden Plain | - | 296 | 361 | 336 | 323 | 323 | 560 | 578 | 775 | 731 | 797 | 849 | 948 |
| Andale | - | 237 | 259 | 255 | 289 | 316 | 432 | 500 | 538 | 566 | 766 | 928 | 941 |
| Mount Hope | 327 | 519 | 513 | 466 | 442 | 473 | 539 | 565 | 791 | 805 | 330 | 813 | 806 |
| Eastborough | - | - | - | - | 312 | 708 | 1,001 | 1,141 | 354 | 896 | 326 | 773 | 756 |
| Bentley | - | - | - | - | - | - | 204 | 260 | 311 | 360 | 368 | 530 | 560 |
| Sedgwick** | 85 | 86 | 100 | 114 | 101 | 100 | 150 | 149 | 202 | 197 | 211 | 192 | 194 |
| Viola | - | 156 | 173 | 159 | 131 | 132 | 203 | 193 | 199 | 185 | 211 | 130 | 115 |
| Sedgwick County* | 16,826 | 16,076 | 14,890 | 19,778 | 22,998 | 47,252 | 61,213 | 43,035 | 48,259 | 48,345 | 47,447 | 37,214 | 36,474 |
| Butler County* | 1,316 | 2,184 | 2,755 | 4,073 | 4,281 | 6,641 | 9,795 | 8,210 | 6,592 | 5,613 | 3,399 | 2,666 | 2,344 |
| Sumner County* | 107 | 183 | 256 | 531 | 589 | 927 | 1,268 | 1,269 | 1,147 | 1,265 | 1,436 | 1,233 | 1,050 |
| WAMPO Region | 45,589 | 75,673 | 95,485 | 141,136 | 148,363 | 230,127 | 355,332 | 363,059 | 379,454 | 417,893 | 468,835 | 518,976 | 547,230 |

*Unincorporated portion inside of 2021 WAMPO boundary **Portion of city inside of 2021 WAMPO Boundary

 Last Census year before incorporation El Paso
 City

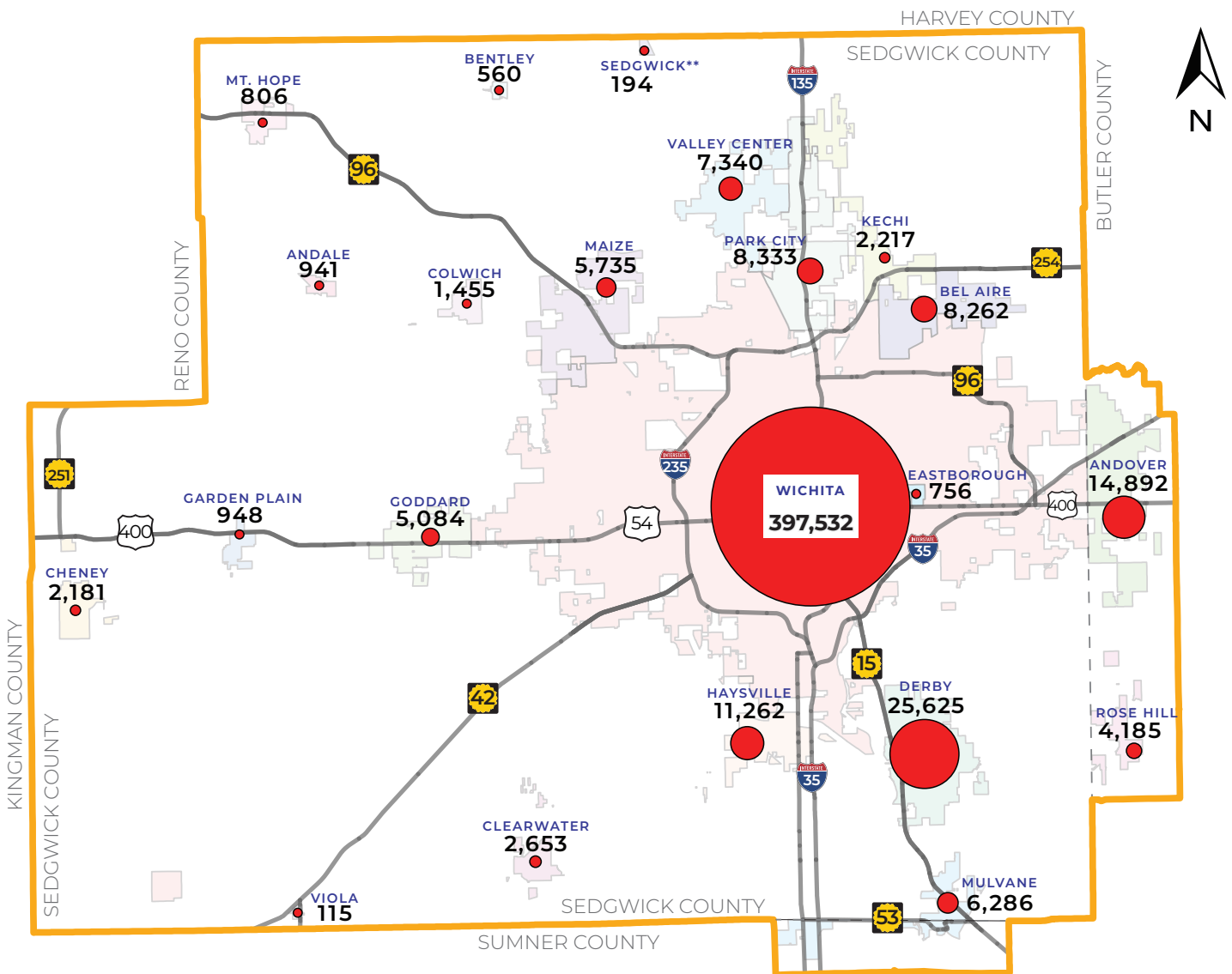
Populations of Entire Counties

| Population | 1900 | 1910 | 1920 | 1930 | 1940 | 1950 | 1960 | 1970 | 1980 | 1990 | 2000 | 2010 | 2020 |
|-----------------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Sedgwick County | 44,037 | 73,095 | 92,234 | 136,330 | 143,311 | 222,290 | 343,231 | 350,694 | 366,531 | 403,662 | 452,869 | 498,365 | 523,824 |
| Butler County | 23,363 | 23,059 | 43,842 | 35,904 | 32,013 | 31,001 | 38,395 | 38,658 | 44,782 | 50,580 | 59,482 | 65,880 | 67,380 |
| Sumner County | 20,812 | 30,271 | 25,631 | 30,654 | 29,213 | 23,646 | 25,316 | 23,553 | 24,928 | 25,841 | 25,946 | 24,132 | 22,382 |

Source: 1900-2020 US Decennial Censuses



WAMPO REGION 2020 POPULATION



WAMPO Region Total Population: 547,230

Unincorporated Population: 39,868

**Portion of population within WAMPO boundary



WAMPO Transportation Acronym Glossary

| Terms | Definition | Terms | Definition |
|---------------|--|---------------|--|
| AACT | Annual Average Daily Traffic | MPO | Metropolitan Planning Organization |
| AASHTO | American Association of State Highway and Transportation Officials | MSA | Metropolitan Statistical Area |
| ADA | Americans with Disabilities Act | MTP | Metropolitan Transportation Plan (same as LRTP) |
| ALOP | Annual List of Obligated Projects | NAAQS | National Ambient Air Quality Standards |
| AMPO | Association of Metropolitan Planning Organizations | NEPA | National Environmental Policy Act |
| APA | American Planning Association | NHS | National Highway System |
| ASCE | American Society of Civil Engineers | NHTSA | National Highway Traffic Safety Administration |
| ATC | Active Transportation Committee | PE | Preliminary Engineering |
| CMAQ | Congestion Mitigation and Air Quality | PM | Performance Measure |
| CMP | Congestion Management Process | PPP | Public Participation Plan |
| CPG | Consolidated Planning Grant | PSC | Project Selection Committee |
| CRRSAA | Coronavirus Response and Relief Supplemental Appropriations Act | REAP | Regional Economic Area Partnership |
| CUFC | Critical Urban Freight Corridor | RFP | Request for Proposals |
| DBE | Disadvantaged Business Enterprise | ROW | Right of Way |
| DOT | Department of Transportation | RPSP | Regional Pathways System Plan |
| EIS | Environmental Impact Statement | SCAC | Sedgwick County Association of Cities |
| EJ | Environmental Justice | SOV | Single Occupancy Vehicle |
| EPA | Environmental Protection Agency | SRTS | Safe Routes to School |
| FC | Functional Classification | STBG | Surface Transportation Block Grant (previously Surface Transportation Program - "STP") |
| FFY | Federal Fiscal Year (October 01 - September 31) | STIP | Statewide Transportation Improvement Program |
| FHWA | Federal Highway Administration | TA | Transportation Alternatives |
| FTA | Federal Transit Administration | TAB | Transit Advisory Board |
| GIS | Geographic Information System | TAC | Technical Advisory Committee |
| HIP | Highway Infrastructure Program | TAM | Transit Asset Management |
| HOV | High Occupancy Vehicle | TAZ | Traffic Analysis Zone |
| HSIP | Highway Safety Improvement Program | TDM | Travel Demand Model |
| IKE | Kansas Eisenhower Legacy Program (KDOT Program) | TIP | Transportation Improvement Program |
| ITE | Institute of Transportation Engineers | TMA | Transportation Management Area |
| ITS | Intelligent Transportation System | TPB | Transportation Policy Body |
| KDOT | Kansas Department of Transportation | TRB | Transportation Research Board |
| LEP | Limited English Proficiency | UAB | Urbanized Area Boundary |
| LOS | Level of Service | UPWP | Unified Planning Work Program |
| LRTP | Long Range Transportation Plan (same as MTP) | VMT | Vehicle Miles Traveled |
| MAPC | Wichita-Sedgwick County Metropolitan Area Planning Commission | WAMPO | Wichita Area Metropolitan Planning Organization |
| MAPD | Wichita-Sedgwick County Metropolitan Area Planning Department | WSCAAB | Wichita-Sedgwick County Access Advisory Board |
| MPA | Metropolitan Planning Area | | |

2022 TPB Representatives and Contact Information

| VOTING MEMBERS & ALTERNATES | REPRESENTATIVES | REPRESENTATIVES | REPRESENTATIVES |
|--|--|-------------------------------|----------------------------|
| City of Andover | *Troy Tabor, alt. Jennifer McCausland | ttabor@andoverks.com | jmccausland@andoverks.com |
| City of Bel Aire | Jim Benage, alt. Anne Stephens | jbenage@belaireks.gov | astephens@belaireks.gov |
| Butler County | *Dan Woydziak, Ex Officio, Past Chair | dwoydziak@bucoks.com | |
| City of Clearwater | *Burt Ussery, TAC Chair , alt. Justin Shore | bussery@clearwaterks.org | jshore@clearwaterks.org |
| City of Derby | *Jack Hezlep, alt. Dan Squires | jhezlep@gmail.com | dansquires@derbyweb.com |
| City of Goddard | Hunter Larkin, alt. Micah Scoggan | larkin@goddardks.gov | mscoggan@goddardks.gov |
| City of Haysville | Russ Kessler alt. William Black | rkessler@haysville-ks.com | wblack@haysville-ks.com |
| Kansas Department of Transportation | Mike Moriarty, alt. Cory Davis | michael.moriarty@ks.gov | cory.davis@ks.gov |
| Kansas Department of Transportation | Brent Terstriep alt. Tom Hein | brent.terstriep@ks.gov | tom.hein@ks.gov |
| City of Kechi | Ashley Velaquez, alt. Kamme Sroufe | avelazquez@kechiks.gov | ksroufe@kechiks.gov |
| City of Maize | Pat Stivers, alt. Richard LaMunyon | pstivers@cityofmaize.org | rlamunyon@cityofmaize.org |
| City of Mulvane | Nancy Faber-Mottola, alt. Joel Pile | nmottola@mulvane.us | jpile@mulvane.us |
| City of Park City | Tom Jones, alt. Ben Saucedo | tjones@parkcityks.com | bsaucedo@parkcityks.com |
| City of Rose Hill | Gary Weaver, alt. Warren Porter | gweaver@cityofrosehill.com | wporter@cityofrosehill.com |
| Sedgwick County Association of Cities (SCAC) | Terry Somers, alt. Vacant | tsomers1@gmail.com | |
| Sedgwick County | *David Dennis, TPB Chair | david.dennis@sedgwick.gov | |
| Sedgwick County | Jim Howell, alt. Tom Stolz | jim.howell@sedgwick.gov | thomas.stolz@sedgwick.gov |
| Sedgwick County | Pete Meitzner, alt. Tim Kaufman | pete.meitzner@sedgwick.gov | tkaufman@sedgwick.gov |
| Sedgwick County | Sarah Lopez, alt. Tania Cole | sarah.lopez@sedgwick.gov | tania.cole@sedgwick.gov |
| City of Valley Center | Ronald Colbert, alt. Brent Clark | frdmeagl@aol.com | bclark@valleycenterks.org |
| City of Wichita | Maggie Ballard, alt. Vacant | MBallard@wichita.gov | |
| City of Wichita | Michael Hoheisel, alt. Robert Layton | MHHoheisel@wichita.gov | rlayton@wichita.gov |
| City of Wichita | Bryan Frye, alt. Brandon Johnson | bfrye@wichita.gov | bjohnson@wichita.gov |
| City of Wichita | *Becky Tuttle, TPB Vice Chair | btuttle@wichita.gov | |
| NON-VOTING MEMBERS & ALTERNATES | REPRESENTATIVES | REPRESENTATIVES | REPRESENTATIVES |
| Federal Highway Administration | Rick Backlund, alt. Cecelie Cochran | richard.backlund@dot.gov | cecelie.cochran@dot.gov |
| Federal Tranist Association | Eva Steinman, alt. Daniel Nguyen | eva.steinman@dot.gov | daniel.nguyen@dot.gov |
| KDOT | Matt Messina | Matthew.Messina@ks.gov | |
| KDOT | Allison Smith | allison.smith@ks.gov | |
| Sedgwick County - Public Works | Lynn Packer | Lynn.Packer@Sedgwick.Gov | |
| City of Wichita | Tia Raamot | traamot@wichita.gov | |
| WAMPO Representative | Chad Parasa | chad.parasa@wampo.org | |
| WAMPO Representative | Ashley Bryers | Ashley.Bryers@wampo.org | |
| WAMPO Representative | Nicholas Flanders | Nicholas.Flanders@wampo.org | |
| WAMPO Representative | Dora Gallo | Dora.Gallo@wampo.org | |
| WAMPO Representative | Mark Kruep | Mark.Kruep@wampo.org | |
| WAMPO Representative | Marcela Quintanilla | Marcela.Quintanilla@wampo.org | |
| WAMPO Representative | Alicia Hunter | alicia.hunter@wampo.org | |
| WAMPO Representative | Emily Thon | emily.thon@wampo.org | |
| WAMPO Representative | Cailyn Trevaskiss | cailyn.trevaskiss@wampo.org | |
| WAMPO Representative | Eldon Taskinen | eldon.taskinen@wampo.org | |

Quorum is 13 based on voting members

*denotes Executive Committee Members

Rev. 06/30/2022

2022 WAMPO Meeting Schedules



Meeting Location: 271 W. 3rd Street, Suite 203, Wichita, KS 67202 (Or Online)

| Transportation Policy Body | Technical Advisory Committee |
|--|---|
| <i>3:00 pm (unless otherwise stated)</i> | <i>10:00 am (unless otherwise stated)</i> |
| No January Meeting | January 24, 2022 |
| February 8, 2022 | February 28, 2022 |
| March 8, 2022 | March 28, 2022 |
| April 12, 2022 | April 25, 2022 |
| May 10, 2022 | May 23, 2022 |
| June 14, 2022 | June 27, 2022 |
| July 12, 2022 | July 25, 2022 |
| August 9, 2022 | No August Meeting |
| September 13, 2022 | September 26, 2022 |
| October 11, 2022 | October 24, 2022 |
| November 8, 2022 | November 28, 2022 |
| December 13, 2022 | No December Meeting |