



# Meeting Minutes

## Technical Advisory Committee (TAC) Meeting Minutes

Monday, August 28, 2023, @ 10:00 AM

Hybrid Meeting: *Online & 271 W. 3rd St, Ste. 203, Wichita, KS 67202*

Meeting Duration: *94 minutes*

Voting Members in Attendance		
Russ Kessler, <i>TAC Chair</i> Raven Alexander, <i>Wichita Transit</i> Jack Brown, <i>Public Health</i> Brent Clark, <i>Freight Movement</i> Danielle Gabor, <i>SCAC</i> Jolene Graham, <i>Economist</i> Paul Gunzelman, <i>Wichita</i> Tom Hein, <i>KDOT</i>	Mary Hunt, <i>Urban Land Use Planning &amp; Development Trends</i> Gary Janzen, <i>Wichita</i> Shawn Mellies, <i>Wichita</i> Lynn Packer, <i>Sedgwick County</i> Lizeth Ortega, <i>Air Quality</i> Justin Shore, <i>SCAC</i> Allison Smith, <i>KDOT</i>	Dan Squires, <i>SCAC</i>  <b>Alternates</b> Mike Armour, <i>Wichita (non-voting)</i> Tonja Howard, <i>Wichita Transit (non-voting)</i> Emily Jensen, <i>CTD #9 (voting)</i>
Other Attendees		
Ashley Bryers, <i>WAMPO</i> Ronald Colbert, <i>Valley Center</i> Dylan Cossaart, <i>WAMPO</i> Susan DeCourcy, <i>NHTSA</i> Steve Degenhardt, <i>Wichita</i> Srilekha Dodda, <i>WAMPO</i> Nick Flanders, <i>WAMPO</i>	Dora Gallo, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Alex Lane, <i>Derby</i> Peter Mohr, <i>WAMPO</i> ThaiBinh Mursch, <i>MAPD</i> Daniel Nguyen, <i>FTA</i> Julian Pando, <i>WAMPO</i>	Chad Parasa, <i>WAMPO</i> Vanessa Spartan, <i>KDOT</i> Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i> Brad Waller, <i>Benesch</i> Rich Wood, <i>KSN News</i>

**1. Chair Russ Kessler called the meeting to order at 10:00 AM.**

**2. Regular Business**

**A. Approval of July 24, 2023, Agenda**

**Discussion:** None

**Action:** Approve August 28, 2023, agenda, as proposed (15-0).<sup>1</sup>

**Motion:** Chair Russ Kessler

**Second:** Dan Squires

**B. Approval of June 26, 2023, Meeting Minutes**

**Discussion:** None

<sup>1</sup> Two (2) voting TAC members did not arrive until after the votes to approve the August 2023 agenda and July 2023 minutes had occurred.

WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

**Action:** Approve July 26, 2023, meeting minutes, as proposed (15-0).

**Motion:** Chair Russ Kessler

**Second:** Jolene Graham

## C. Director's Report

### i. Safe routes to School Planning

Ashley Bryers provided an announcement on the Safe Routes to School (STRS) program. The SRTS program aims to make walking and biking to school safer for students in the United States. Established in 2005, under SAFETEA-LU, its goals are to promote safety, active transportation, and community engagement while reducing traffic congestion. WAMPO is actively planning and identifying stakeholders for successful program implementation, including infrastructure improvements, educational programs, and encouragement activities. The focus is on creating safer environments for students and promoting healthier lifestyles. On Friday, August 25, 2023, WAMPO staff sent an email to all member jurisdictions to clarify which ones are interested in being part of the process.

**Discussion:** Gary Janzen asked what WAMPO is looking for and what the planning effort will look like, including where the jurisdictions are with it, advance planning, and funding. Ms. Bryers explains that the schools and cities will work together to identify sidewalk gaps and create educational programs at the schools. It will also consist of working on the 6 Es: engineering, education, encouragement, evaluation, engagement, and equity. Once the jurisdiction has an SRTS plan, they can pursue SRTS TA funding to actually fill sidewalk gaps, make crosswalk improvements, and fund educational and encouragement programs. WAMPO is currently in the early stages of planning for what the SRTS effort will look like but needs to know who is interested in participating. Mr. Janzen asked if WAMPO has all the sidewalks mapped out; Ms. Bryers responded that WAMPO does have that available on its website. Brent Clark asked if this is a separate program from missing links. Ms. Bryers said she was unsure about the missing links program, but that SRTS funding comes from Transportation Alternatives funding WAMPO receives and comes down to how much the TPB will want to allocate for it.

### i. Electric Vehicle Plan Survey and Process

Dora Gallo provided an update about the Electric Vehicle (EV) plan. The plan will outline the first steps the region can take to encourage electric vehicle adoption and gather feedback about how to improve the EV charging station infrastructure. WAMPO is currently in the public engagement phase, which consists of collecting surveys about the plan. WAMPO has collected 560 surveys. The survey is available at [www.wampo.org/electric-vehicles](http://www.wampo.org/electric-vehicles) through August 31, 2023.

**ii. Bike/Ped Count Volunteers Needed**

Ms. Gallo requested volunteers to help with the annual Bicycle and Pedestrian (Bike/Ped) count. She also requested that the TAC members share information about the Bike/Ped count to help WAMPO recruit volunteers. Interested parties can sign up to register at <https://bit.ly/Bike-Ped-2023-Volunteer-Form>.

**iii. Notice of TIP Administrative Adjustments 3.15 & 3.16**

Peter Mohr reported that in mid-July 2023, KDOT staff informed WAMPO staff of an opportunity to add up to \$5,000,000 of federal funding to FFY2023 projects. On July 25, 2023, the Project Selection Committee (PSC) met to decide how to use these funds in the limited time available before the end of FFY2023. Due to the short timeframe, not many projects could absorb the available funds. The PSC selected three projects to recommend for additional FFY2023 funding and these recommendations were enacted by Administrative Adjustments 3.15 and 3.16.

**Discussion:** Mike Armour asked if the August 2, 2023, date of Administrative Adjustment 3.16 was too late for the funding to obligate in FFY2023. Mr. Mohr explained that it was not, as the FTA-transfer project in Administrative Adjustment 3.15 had to be adjusted and sent to KDOT earlier than the FHWA-funded projects in Administrative Adjustment 3.16.

**iv. FFY2023 TIP Projects Status Update**

Mr. Mohr and Nick Flanders provided an update on FFY2023 TIP Projects Status. The WAMPO TIP Policy includes a Reasonable Progress Policy, under which projects receiving WAMPO suballocated funding in the current FFY or that received it in a past FFY but are not completed are to have bimonthly progress reports to the TAC/TPB. This is the progress report to the TAC for August 2023.

**v. KDOT Cost Share Program Due 9/21/23**

Chad Parasa mentioned this item.

**vi. Cybersecurity Grant Program Due 10/6/23**

Mr. Parasa mentioned this item.

**vii. USDOT SMART Grants Due 10/10/23**

Mr. Parasa mentioned this item.

**viii. KDOT Local Consults – Wichita Metro – 10/18/23 9am-Noon at the WSU Hughes Metropolitan Complex**

Mr. Parasa mentioned this item.

### 3. Public Comments

There were no public comments.

### 4. Action

#### A. 2023 UPWP Amendment #3

Ms. Bryers explained that the TAC is asked to make a recommendation on proposed Amendment #3 to the 2023 Unified Planning Work Program (UPWP), which includes WAMPO's participation in the KDOT K-15 Corridor Management Plan, the City of Wichita's Reconnecting Communities Pilot grant for the 21st Street Corridor, addressing food-access concerns, and adjusting the anticipated expenditures and budget based on these efforts. The public comment period was August 9, 2023, through August 24, 2023. No comments have been received to date.

**Discussion:** None

**Action:** Recommend the TPB approve the 2023 UPWP amendment #3, as presented (17-0).

**Motion:** Chair Russ Kessler

**Second:** Gary Janzen

### 5. Discussion/Updates

#### A. MTP 2050 Survey Results

Ms. Bryers and Julian Pando gave an update on the first round of public engagement for Metropolitan Transportation Plan 2050 (MTP 2050), which ended on July 31, 2023, and included stakeholder meetings and a public survey. Data collected during this round of public engagement will help determine the vision, goals, and objectives of MTP 2050.

**Discussion:** Justin Shore asked if WAMPO broke down the results by age on all the results; WAMPO could provide that information. Gary Janzen asked if there was any clarification of what congestion was or was it all based on respondents' perceptions; WAMPO did not make those clarifications in the survey instructions. Mary Hunt asked how WAMPO did engagement with the Hispanic community; WAMPO staff looked for events they could attend and would welcomed to, and also talked to Empower. Alan Kailer commented that WAMPO did a great job in the public outreach efforts.

Chad Parasa commented that public engagement is part of the requirements for the long-range transportation plan. Chair Kessler appreciated WAMPO going to Haysville for National Night Out.

#### B. Coordinated Public Transit – Human Services Transportation Plan Survey Results

Ms. Bryers provided an update on the current process of updating the Coordinated Public Transit – Human Services Transportation Plan. As part of the plan development, WAMPO launched a public survey, available from June 16, 2023, through July 31, 2023. The survey was available in English, Spanish, and Vietnamese, both online and on paper. There was a total of 262 survey submissions, out of which 195 were on paper and 67 were completed online. Approximately 80-95 total staff hours were dedicated to promoting the public survey, including helping respondents fill it out. Survey findings were presented to the United Community Transit Coalition (UCTC) on August 17, 2023. Survey results were presented visually, using charts and/or frequency maps for each survey question.

CTP-HSTP Survey Results: <https://bit.ly/CPTHS-Draftv7>

**Discussion:** Mr. Parasa added that the regional transit implementation plan is in the process of development.

### C. Commuter Flows Report

Mr. Mohr gave an update on the 2023 Commuter Flows Report, which describes how commuters flow between the 22 different municipalities in the WAMPO region. This report is compiled by WAMPO staff annually and has been updated with the most recent employment data from the U.S. Census Bureau.

Commuter Flows Report 2023: <https://bit.ly/CommuterFlowsReport2023>

**Discussion:** Ms. Hunt asked if the information presented was only for employment. Mr. Mohr confirmed that the information only showed employment trends. Mr. Kailer asked if we are able to see where people travel other than to work. Mr. Mohr said to retrieve that information WAMPO staff could use the travel demand model (TDM).

### D. K-254 Corridor Report

Mr. Mohr, Mr. Parasa, and Dylan Cossaart gave an update that the Kansas Department of Transportation (KDOT) and the K-254 Corridor Development Association are developing a corridor management plan for K-254, between Wichita and El Dorado. For that corridor management plan, WAMPO staff developed a summary report of related data. The K-254 corridor extends from I-135 in Sedgwick County to eastern El Dorado in Butler County and represents a major thoroughfare for passengers and freight, both within and outside the WAMPO region. The

K-254 Corridor Development Association is made up of many key stakeholders in the K-254 corridor, including WAMPO.

**Discussion:** Brent Clark asked if the daily traffic data in the report include how many travel to the landfill in Butler County. Mr. Mohr responded that they do not.

Chair Kessler asked if WAMPO has data on the turnpike, since many people from El Dorado use it to come to Wichita. Mr. Mohr responded that WAMPO staff could compile some AADT data on that.

#### **E. Intelligent Transportation Systems ITS Plan Update Process and Steering Committee**

Mr. Mohr also updated that WAMPO is currently in the process of updating its Intelligent Transportation Systems (ITS) plan. ITS projects are funded through the highway trust fund and are required to conform to the National ITS Architecture and applicable standards. WAMPO staff is in the early stages of its ITS plan and is developing a steering committee and project timeline.

#### **F. Social Media Report**

Ms. Bryers updated that WAMPO has enhanced its digital marketing efforts to achieve specific public participation goals. WAMPO staff's aim is to ensure that the organization's digital marketing strategy aligns with WAMPO's public participation plan. Focusing on specific goals and objectives enhances WAMPO staff's ability to monitor key performance indicators and adapt the digital marketing strategy as needed. View the Digital Marketing Report for the last 90 days at <https://bit.ly/Qtr-Social-Media-Report>

#### **G. Safe System Approach: Safer Vehicle**

Vanessa Spartan, KDOT, and Susan DeCourcy, National Highway Traffic Safety Administration (NHTSA), presented on the Safe System Approach, specific actions completed, and overall vehicle-safety efforts at the NHTSA.

#### **6. Committee & Partnership Updates**

None.

#### **7. Other Business**

Ms. Bryers reported that the Wichita Bicycle Plan survey is open online: [www.wichitabikeplan.com](http://www.wichitabikeplan.com)

#### **8. Meeting adjourned at 11:34 AM**

**The next regular meeting will be held on Monday, September 25, 2023, at 10:00 AM.**