



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, December 12, 2023, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202*

Meeting Duration: *89 minutes*

Voting Members in Attendance		
Becky Tuttle, <i>TPB Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> Nick Engle, <i>Derby</i> Bryan Frye, <i>Wichita</i> Jim Howell, <i>Sedgwick County</i> Russ Kessler, <i>Haysville</i>	Pete Meitzner, <i>Sedgwick County</i> Mike Moriarty, <i>KDOT</i> Terry Somers, <i>SCAC</i> Nick Squires, <i>KDOT</i> Burt Ussery, <i>Clearwater</i> Mike Warrington, <i>Andover</i> Dan Woydziak, <i>Butler County</i>	Alternates Rodney Eggleston, <i>Valley Center (voting)</i> Nick Gregory, <i>Maize (voting)</i> Warren Porter, <i>Rose Hill (voting)</i> Tom Stolz, <i>Sedgwick County (non-voting)</i>
Other Attendees		
Rick Backlund, <i>FHWA</i> Dylan Cossaart, <i>WAMPO</i> Hope Dale, <i>Sunflower Community Action</i> Srilekha Dodda, <i>WAMPO</i> Slade Engstrom, <i>TranSystems</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Erin Grushon, <i>Burgess & Niple</i> Evan Hathaway, <i>Hite, Fanning & Honeyman LLP</i>	Tom Hein, <i>KDOT</i> Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Dani Lasher, <i>WAMPO</i> Brett Letkowski, <i>TranSystems</i> Mike Malone, <i>JEO</i> Peter Mohr, <i>WAMPO</i> Lynn Packer, <i>Sedgwick County</i> Chad Parasa, <i>WAMPO</i> Marcela Quintanilla, <i>WAMPO</i> Paul Ricotta, <i>Caliper</i>	Kelly Rundell, <i>Hite, Fanning & Honeyman LLP</i> Kendra Schenk, <i>Burgess & Niple</i> Paul Schiffelbein, <i>MAPD</i> Brad Shores, <i>JEO</i> Allison Smith, <i>KDOT</i> Emma Smith, <i>WAMPO</i> Bill Troe, <i>SRF</i> Katy Unruh, <i>Rose Hill</i> James Wagner, <i>Wichita</i>

1. Chair Becky Tuttle called the meeting to order at 3:02 PM.

2. Regular Business

A. Approval of December 12, 2023, Agenda

Discussion:

Chair Tuttle announced that the order of the agenda may change because one of the presenters for the Comprehensive Safety Action Plan was not able to be there until 3:30 PM, but that the agenda content would not change.

Chad Parasa gave an overview of each agenda item and welcomed the newest Transportation Policy Body designated alternate, Nick Gregory, City Manager for the City of Maize.

Action: Approve the December 12, 2023, agenda, as proposed. (15-0)¹

Motion: Rodney Eggleston

Second: Jim Benage

B. Approval of November 14, 2023, Meeting Minutes

Discussion: None

Action: Approve the November 14, 2023, meeting minutes, as proposed. (15-0)

Motion: Jim Benage

Second: Rodney Eggleston

C. Director's Report

i. MTP/TIP Call for Projects 9/15/23 – 1/5/24

Mr. Parasa, WAMPO, stated that the combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP) opened September 15, 2023, and will run through January 5, 2024. The application form, cost-estimation model, and recording of the November 8, 2023, Call for Projects Workshop can be found at either www.wampo.org/transportation-improvement-program or www.wampo.org/mtp2050.

ii. TIP Amendment 6 Call for Changes

Mr. Parasa discussed the amendment schedule for the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2023-2026 (October 1, 2022, through September 30, 2026). The Call for Changes period for regularly scheduled TIP Amendment 6 is December 4, 2023, through December 15, 2023. The timeline for TIP Amendment 6 includes a Public Comment Period (1/6/24 - 1/21/24), TAC Recommendation (1/22/24), TPB Approval, (2/13/24), and KDOT STIP Amendment (3/7/24). The FFY 2023-2026 TIP and amendment schedule can be viewed at <https://www.wampo.org/transportation-improvement-program>.

iii. Urban Area Boundary Update

Mr. Parasa thanked members for their cooperation in the approval of the Urban Area Boundary (UAB) at the previous meeting. WAMPO staff are revisiting the UAB and coordinating with KDOT, the Federal Highway Administration (FHWA), and member jurisdictions to reevaluate the areas that should be included. A progress update will be

¹ Two (2) voting TPB members did not arrive until after the votes to approve the December 2023 agenda and November 2023 minutes. WAMPO's meeting minutes are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

given at the next meeting on January 9, 2024. The revised UAB will tentatively be presented to the TAC for a recommendation on January 22, 2024, and considered for approval by the TPB on February 13, 2024.

iv. Safe Routes to School (SRTS) Planning Update

Dani Lasher, WAMPO, shared that staff plan to send out a new SRTS Notice of Funding Opportunity in January 2024 that will include all jurisdictions and schools in the WAMPO area, providing another chance to apply for planning assistance. As they did in the first round, jurisdictions and schools will apply jointly. WAMPO staff are currently collecting contact information for all schools/school districts in the region; school contacts can be shared with danielle.lasher@wampo.org.

Discussion:

Mr. Parasa further emphasized how WAMPO is working to build connections with school districts in the region and announced that WAMPO was awarded a planning and demonstration grant of \$940,000 of Safe Streets and Roads for All (SS4A) funding. Chair Tuttle noted how exciting it is that WAMPO was awarded the demonstration grant.

v. Method Productions Video Creation Services Update

Ms. Lasher explained that, based on feedback from KDOT, WAMPO has decided not to extend the contract with Method Productions for video-creation services. Staff are working with Method Productions to finalize the videos from the 2023 contract and expect to receive them by the end of the year. The completed videos will be shared on the WAMPO website and social media once available.

Discussion:

Jim Benage asked if WAMPO was considering revisiting the contract for extension. Mr. Parasa shared that, following discussions with KDOT, WAMPO staff decided that the videos committed from the 2023 contract are sufficient for the time being.

vi. MTP 2050 Public Engagement Phase 2

Ms. Lasher shared that the second round of public engagement for Metropolitan Transportation Plan 2050 (MTP 2050) began on December 1, 2023, and will continue through February 29, 2024. This round of engagement will build upon and clarify data gathered in the first round with a new survey. So far, WAMPO staff have attended the First Friday Pop-Up Market at Revolutsia (12/1/2023), HoliDAZE! Pop Up Market (12/3/2023), and the Maize Whoville Vendor Market (12/3/2023). The survey can be found online at www.wampo.org/mtp2050 and will be available through January 31, 2024. Ms. Lasher

requested to be emailed at danielle.lasher@wampo.org with information about any upcoming events that WAMPO might be able to table at.

The next event WAMPO will attend is the Hoppy Handmade Holiday Pop-Up Market at Norton’s Brewing Company on Sunday, December 17, from 11:00 AM to 4:00 PM.

D. Consent Agenda

Chair Tuttle introduced two consent agenda items: the 2024 Transportation Policy Body (TPB) and Technical Advisory Committee (TAC) meeting dates (below) and the K-15 Corridor Study Agreement.

2024 WAMPO MEETING SCHEDULE

Meeting Location: ZOOM or 271 W 3rd St, Room 203, Wichita, KS 67202

Transportation Policy Body	Technical Advisory Committee
<i>3:00 PM unless otherwise stated</i>	<i>10:00 AM unless otherwise stated</i>
JANUARY 9	JANUARY 22
FEBRUARY 13	FEBRUARY 26
MARCH 12	MARCH 25
APRIL 9	APRIL 22
MAY 14	MAY 20
JUNE 11	JUNE 24
JULY 9	JULY 22
AUGUST 13	AUGUST 26
SEPTEMBER 10	SEPTEMBER 23
OCTOBER 8	OCTOBER 28
NOVEMBER 12	NOVEMBER 25
DECEMBER 10	NO TAC MEETING

K-15 Corridor Study Agreement - <https://bit.ly/K-15-Corridor-Study-Agreement>

Discussion:

Jim Benage noted that an old railroad route runs along the K-15 Corridor and hoped Amtrak would be kept in mind during the study.

Action: Approve all Consent Agenda Items, as presented. (17-0)

Motion: Jim Benage

Second: Russ Kessler

3. Public Comments

There were no public comments.

Chair Tuttle took the open-forum opportunity to share that this will be the last Transportation Policy Body meeting for Tom Hein, KDOT, due to his retirement, and thanked him for his service to the state of Kansas and commitment to WAMPO.

5. Discussion/Updates²

B. Regional Transit Implementation Plan

Bill Troe, SRF, shared that WAMPO is collaborating with SRF Consulting Group, Nelson\Nygaard Consulting Associates, and Shockey Consulting Services to develop a Regional Transit Implementation Plan, building on the 2018 Wichita Area Transit Feasibility Study. There are a range of concepts that are key elements of the plan, including service options, agency organization and interaction, and coordination considerations. The plan's deliverables include, among other things, a History of Transit, Feasibility and Future Conditions Reports, Steps to Establishing a Regional Transit Authority, and an Implementation Plan. The public engagement phase of the plan is being done in conjunction with WAMPO's second phase of public engagement for MTP 2050. The completed plan is scheduled to be brought to the Technical Advisory Committee for a recommendation in September 2024 and presented to the Transportation Policy Body for approval in October 2024.

Connecting Communities: Wichita Area Transit Feasibility Study (2018) – https://bit.ly/WAMPO_TransitFeasibility2018

Discussion:

Nick Gregory asked if the transit survey considers where residents are from and gets down to the level of knowing what the transit needs are in each individual community. Mr. Troe shared that because WAMPO had recently distributed surveys that included questions about transit, it was deemed at the beginning of the study that the creation of a secondary survey could lead to public confusion. Information for the study is being taken from the data collected as part of the Metropolitan Transportation Plan 2050 (MTP 2050) survey. There are other forms of research being conducted, including a dot activity at tabling events, reaching out to existing transit providers, and input gathered from the steering committee, which is made up of representatives from various communities in the region.

Bryan Frye asked if the establishment of a regional transit authority was predetermined. Mr. Troe replied that it is not predetermined; they will merely evaluate the feasibility of and support for a regional transit authority. Chair Tuttle shared that the Wichita City Council recently had someone on the public agenda that talked about transit and the need for more transit, especially for second and third-shift workers at Spirit and Textron.

² Discussion/Update item 5B, Regional Transit Implementation Plan, was moved up in the agenda because one of the presenters of the Comprehensive Safety Action Plan (CSAP) was not able to join the meeting until after 3:30 PM.

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4. Action

A. Comprehensive Safety Action Plan (CSAP)

Erin Grushon, Burgess & Niple, gave an in-depth presentation on the Comprehensive Safety Action Plan (CSAP), which is meant to promote the safety of all users of the transportation system and aims to reduce and eliminate serious injury and fatal crashes. The WAMPO CSAP was developed through a ten-month collaborative process with project consultants Burgess & Niple (B&N), TranSystems, and Vireo. Upon approval of the CSAP by the Transportation Policy Body, the WAMPO region will be eligible to apply for Federal Safe Streets and Roads for All (SS4A) Implementation Grants. The CSAP background information presented included the plan vision, goals, and targets, an overview of the planning process, the public and stakeholder engagement efforts, a review of transportation safety data and trends, and a discussion of implementation and next steps.

Slade Engstrom, TranSystems, explained the data collected and the existing conditions that were revealed. A group of transportation safety professionals in the region came together to establish the Transportation Safety Technical Advisors (TSTA) committee, which offered guidance, made plan development recommendations, and identified three major areas of emphasis, based on the data: intersections of concern, vulnerable road users, and speed-related crashes. The primary contributing circumstance of the crashes was distracted driving.

Ms. Grushon provided insight into the CSAP implementation plan and 18 identified strategies, all of which include information about the desired outcomes, responsible parties, timeframes, and emphasis areas addressed. ICT Safe: A Regional Transportation Coalition will meet regularly to carry out updates to the document and plan implementation. Following plan adoption, the next steps include developing an application for an SS4A Implementation Grant.

Kendra Schenk, Burgess & Niple, provided information about the SS4A Planning & Demonstration grant that WAMPO was awarded the week prior. The main differences between an implementation grant and a planning & demonstration grant are that the implementation grant requires that the CSAP be approved, and the demonstration and planning grants are centered around additional studies and temporary improvements but nothing permanent (e.g., no concrete is poured). The grant amount is \$940,000, which will be used for multiple things from the CSAP, including pilot behavioral messaging campaigns related to the emphasis areas of speeding, intersection safety, and vulnerable road users, safety analyses of implemented countermeasures, addressing turning radii issues at intersections, testing a new alert system for law enforcement, and collaboration with the city of Andover for additional analysis. The award requires further agreements with the Federal Highway Administration and competitive solicitation for consultants among other things, depending on grant specifics and regulations.

Draft Comprehensive Safety Action Plan - <https://bit.ly/DraftCSAPPlan>
Safe Streets and Roads for All (SS4A) - <https://www.transportation.gov/grants/SS4A>
2023 SS4A Awards - <https://www.transportation.gov/grants/ss4a/2023-awards>
ICT Safe: A Regional Transportation Coalition - <https://www.wampo.org/ict-safe>

Discussion:

Chair Tuttle clarified that WAMPO will apply for an implementation grant in 2024 and asked if there was any idea what the implementation grant funding range may be and if there were some potential projects that would be included.

Ms. Schenk said that there are no requirements for the grant amount but that it is something that will have to be worked through, noting that the 20% local match is something to keep in mind for the application development process. The implementation grants are extremely competitive compared to the demonstration grants; only 37 of 230 applicants for implementation grants in 2023 received them. Ms. Schenk explained that projects chosen to be included in the application will need to be cohesive but impactful and have an equity component for WAMPO to have a competitive application and gave details about the types of projects that were awarded implementation grants this round.

Action: Approve the Comprehensive Safety Action Plan, as presented. (17-0)

Motion: Nick Squires

Second: Russ Kessler

5. Discussion/Updates

A. Travel Demand Model (TDM) Update

Mike Malone, JEO, shared that WAMPO maintains a Travel Demand Model (TDM) for the region. The TDM forecasts travel demand and predicts future performance of the transportation network. To aid in the development of Metropolitan Transportation Plan 2050 (MTP 2050), WAMPO is working with consulting firm JEO and subcontractor Caliper to update the TDM and train WAMPO staff on its numerous functions and features. The TDM is used on a regional scale and helps with the development of the long-range Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and the Congestion Management Process (CMP), which is used during metropolitan transportation planning for managing congestion with accurate, up-to-date information on system performance. Mr. Malone outlined the key tasks involved in the TDM update, the project schedule, and details about stakeholder engagement.

Paul Ricotta, Caliper, explained what goes into a Travel Demand Model update and gave details on the different software used, the factors taken into account, the different data sources, and the approaches that were implemented. Advanced techniques that were improved upon in the

update include the usability/accessibility of the interface, augmented household travel survey data, enhanced peak-period resolution, and linking Non-Home-Based (NHB) Trips and Home-Based (HB) trip ends. The model has undergone final calibrations for advanced calibration and WAMPO staff have been trained to use the completed model.

WAMPO Travel Demand Model webpage - <https://www.wampo.org/tdm>

WAMPO Travel Demand Model (TDM) Explanation Videos - <https://bit.ly/TDM-Explanation-Videos>

Discussion:

Mr. Frye asked if the traffic database discussed in the presentation was publicly accessible and interactive to be able to look at data from individual intersections. Mr. Parasa shared that WAMPO has a GIS database with corridor-level travel data counts that were compiled and that he will investigate whether there could be intersection-level data.

Chair Tuttle asked about the acronym LBS and Mr. Ricotta said that it stood for location-based services, which is a big-data approach that collects and aggregates cell phone data and similar technology.

Nick Gregory asked what database was used and if pedestrian traffic was also tracked. Mr. Ricotta said that there are several different sources but that this database was developed by Caliper, and that pedestrian traffic is not currently trackable.

C. Employment Sectors: Agriculture

Peter Mohr, WAMPO, noted how the WAMPO region is home to a diverse and vibrant economy. As part of WAMPO's mission to serve and inform its stakeholders, WAMPO staff, alongside the Greater Wichita Partnership and Wichita State University, have worked in collaboration with consultants at the Center for Economic Development and Business Research (CEDBR) to compile extensive research on seven major sectors that are essential to the local economy. These data play a vital role in transportation planning and the development of the Metropolitan Transportation Plan (MTP). As the third in a series of presentations, this report focused on WAMPO's agriculture sector, which includes food and grain processing.

WAMPO region Agriculture Report - <https://bit.ly/WAMPO-Agriculture-Report>

Discussion:

Chair Tuttle shared that the City of Wichita did a food desert study in 2013, as well as some subsequent studies, and found that less than 1% of the food consumed in Sedgwick County is locally grown.

6. Committee & Partnership Updates

Chair Tuttle announced that the executive committee recently met and that before the end of the year, Chad will complete WAMPO staff evaluations, and the executive committee will sit down to have Chad's annual evaluation. The next Executive Committee meeting will be at 11:00 AM on February 1, 2024, in the MAPD conference room of the Ronald Reagan Building (271 W 3rd St. N, Wichita, KS 67202). It is an open meeting; anyone is welcome to join.

Tom Hein, KDOT, said that the North Junction project will continue for at least two more years and that the East Kellogg project will come soon after that. K-96 improvements east of I-135 are in the planning stage right now, as well as smaller projects that come up every year in the spring.

Rick Backlund, FHWA, wished everyone happy holidays, complimented all the initiatives that are in progress, gave personnel updates, and shared his willingness to work with WAMPO on the Urban Area Boundary. More than 26,000 comments have been received on the FHWA's Manual on Uniform Traffic Control Devices (MUTCD) update and a new document is expected soon. The FHWA is working with the Federal Motor Carrier Safety Administration (FMCSA) to find innovative approaches to advance the issue of not having adequate truck parking for the rest/sleep requirements for safe driving. Regarding the recent SS4A grant award, Mr. Backlund reminded everyone that along with federal grants come federal requirements, noting the importance of reading the fine print and attending the webinars before applying for a given grant opportunity.

7. Other Business

Pete Meitzner gave an update on Amtrak, sharing that the proposed new route between Newton, KS and Oklahoma City, OK, through Wichita, KS, was awarded one of roughly 60 corridor IDs by the Federal Railroad Administration (FRA), chosen out of hundreds of projects that were submitted to the Corridor and Development Program. With the corridor ID, pending authorization and approval, each project receives a \$500,000 grant to finish and update its service development plan.

8. The meeting was adjourned at 4:31 PM.

The next regular meeting will be held on Tuesday, January 9, 2024, at 3:00 PM.