



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, November 14, 2023, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202*

Meeting Duration: *67 minutes*

Voting Members in Attendance		
Becky Tuttle, <i>TPB Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> David Dennis, <i>Sedgwick County</i> Nick Engle, <i>Derby</i> Jim Howell, <i>Sedgwick County</i> Russ Kessler, <i>Haysville</i>	Pete Meitzner, <i>Sedgwick County</i> Mike Moriarty, <i>KDOT</i> Nick Squires, <i>KDOT</i> Burt Ussery, <i>Clearwater</i> Mike Warrington, <i>Andover</i> Dan Woydziak, <i>Butler County</i>	Alternates Rodney Eggleston, <i>Valley Center (voting)</i> Warren Porter, <i>Rose Hill (voting)</i> Ben Saucedo, <i>Park City (voting)</i>
Other Attendees		
Jane Byrnes Hope Dale, <i>Sunflower Community Action</i> Srilekha Dodda, <i>WAMPO</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Erin Grushon, <i>Burgess & Niple</i> Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning & Honeyman LLP</i>	Jim Jonas, <i>Wichita</i> Markey Jonas, <i>WAMPO</i> Dani Lasher, <i>WAMPO</i> Brett Letkowski, <i>TranSystems</i> Peter Mohr, <i>WAMPO</i> Chad Parasa, <i>WAMPO</i> Elijah Pipersburg, <i>Wichita</i> Marcela Quintanilla, <i>WAMPO</i> Kelly Rundell, <i>Hite, Fanning & Honeyman LLP</i>	Paul Schifflbein, <i>MAPD</i> Daniel Schrant, <i>Sedgwick County</i> Allison Smith, <i>KDOT</i> Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i>

1. Chair Becky Tuttle called the meeting to order at 3:02 PM.

2. Regular Business

A. Approval of November 14, 2023, Agenda

Discussion: None

Action: Approve the November 14, 2023, agenda, as proposed. (13-0)¹

Motion: Dan Woydziak

Second: Burt Ussery

¹ Three (3) voting TPB members did not arrive until after the votes to approve the November 2023 agenda and October 2023 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

B. Approval of October 10, 2023, Meeting Minutes

Discussion: None

Action: Approve the October 10, 2023, meeting minutes, as proposed. (10-0)²

Motion: Dan Woydziak

Second: Russ Kessler

C. Director's Report

i. Innovation Presentations Summary Table

Chad Parasa, WAMPO, shared that the previous Innovation Presentations are available on YouTube.

Discussion:

Chair Tuttle commented that while TPB Chair, David Dennis recommended that there be a presentation from the community each month as a way for the TPB to get more information and facilitate networking. The Executive Committee would like to continue this and are open to suggestions for the theme of 2024 presentations.

ii. MTP/TIP Call for Projects 9/15/23 – 1/5/24

Mr. Parasa and Peter Mohr, WAMPO, stated that the combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP) opened September 15, 2023, and will run through January 5, 2024. The application form, cost-estimation model and recording of the November 8, 2023, Call for Projects Workshop can be found at either www.wampo.org/transportation-improvement-program or www.wampo.org/mtp2050.

iii. Automatic Bike/Ped Counters

Dora Gallo, WAMPO, explained that WAMPO has conducted manual bicycle and pedestrian counts for twelve years, facing challenges like volunteer shortages and adverse weather. WAMPO is exploring advanced technology solutions, including “big data” analytics and camera-based automatic-counting systems, to improve data accuracy. WAMPO staff plan to issue a Request for Proposals (RFP) for advanced, camera-based counting technology and select a vendor based on requirements for accuracy, data integration, and scalability.

² Three (3) voting TPB members abstained from the vote to approve the October 2023 minutes, but were present for the vote, so quorum was not lost.

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Discussion:

Chair Tuttle shared her excitement to hear that WAMPO is heading towards using technology for the counts.

Jim Benage asked if WAMPO intends on having the counters up and running year-round, expressing concern about Fourth Amendment surveillance issues. Ms. Gallo said that the logistics of when or where the counters would be in use will depend on the RFP submissions and that WAMPO will investigate the legal concerns. Chair Tuttle noted that Wichita City Council members have also discussed this and the question of how to capitalize on technology while making sure it is done in a safe way.

iv. Bimonthly TIP Projects Status Update

Mr. Mohr shared that the WAMPO Transportation Improvement Program (TIP) Policy includes a Reasonable Progress Policy, under which projects receiving WAMPO suballocated funding in the current Federal Fiscal Year (FFY) or that received it in a past FFY but are not completed are to have bimonthly progress reports to the Technical Advisory Committee and Transportation Policy Body. Mr. Parasa shared that the TIP project updates help to show the TAC and TPB what is happening in the region during the FFY and keep jurisdictions informed on the progress of projects.

WAMPO I.D.	Lead Agency	Project Title	FFY(s) in Which Programmed in TIP to Receive WAMPO-Suballocated Funds	WAMPO-Suballocated Funds Programmed in TIP in FFY2024 or Earlier	WAMPO-Suballocated Funding Program(s)	Funds Obligated	WAMPO-Suballocated Funds in TIP Not Obligated	From Project Sponsors			
								Anticipated Obligation Date	Anticipated Let Date	Progress Towards Using all Obligated Funds	Anticipated Project Completion Date
40-538	Haysville	Seneca & 63rd Street Bike Ped Pathway	2024	\$756,652.00	TA	\$0.00	\$756,652.00	December 2023	January 2024	N/A	Summer 2024
P-23-03	WAMPO	Safe Routes to School Planning Assistance	2024	\$200,000.00	TA	\$0.00	\$200,000.00	TBD	TBD	N/A	TBD
40-545	KDOT	WICHway Video Wall	2024	\$400,000.00	CMAQ	\$0.00	\$400,000.00	TBD	TBD	N/A	TBD
40-541	Derby	Nelson Drive Realignment	2024	\$6,799,131.00	STBG, CMAQ, TA	\$0.00	\$6,799,131.00	January 2024	April 2024	N/A	July 2025
INT-19-01	Kechi	Oliver and Kechi Rd. Intersection	2024	\$2,433,853.00	STBG, TA	\$0.00	\$2,433,853.00	June 2024	July 2024	N/A	Spring 2025
BP-23-02	Bel Aire	53rd Street, Oliver to Woodlawn Multi-Use Path	2024	\$292,242.00	CRP	\$0.00	\$292,242.00	TBD	TBD	N/A	TBD
T-23-02	Wichita	Multimodal Facility (MMF)	2024	\$1,000,000.00	CRP	\$0.00	\$1,000,000.00	TBD	TBD	N/A	TBD
R-19-17	Wichita	West St., I-235-MacArthur	2024	\$2,776,712.00	STBG, CMAQ, TA, TA-STBG	\$0.00	\$2,776,712.00	September 2024	October 2024	N/A	Fall 2025
R-19-16	Wichita	West St., Harry to Pawnee	2023	\$8,518,589.00	STBG, TA, TA-STBG	\$8,518,589.00	\$0.00	N/A	October 2023	No funds spent yet.	End of 2025
R-19-07	Valley Center	Meridian, from Ford (77th St. N.) to Seward (69th St. N.) and Main to 5th (85th St. N.)	2023	\$7,373,315.00	STBG, TA	\$7,373,315.00	\$0.00	N/A	October 2023	No funds spent yet.	June 2025
40-508	Sedgewick County	Zoo Boulevard Bridge over M.S. Mitch Mitchell Floodway	2023	\$2,195,582.00	HIP, STBG	\$2,195,582.00	\$0.00	N/A	N/A	Construction began September 11, 2023.	July 2024
40-509	Wichita Transit	Wichita Transit Network Redesign Plan	2023	\$262,135.00	STBG	\$262,135.00	\$0.00	N/A	N/A	August 2023.	April 2025
R-19-05	Andover	159th St. East, from US-54/400 to Central Ave.	2022	\$4,485,000.00	STBG	\$4,485,000.00	\$0.00	N/A	N/A	Construction started 1/9/2023.	December 2023
40-525	Wichita Transit	Wichita Bicycle Master Plan Update	2022	\$366,988.00	TA	\$366,988.00	\$0.00	N/A	N/A	March 2023.	September 2024
T-19-05	Wichita Transit	Wichita Transit Replacement Paratransit Vehicles	2021, 2022	\$1,493,472.00	STBG	\$1,493,472.00	\$0.00	N/A	N/A	October 2023.	December 2024
R-17-02	Bel Aire	Woodlawn: 45th St to 37th St. N	2021	\$5,579,150.00	HIP, STBG	\$5,579,150.00	\$0.00	N/A	N/A	94% paid out.	Awaiting information.
40-544	Sedgewick County Dept. of Aging	Sedgewick County Transportation Comprehensive Operations and Technology Feasibility Study and Implementation	2021	\$178,252.00	CMAQ	\$178,252.00	\$0.00	N/A	N/A	Contract pending Board of County Commissioners approval.	February 2024
R-19-09	Wichita	Pawnee, Webb to Greenwich	2021	\$3,593,000.00	STBG	\$2,509,033.64	\$1,083,966.36	N/A	N/A	\$2,420,919 of obligated funds spent so far. Complete except for landscape acceptance.	October 2023
R-17-01	Butler County	SW Butler Rd/SW 150th St Intersection	2020	\$5,600,000.00	HIP, STBG	\$4,169,813.61	\$1,430,186.39	N/A	N/A	Close to project finalization.	Summer 2023

v. SRTS Planning Assistance

Mr. Parasa shared that following advice from the Transportation Policy Body, WAMPO is exploring ways to include more schools in the region in Safe Routes to School (SRTS)

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planning. WAMPO staff, in coordination with member jurisdictions and KDOT, are researching how to best find additional funds for a more comprehensive SRTS planning effort.

D. Consent Agenda

i. Video Creation Services Contract – Extension to 2024

Dani Lasher, WAMPO, shared that the current contract for video creation services with Method Productions expires on December 31, 2023. WAMPO staff recommend extending the contract through December 31, 2024, with a dollar amount not to exceed \$49,374.99. Compared to the 2023 contract, there are a few small changes to the total number of videos to be produced, prices per hour, and the number of script-writing hours. The number of videos to be produced in 2025 will be negotiated prior to the start of that year, with a budget not exceeding \$50,000.

Method Productions Cost Comparison

2023	2024
10 Total Videos	13 Total Videos
\$125/hr production and pre-production costs	\$135/hr production and pre-production costs *all prices per hour increased
Two 2-minute videos	No 2-minute videos
One 1-minute video	Two 1-minute videos
Three 30-second videos	Four 30-second videos
Four 15-second videos	Seven 15-second videos
48 hours of script writing	42 hours of script writing
Total cost: \$49,604	Total cost: \$49,374

Video Creation Services Contract Extension – <https://bit.ly/Video-Creation-Services-2024-Contract-Extension>

Discussion:

Allison Smith, KDOT, asked when the contract had been shared with KDOT for review. Mr. Parasa said that WAMPO may not have sent it to KDOT for review.

Action: Table the vote for the 2024 Video Creation Services Contract Extension with Method Productions until the December 2023 TPB meeting. (14-0)³

Motion: Chair Tuttle

Second: Jim Benage

3. Public Comments

There were no public comments.

³ One (1) voting TPB members did not arrive until after the vote on the consent agenda and one (1) left the meeting before the vote on the consent agenda and returned to the meeting after the TPB Vice Chair election.

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4. Action

A. TPB Vice Chair Election

Chair Tuttle shared that Troy Tabor has stepped down as TPB Vice Chair and the TPB needs to elect a new Vice Chair who will serve until the Chair and Vice Chair elections in February 2024.

Discussion:

David Dennis nominated Dan Woydziak, who accepted the nomination.

Following the vote, Chair Tuttle congratulated Mr. Woydziak, thanking him for his willingness to serve, and commented that the executive committee will be looking into adjustments to the bylaws regarding the TPB election process and succession planning.

Action: Elect Dan Woydziak as Transportation Policy Body Vice Chair. (15-0)⁴

Motion: David Dennis

Second: Burt Ussery

B. 2024 Unified Planning Work Program Approval

Mr. Parasa gave background information on the development of the proposed 2024 Unified Planning Work Program (UPWP), which is WAMPO's primary budgeting document for planning activities in 2024. Mr. Mohr shared an overview of the different line items and highlighted some of the planning priorities and activities included in the proposed UPWP, noting that the budget is similar to the 2023 UPWP budget. The TAC recommended the TPB approve the 2024 UPWP at their October 23, 2023, meeting.

Draft 2024 Unified Planning Work Program – https://bit.ly/Draft_2024_UPWP

Discussion: None

Action: Approve the 2024 Unified Planning Work Program, as presented. (16-0)

Motion: Dan Woydziak

Second: Russ Kessler

C. Urban Area Boundary

Mr. Mohr explained that every ten years MPOs need to adopt an Urban Area Boundary (UAB) that encompasses the corresponding Census Urban Area resulting from the latest decennial U.S.

⁴ One (1) voting TPB member left the meeting before the vote on the consent agenda and returned to the meeting after the TPB Vice Chair election.

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Census. There are a few locations where the 2020 Wichita Census Urban Area is not entirely within the current WAMPO UAB, meaning the WAMPO UAB needs to be updated. WAMPO staff, in consultation with KDOT staff and the WAMPO TAC and TPB, have developed a proposed new UAB. Mr. Mohr described the process of developing a new UAB and the steps WAMPO followed to reach the proposed UAB, including adjustments made following the previous TPB meeting on October 10, 2023. The TAC recommended the TPB approve the proposed new UAB at their October 23, 2023, meeting.

2023 WAMPO Proposed Urban Area Boundary Map - https://bit.ly/Proposed_UAB_10-16-23

2023 WAMPO Proposed Urban Area Boundary Metes-And-Bounds Description - <https://bit.ly/UAB-Metes-And-Bounds>

Discussion:

Chair Tuttle clarified that the proposed UAB is updating boundaries based on census data and recent redistricting, and asked if there are any significant or important changes. Nick Flanders, WAMPO, highlighted the major changes made from the previous UAB, pointing out the southeast corner of the proposed new UAB, around Rose Hill, which TPB members asked to be included at the meeting on October 10, 2023, as the largest expansion. The functional classification of roadways is the main thing that will be affected, including the distinction between urban and rural minor collectors. The most significant difference in funding eligibility based on whether an area is within the UAB is that Surface Transportation Block Grant (STBG) funds can be used on urban minor collectors, but not on rural minor collectors.

Burt Ussery asked what the implication would be for Clearwater of not being in the UAB from a funding perspective and what the process would be to modify the UAB after it has been submitted. Mr. Flanders explained that unlike minor collectors, roadways classified as major collectors or arterials are eligible for STBG funds regardless of whether they are within a UAB. Transportation Alternatives (TA) funds suballocated by WAMPO can be used both in and out of the UAB, whereas TA funds distributed by KDOT can only be used outside of the UAB. Through coordination with KDOT, the TAC, and the TPB, modifications can be made to include land that qualifies as being urban enough either in the present or in the anticipated near future.

David Dennis stated that he does not understand how certain areas have been incorporated into the UAB while other similar areas have not. Making a note of the December 1, 2023, deadline to

submit the UAB to KDOT, Chair Tuttle suggested approving the proposed new UAB but including in the motion what Mr. Dennis would like WAMPO staff to do and by when.

Action: Approve the proposed new Urban Area Boundary, as presented, with the recommendation that WAMPO staff bring new information to the TPB by the end of the first quarter of 2024 on whether any additional areas should be added to the UAB. (15-0)⁵

Motion: David Dennis

Second: Burt Ussery

5. Discussion/Updates

A. Comprehensive Safety Action Plan

Ms. Lasher gave an in-depth presentation on the Comprehensive Safety Action Plan (CSAP), which is meant to promote the safety of all users of the transportation system. The CSAP was developed through a ten-month collaborative process with project consultants Burgess & Niple (B&N), TranSystems, and Vireo. Along with public engagement efforts, a group of transportation safety professionals in the region came together to establish the Transportation Safety Technical Advisors (TSTA) committee, which offered guidance, made plan development recommendations, and identified three major areas of emphasis: intersections of concern, vulnerable road users, and speed-related crashes. Ms. Lasher explained the data collected, the existing conditions revealed, and the strategies for plan implementation described in the CSAP.

Mr. Mohr shared that upon approval of the CSAP by the Transportation Policy Body, the WAMPO region will be eligible to apply for Federal Safe Streets and Roads for All (SS4A) Implementation Grants. For assistance with the implementation of the plan, a contract extension with B&N will be presented to the TPB as a consent agenda item on December 12, 2023. The TAC will make a formal recommendation to the TPB on the CSAP on November 27, 2023, and the TPB will consider it for approval on December 12, 2023.

Erin Grushon, Burgess & Niple, provided more information on the CSAP and SS4A, emphasizing that SS4A Implementation Grants are very competitive.

Draft Comprehensive Safety Action Plan – <https://bit.ly/DraftCSAPPlan>

⁵ One (1) voting TPB member left prior to the vote on the Urban Area Boundary.

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Discussion:

Chair Tuttle commented that she wishes there was more public input on the draft plan. Ms. Grushon shared that while only three public comments were received on the complete draft plan, there was a lot of public feedback gathered at multiple points during the development process.

B. Employment Sectors

Mr. Parasa noted how the WAMPO region is home to a diverse and vibrant economy. As part of WAMPO's mission to serve and inform its stakeholders, WAMPO staff, alongside the Greater Wichita Partnership and Wichita State University, have worked to gather data on seven major sectors of the local economy. Mr. Mohr discussed how these data play a vital role in transportation planning and the development of the Metropolitan Transportation Plan (MTP). As the second in a series of presentations, this report focused on WAMPO's Advanced Manufacturing industry.

WAMPO-Region Advanced Manufacturing Report - <https://bit.ly/Advanced-Manufacturing-Report>

Discussion:

Chair Tuttle expressed how great it is to have these data, and asked how WAMPO plans to use and share this information, which tells a story and provides opportunity. Mr. Parasa said that it will be used in the development of a travel demand model (TDM) and help in the project selection process. Mr. Mohr agreed with the importance of sharing the data. It is on the website and WAMPO will investigate other ways to share and make good use of the reports.

6. Committee & Partnership Updates

Chair Tuttle announced that the next meeting of the Executive Committee will be at 11:30 AM on November 30, 2023, in the MAPD conference room of the Ronald Reagan Building (271 W 3rd St. N, Wichita, KS 67202). It will be an open meeting; anyone is welcome to attend.

Nick Squires, KDOT, shared that portions of I-135 will be closed the weekend of November 18-19, 2023, at Wichita's North Junction due to construction for a new overhead bridge at the I-135/K-96 interchange. Closures will affect southbound traffic on Saturday, November 18, 2023, and northbound traffic on Sunday, November 19, 2023.

Mike Moriarty, KDOT, thanked everyone who participated in the KDOT Local Consult events, and shared that KDOT will be pursuing a planning grant under the Bridge Investment Program as soon as the Notice of Funding Opportunity (NOFO) is released.

7. Other Business

Markey Jonas, WAMPO, presented the 2024 WAMPO meeting schedule, noting that although the schedules for all WAMPO boards and committees were included in the agenda packet, only the Technical Advisory Committee and Transportation Policy Body schedules require formal approval. All meetings currently on the 2024 calendar follow established meeting frequency patterns (e.g., TPB meetings are on the second Tuesday of each month), with the exception that the May 2024 TAC meeting has been scheduled a week early due to Memorial Day. Members should have received a calendar invitation serving as a placeholder for 2024 meetings; a Zoom registration link and meeting-specific information will be sent as each meeting date approaches. The meeting schedule will be presented to the TAC on November 27, 2023, and considered for approval by the TPB on December 12, 2023.

2024 WAMPO MEETING SCHEDULE

Meeting Location: ZOOM or 271 W 3rd St, Suite 203, Wichita, KS 67202, unless otherwise stated
Meeting times and dates are subject to change at the committee Chair's discretion.

Transportation Policy Body	Technical Advisory Committee	Executive Committee	Active Transportation Committee	ICT Safe: A Regional Transportation Coalition*	United Community Transit Coalition	Economic Development & Transportation Committee
3:00 PM unless otherwise stated	10:00 AM unless otherwise stated	11:00 AM unless otherwise stated	9:30 AM unless otherwise stated	9:30 AM unless otherwise stated	2:00 PM unless otherwise stated	10:00 AM unless otherwise stated*
JANUARY 9	JANUARY 22					
FEBRUARY 13	FEBRUARY 26	FEBRUARY 1		FEBRUARY 7	FEBRUARY 15	
MARCH 12	MARCH 25		MARCH 6			
APRIL 9	APRIL 22					
MAY 14	MAY 20	MAY 2		MAY 1	MAY 16	
JUNE 11	JUNE 24		JUNE 5			2024 EDTC Schedule TBD
JULY 9	JULY 22					
AUGUST 13	AUGUST 26	AUGUST 1		AUGUST 7	AUGUST 15	
SEPTEMBER 10	SEPTEMBER 23		SEPTEMBER 4			
OCTOBER 8	OCTOBER 28					
NOVEMBER 12	NOVEMBER 25	NOVEMBER 7		NOVEMBER 6	NOVEMBER 21	
DECEMBER 10			DECEMBER 4			



*ICT Safe was formerly the Safety and Health Committee

*Meeting Location: Online or Wichita State University, Woolsey Hall, Conference Room 302, Wichita, KS 67208

8. The meeting was adjourned at 4:09 PM.

The next regular meeting will be held on Tuesday, December 12, 2023, at 3:00 PM.