



# Meeting Minutes

## Technical Advisory Committee (TAC) Meeting Minutes

Monday, September 25, 2023, @ 10:00 AM

Hybrid Meeting: *Online & 271 W. 3rd St, Ste. 203, Wichita, KS 67202*

Meeting Duration: 85 minutes

Voting Members in Attendance		
Russ Kessler, <i>TAC Chair</i> Raven Alexander, <i>Wichita Transit</i> Jack Brown, <i>Public Health</i> Brent Clark, <i>Freight Movement</i> Danielle Gabor, <i>SCAC</i> Jolene Graham, <i>Economist</i> Mary Hunt, <i>Urban Land Use Planning &amp; Development Trends</i>	Les Mangus, <i>Butler/Sumner Counties</i> Shawn Mellies, <i>Wichita</i> Lizeth Ortega, <i>Air Quality</i> Tia Raamot, <i>Regional Pathways</i> Justin Shore, <i>SCAC</i> Allison Smith, <i>KDOT</i> Dan Squires, <i>SCAC</i>	<b>Alternates</b> Mike Armour, <i>Wichita (voting)</i> Tonja Howard, <i>Wichita Transit (non-voting, except for agenda &amp; minutes)</i> Emily Jensen, <i>CTD #9 (voting)</i> Mike Longshaw, <i>KDOT (voting)</i> Daniel Schrant, <i>Sedgwick County (voting)</i>
Other Attendees		
Ryan Baty, <i>Sedgwick County</i> Ashley Bryers, <i>WAMPO</i> Ronald Colbert, <i>Valley Center</i> Dylan Cossaart, <i>WAMPO</i> Srilekha Dodda, <i>WAMPO</i> Slade Engstrom, <i>TranSystems</i> Nick Flanders, <i>WAMPO</i>	Dora Gallo, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Alex Lane, <i>Derby</i> Dani Lasher, <i>WAMPO</i> Brett Letkowsky, <i>TranSystems</i> Peter Mohr, <i>WAMPO</i> ThaiBinh Mursch, <i>MAPD</i>	Daniel Nguyen, <i>FTA</i> Chad Parasa, <i>WAMPO</i> Marcela Quintanilla, <i>WAMPO</i> Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i>

**1. Chair Russ Kessler called the meeting to order at 10:01 AM.**

**2. Regular Business**

**A. Approval of September 25, 2023, Agenda**

**Discussion:** None

**Action:** Approve August 28, 2023, agenda, as proposed (17-0).<sup>1</sup>

**Motion:** Chair Russ Kessler

**Second:** Brent Clark

**B. Approval of August 28, 2023, Meeting Minutes**

**Discussion:** None

<sup>1</sup> One (1) voting TAC member did not arrive until after the votes to approve the September 2023 agenda and August 2023 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

**Action:** Approve August 28, 2023, meeting minutes, as proposed (17-0).

**Motion:** Chair Russ Kessler

**Second:** Brent Clark

## C. Director's Report

### i. Safe Routes to School Planning

Nick Flanders presented on the Safe Routes to School (SRTS) program, which aims to make walking and biking to school safer for students in the United States. Established in 2005, under SAFETEA-LU, its goals are to promote safety, active transportation, and community engagement while reducing traffic congestion. The focus is on creating safer environments for students and promoting healthier lifestyles. WAMPO will use \$200,000 of FFY2024 Transportation Alternatives (TA) funding to start providing SRTS planning assistance to member jurisdictions and their respective school districts. Jurisdictions and school districts were given from September 8 through September 22, 2023, to apply for planning assistance. WAMPO received six (6) applications, which are under review.

Jurisdictions and school districts also may apply for KDOT Pilot Planning & Programming (P&P) grants at [www.KansasSRTS.org](http://www.KansasSRTS.org), from September 22 through 5:00 PM on November 17, 2023. In the initial year of this program, no more than five (5) grants will be awarded across Kansas, and no district may use it for more than eight (8) schools. Because the funding comes from the state, there is no local-match requirement.

**Discussion:** Shawn Mellies asked since the TA funds are for planning assistance, will jurisdictions have to submit in the future to get separate TA funds to build projects called for in the SRTS plans. Mr. Flanders responded that, yes, TA funding for construction projects stemming from an SRTS plan will still need to go through the same project-selection process as usual. Mike Armour asked if jurisdictions within the MPO region can also apply for KDOT planning assistance. Mr. Flanders confirmed that they can. Once WAMPO has selected jurisdictions for planning assistance, jurisdictions not selected will be notified, so they can apply for KDOT planning assistance, instead.

### ii. Comprehensive Safety Action Plan 30-Day Public Comment Period

Ashley Bryers presented the Comprehensive Safety Action Plan (CSAP), which will be available for public comment from September 19 through October 19, 2023. The TPB will consider the plan for approval at their November 14, 2023, meeting. This plan was developed through a 10-month process.

**iii. 2024 Unified Planning Work Program 30-Day Public Comment Period**

Ms. Bryers presented the 2024 Unified Planning Work Program (UPWP), which is available for public comment from September 9 through October 9, 2023. The UPWP is WAMPO's primary budgeting document for planning activities in 2024. The draft document can be viewed at [www.wampo.org/upwp](http://www.wampo.org/upwp).

**iv. ICT Safe: A Regional Transportation Coalition**

Dora Gallo provided an update that the WAMPO Safety and Health Committee (SHC) is transitioning to a new body called ICT Safe: A Regional Transportation Coalition, through which WAMPO will assume responsibility for Drive Safe Sedgwick, which has been administered by KDOT up to now. Additionally, under the ICT Safe umbrella, KDOT and WAMPO will administer up to \$50,000 of Behavioral Safety Grants per year.

The first meeting of ICT Safe will be on November 1, 2023, at 9:30 AM over Zoom.

The ICT Safe website is [www.wampo.org/ict-safe](http://www.wampo.org/ict-safe).

**v. MTP/TIP Call for Projects – 9/15/23 – 1/5/24**

Mr. Flanders announced a combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP) is open from September 15, 2023, through January 5, 2024.

**Discussion:** Mr. Mellies asked if a project is already in the FFY2023-FFY2026 TIP, does an application still need to be submitted during the Call for Projects. Mr. Flanders responded that an application only needs to be submitted for an existing TIP project if it is to be modified or removed; otherwise, it will just be carried over from the FFY2023-FFY2026 TIP to the FFY2025-FFY2028 TIP.

**vi. Cybersecurity Grant Program Due 10/6/23**

Mr. Parasa mentioned this item.

**vii. USDOT SMART Grants Due 10/10/23**

Mr. Parasa mentioned this item.

**viii. KDOT Local Consults – Wichita Metro – 10/18/23 9am-Noon at the WSU Hughes Metropolitan Complex**

Mr. Parasa mentioned this item.

### 3. Public Comments

There were no public comments.

### 4. Action

#### A. FFY2023-FFY2026 Transportation Improvement Program Amendment #5

Peter Mohr and Mr. Flanders presented that the TAC is asked to make a recommendation to the TPB on proposed Amendment #5 to the WAMPO FFY2023-FFY2026 Transportation Improvement Program (TIP). Amendment #5 is a regularly scheduled TIP amendment and would maintain the fiscal constraint of the FFY2023-FFY2026 TIP. The Public Comment period for Amendment #5 opened on September 1, 2023, and ran through September 15, 2023. On September 8, 2023, during the Public Comment period, at the request of KDOT staff, updates were made to some of the projects in Amendment #5. No public comments have been received to date.

Among other things, this amendment will program the Carbon Reduction Program (CRP) funds that the TPB awarded to five (5) projects on August 8, 2023.

**Discussion:** Allison Smith made a correction that the CRP funds awarded to projects cannot be used until the STIP is approved. Mr. Mellies asked, if the amount of available CRP funds decreases, will funding for the Redbud Path decrease. Mr. Flanders responded that it will, but also if available FFY2022-FFY2024 CRP funds increase, the extra will go to the Redbud Path project.

**Action:** Recommend TPB approve FFY2023-FFY2026 TIP Amendment #5, as presented (18-0).

**Motion:** Chair Kessler

**Second:** Shawn Mellies

#### B. Coordinated Public Transit – Human Services Transportation Plan

Ms. Bryers presented that the Coordinated Public Transit – Human Service Transportation Plan (CPT-HSTP) is a tool for the community to coordinate human services transportation programs for older adults, people with disabilities, and low-income households within the WAMPO region. The plan is available for public comment from September 19 through October 19, 2023. The TPB will consider the draft for approval at their meeting on November 14, 2023. The TAC is asked to make a recommendation to the TPB on this plan.

**Discussion:** None

**Action:** Recommend the TPB approve the Coordinated Public Transit – Human Services Transportation Plan, as presented (18-0).

**Motion:** Chair Kessler

**Second:** Mike Armour

### **C. Intelligent Transportation Systems Steering Committee**

Mr. Morh presented that WAMPO is in the process of updating its Intelligent Transportation Systems (ITS) architecture document. ITS projects are funded through the highway trust fund and are required to conform to the National ITS Architecture and applicable standards. A project timeline has been developed and a list of proposed steering committee members has been assembled, on which the TAC is asked to make a recommendation to the TPB.

**Discussion:** None

**Action:** Recommend the TPB approve the proposed ITS steering committee members, as presented (18-0).

**Motion:** Chair Kessler

**Second:** Dan Squires

### **D. Regional Transit Implementation Plan Steering Committee**

Ms. Gallo explained that the TPB signed a contract with a consultant group on July 11, 2023, to develop a Regional Transit Implementation Plan. The Plan will include the history of transit in the WAMPO region, a regional transit feasibility report, a future conditions and scenarios report, steps for establishing a Regional Transit Authority, an implementation plan, and a task to develop and execute agreements between transit providers. The TAC is now asked to make a recommendation to the TPB on a proposed Steering Committee for the development of this plan.

**Discussion:** None

**Action:** Recommend the TPB approve the Regional Transit Implementation Plan Steering Committee, as presented (17-0).<sup>2</sup>

**Motion:** Chair Kessler

**Second:** Danielle Gabor

## **5. Discussion/Updates**

### **A. Electric Vehicle Survey Results and Existing Conditions**

Ms. Gallo gave an update on WAMPO developing an Electric Vehicle (EV) Plan for the region. The public-engagement phase of plan development has concluded; it involved a public survey to help WAMPO understand needs and identify potential goals and strategies for the plan. There are currently 63 EV charging stations in the region.

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<sup>2</sup> One (1) voting TAC member left before the vote to approve the Regional Transit Implementation Plan Steering Committee. WAMPO's meeting minutes are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube @WAMPO Kansas. To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

WAMPO EV Plan Existing Conditions Report – <https://bit.ly/ev-existing-conditions>

WAMPO EV Plan Survey Results - <https://bit.ly/ev-survey-results>

**Discussion:** None

## **B. Urban Area Boundary Discussion**

Mr. Morh and Mr. Flanders presented that every ten years, MPOs need to adopt an Urban Area Boundary (UAB) that encompasses the corresponding Census Urban Area resulting from the latest decennial U.S. Census. There are a few locations where the 2020 Wichita Census Urban Area is not entirely within the current WAMPO UAB, meaning the WAMPO UAB needs to be updated. WAMPO staff, in consultation with KDOT staff, have developed a proposed new UAB. Before this proposed UAB is brought before the TAC for an official recommendation to the TPB, the TAC is asked to discuss the proposed UAB and any changes that ought to be made to it.

**Discussion:** None

## **C. Title VI Annual Report**

Mr. Mohr gave an update on WAMPO's 2023 Title VI Report, which was submitted to KDOT for approval on September 1, 2023, and demonstrates WAMPO's efforts to create and maintain a transparent and inclusive planning process by intentionally integrating Title VI, Environmental Justice (EJ), and Limited English Proficiency (LEP) principles into the WAMPO transportation planning process and intentionally reaching out to traditionally underserved populations in the WAMPO region. To date, no Title VI complaints have ever been received by WAMPO.

WAMPO 2023 Title VI Report – <https://bit.ly/TitleVIReport2023>

**Discussion:** None

## **D. Employment Sectors**

Mr. Mohr and Mr. Parasa presented that the WAMPO region is home to a diverse and vibrant economy. As a part of WAMPO's mission to serve and inform its stakeholders, staff are developing a series of reports on seven different sectors that comprise the local economy. As the first presentation of a series, Mr. Mohr presented on the WAMPO region's aerospace industry.

Key Employers in the WAMPO Area [https://bit.ly/Economic\\_Development\\_Reportby\\_Sector](https://bit.ly/Economic_Development_Reportby_Sector)

**Discussion:** None

**6. Committee & Partnership Updates**

None.

**7. Other Business**

None.

**8. Meeting adjourned at 11:26 AM**

**The next regular meeting will be held on Monday, October 23, 2023, at 10:00 AM.**

